



Republic of the Philippines  
 Central Mindanao University  
**BIDS AND AWARDS COMMITTEE**  
 Musuan, Bukindon

**NOTICE OF AWARD**

October 20, 2020

**MS. CHARIZA T. DADOLE**  
 The Manager  
**COPYLANDIA OFFICE SYSTEM CORPORATION**  
 718 Sgt. Bumatay Street, Mandaluyong City,  
 Metro Manila, NCR, Philippines

Dear Sir/Madam;

This is to inform you that bid proposal for the project: **PROCUREMENT OF PHOTOCOPIER** which shall be funded under **STF** after having been post-qualified and declared to have obtained the Lowest Calculated Responsive Bid, has been recommended for award by the Bids and Awards Committee (BAC) of Central Mindanao University by virtue of **BAC Resolution No. STF-PB-20-28** and the same has been approved by the Central Mindanao University thru the undersigned for several items at the amount of **Eight Hundred Ten Thousand Pesos Only (Php810,000.00)**. You are hereby requested to manifest your acceptance of the said.

Relative thereto, and in accordance with the provisions of the documents and Revised R.A. No. 9184, otherwise known as the Government Procurement Reform Act and its Implementing Rules and Regulations, you are hereby instructed, the following documents with ten(10) calendar days from the date of your receipt of this Notice of Award to wit:

**A. PERFORMANCE SECURITY**

This is to be posted in favor of the Central Mindanao University, in the form of cash, manager's check, cashier's check, bank draft/guarantee confirmed by local bank, irrevocable letter of credit issued by a reputable bank, surety bond callable upon demand, issued by the Government Service Insurance System or any reputable surety or insurance company duly accredited by the Office the Insurance Commissioners, or a combination thereof **IN ACCORDANCE** with the following schedule:

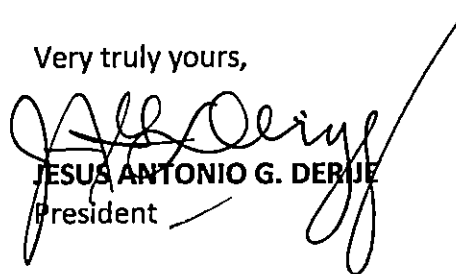
FORM OF PERFORMANCE SECURITY	AMOUNT OF PERFORMANCE SECURITY (EQUAL TO PERCENTAGE OF THE TOTAL CONTRACT PRICE)
Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or	Thirty percent (30%)
Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

Within the same period of ten (10) days as indicated above, you are directed to enter into and execute the Goods Contract.

This Performance Security shall be forfeited in favor of the Central Mindanao University in the event it is established that you are in default in any of your obligations under the Contract.

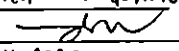
Finally, it must be noted that you shall not commence the work nor initiate the procurement of materials for the project prior to your receipt of the Notice to Proceed.

Very truly yours,



**JESUS ANTONIO G. DERJE**  
President

Received, Acknowledged and Accepted:

Name: Arica M. Valmores  
Signature:   
Date: 11-11-2010

**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

**CONTRACT OF AGREEMENT**

**REF. NO. STF-PB-20-028**

THIS AGREEMENT made this DEC 21 2020, between CENTRAL MINDANAO UNIVERSITY of the Philippines (hereinafter called "the Entity") of the one part and **COPYLANDIA OFFICE SYSTEMS CORPORATION (COPYLANDIA)** at Copylandia Corporate Center, 718 Bumatay St. Mandaluyong City, Metro Manila (hereinafter called "the Supplier") of the other part:

Whereas, the Entity invited Bids for certain goods and ancillary services, viz., **PROCUREMENT OF PHOTOCOPIER** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of *Eight Hundred Ten Thousand Pesos Only (Php810,000.00)* with the items listed below:

ITEM	UNIT	QTY	DESCRIPTION	OFFER	UNIT PRICE	TOTAL AMOUNT
CMUPRES LC RAZALO						
1	1	Unit	Laser, 20ppm	CV3130	120,000.00	120,000.00
			Printing, Copying, Scanning,			
			High Resolution (600x600 dpi)			
			High Quality			
			3 papers trays			
			Paper Handling: Max A3			
			USB: Scan to memory device			
			With mobile connectivity printing			
			With automatic document feeder			
			OS Compability: Windows XP/Vista/7/8/10			
2	1	Unit	Printing, Copying, Scanning, Fax function	DEVELOP INEO+226	150,000.00	150,000.00
			High Resolution (4,800 x 1,200 dpi)			
			High Quality			
			3 papers trays			
			Paper Handling: Max A3 and			

			up			
			USB: Scan to memory device			
			With mobile connectivity printing			
			With automotic document feeder			
			OS Compability: Windows XP/Vista/7/8/10			
NURSING - TLN PAINAGAN						
1	1	Unit	Operational Panel: 4-Line LCD	DEVELOP INEO 287	130,000.00	130,000.00
			Warm-up tiem: 19 seconds			
			First output speed: 9 seconds			
			Continous output speed: 23ppm MINIMUM			
			Memory:standard: 128MB			
			ARDF Capacity: 50 sheets MINIMUM			
			COPIER			
			Multiple copying: up to 999 copies			
			Resolution: 600dpi			
			Zoom: From 25% to 400% in the 1% steps			
			PRINTER			
			Printer language: Standard:GDI			
			Print resolution: 600 x 600 dpi (LASER)			
			Network Interface: Standard: Ethernet (1000/100/10BASE), usb 2.0 Type B x 1			
			Mobile printing capability: Apple AirPrint TM, Mopria (optional)			
			Windows enviroments: Windows 7/8/8.1/10.. Windows Server 2003/2008/2012/2016			
			SCANNER: Scanning Speed: Mono: 18ipm Color: 30ipm			
			Resolution: Maximum: 600 dpi			
			Comprehension method: MH/MR/MME/JPEG			

2	1	UNIT	Printing Process: Fully - Automatic one -drum stencil system	RISO CV1200	80,000.00	80,000.00
			Originals: Sheet (one original sheet only)			
			Original Size: Minimum: 90 x 140 mm, Maximum : 270 x 390 mm			
			Print Paper Size: Minimum: 100 x 140 mm, Maximum: 270 x 390 mm			
			Print Paper Weight: 35.0-127.9 g/m2-45-127 gsm			
			Print Area: Maximum 250 x 350mm			
			Print Speed: 110-130 sheets per minute (2 steps)			
			First Print Speed: less than 45 seconds, Resolution: 300 x 300 dpi			
			Image Models: Letter mode, Photo mode, Photo/letter mode			
			Image Position: Vertical: 10mm, Horizontal: 10 mm			
			Reproduction ratios: Pre-set enlargement: 115, 122, 141%			
			Pre-set reduction: 71,82,87,93%, Zoom: no			
			Colour Printing: By replacing colour drum			
			Paper Feed /delivery table capacity:500 sheets (80g/m2)			
			Power Source: 220-240 V, 50-60 Hz			
			Power Consumption: Mximum: Master making: less than 175W Printing: Less than 175 W (at 90 sheets per minute) Standby: 35 W Dimension (W x D x H) 1,232 x 672 x 519 mm, Weight: 40-60 kg.			
			Photocopier (Dean's Office)			
COA- AGRI/DETTALA			Specifications:			
1	1	unit	GENERAL SPECIFICATION	Develop INEO 287	130,000.00	130,000.00
			Warm-up time: 20 seconds; First output speed: 4.6 seconds; Continuous output speed: 25 pages per min; Memory: 2GB; HDD:320GB			

			CONSUMABLES			
			Toner target yield (A4/LT, 6% coverage) -			
			Black - 24,000 prints (25ppm)			
			COPIER			
			Zoom: From 25% to 400% in 1% steps			
			PAPER HANDLING			
			Re; Paper output capacity-maximum: 1625 sheets; Paper weight: 52 - 300 g/m2			
			PRINTER			
			Printer language - standard: PCL5e, PCL6, PostScript 3 (emulation), PDF direct (emulation); Printer language-option: Genuine Adobe ®PostScript 3 (emulation), PDF direct (emulation); Printer resolution-Maximum: 1,200 x 1,200 dpi; Interface-Standard : SD slot, USB Host I/F, Ethernet 10 base-T/100 base-TX/1000 base-T; Interface-Option: Wireless LAN (IEEE 802.11 a/b/g/n), USB Server for Second Network Interface, Bi-Directional IEEE 1284/ECP, USB 2.0"			
OASP -DA TAN						
1	1	unit	Multifunction Colored 3-in-1 Copier	Develop Ineo +250i	200,000.00	200,000.00
			(copier-printer-color scanner); bundle with ARDF automatic reverse document feeder for easy handling of documents; can print up to 12"x24" size by customized setting; up to 300 gsm paper thickness; print at 25 pages per minute; memory standard 2 GB; with free consumables and 1 set ink (Black, Cyan, Magenta, and Yellow)			
				<b>GRAND TOTAL</b>		<b>810,000.00</b>

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

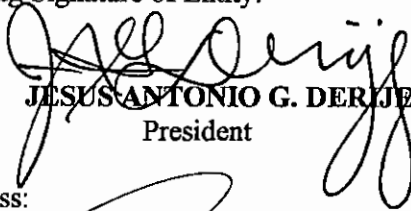
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:
  - (a) the Bid Form and the Price Schedule submitted by the Bidder;
  - (b) the Schedule of Requirements;
  - (c) the Technical Specifications;
  - (d) the General Conditions of Contract;
  - (e) the Special Conditions of Contract; and,
  - (f) the Entity's Notification of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

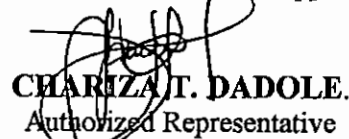
The Common Seal of CMU, Musuan, Bukidnon was herein affixed in the presence of **DR. JESUS ANTONIO G. DERIJE**

Signed, sealed, and delivered by **COPYLANDIA OFFICE SYSTEMS CORPORATION (COPYLANDIA)** in the presence of **CHARIZA T. DADOLE**.

Binding Signature of Entity:

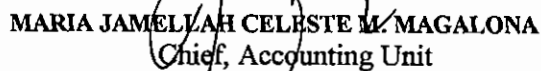
  
**JESUS ANTONIO G. DERIJE**  
 President

Binding Signature of Supplier:

  
**CHARIZA T. DADOLE**  
 Authorized Representative

Witness:

  
**RICO A. MARIN**  
 BAC Chairman

  
**MARIA JAMELLAH CELESTE M. MAGALONA**  
 Chief, Accounting Unit

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
 PROVINCE OF BUKIDNON ) s.s.  
 MUNICIPALITY OF MARA ~~AYBALAY~~

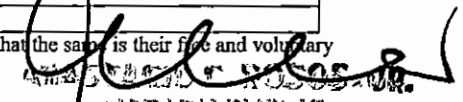
BEFORE ME, a Notary Public for in the above jurisdiction, on this DEC 21 2020 day of \_\_\_\_\_ at \_\_\_\_\_ personally appeared the following, exhibiting to me following described Competent Evidence of Identity (CEI) in accordance with the 20m Rules on Notarial Practice.

Name	Competent Evidence of Identity	Date/Place Issued
JESUS ANTONIO G. DERIJE		
CHARIZA T. DADOLE		

Known to me to be the same person who executed the foregoing instrument and who acknowledge to me that the same is their free and voluntary act and deed.

This instrument refers to the Contract of Agreement consisting of (3) pages including this page, signed by the parties and their witnesses on each and every hereof and thereof, including this page whereon the acknowledgement is written.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed on every page hereof my notarial seal this \_\_\_\_\_ day of \_\_\_\_\_ in the Municipality of \_\_\_\_\_ Province of \_\_\_\_\_



NOTARY PUBLIC  
 FOR THE PROVINCE OF BUKIDNON &  
 CITIES OF MARA, AYBALAY & VALENCIA  
 UNTIL DECEMBER 31, 2021  
 20505 Bldg. day of \_\_\_\_\_  
 MALAYBALAY  
 NOTARIAL SEAL NO. 06-20  
 IBP LICENSE NO. 2130

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