



NOTICE OF AWARD

April 20, 2022

Gretchen Joy V. Oyao
Authorized Representative
V.S. TAY, Incorporated
125 Ramon Magsaysay,
Davao City

Dear Sir:

This is to inform you that your bid proposal for the **PROCUREMENT OF OFFICE SUPPLIES** which shall be funded under **TRUST FUND** after having been post-qualified and declared to have obtained the Single Calculated Responsive Bid, has been recommended for award by the Bids and Awards Committee (BAC) of Central Mindanao University by virtue of **BAC Resolution No. ITB-13-2022**, and the same has been approved by the Central Mindanao University thru the undersigned at the amount of *Nine Hundred thirty-three thousand three hundred seventy-five pesos and 35/100 (Php 933,375.35)*. You are hereby requested to manifest your acceptance of this Notice of Award.

Relative thereto, and in accordance with the provisions of the documents and Revised R.A. No. 9184, otherwise known as the Government Procurement Reform Act and its Implementing Rules and Regulations, you are hereby instructed to submit the following documents with ten (10) calendar days from the date of your receipt of this Notice of Award to within:

A. PERFORMANCE SECURITY

This is to be posted in favor of the Central Mindanao University, in the form of cash, manager's check, cashier's check, bank draft/guarantee confirmed by local bank, irrevocable letter of credit issued by a reputable bank, surety bond callable upon demand, issued by the Government Service Insurance System or any reputable surety or insurance company duly accredited by the Office the Insurance Commissioners, or a combination thereof **IN ACCORDANCE** with the following schedule:

FORM OF PERFORMANCE SECURITY	AMOUNT OF PERFORMANCE SECURITY (EQUAL TO PERCENTAGE OF THE TOTAL CONTRACT PRICE)
Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or	Thirty percent (30%)
Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security



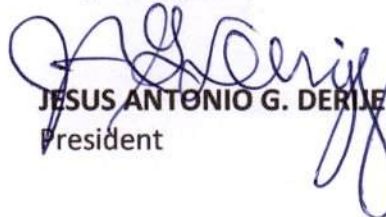
Republic of the Philippines
CENTRAL MINDANAO UNIVERSITY
BIDS AND AWARDS COMMITTEE
University Town, Musuan, Maramag, Bukidnon
E-mail: bac@cmu.edu.ph

Within the same period of ten (10) days as indicated above, you are directed to enter into and execute the Goods Contract with the University.

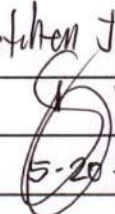
This Performance Security shall be forfeited in favor to Central Mindanao University in the event of default on your part in the performance of any of your obligations under the Contract.

Finally, it must be noted that you shall not commence the work nor initiate the procurement of materials for the project prior to your receipt of the Notice to Proceed.

Very truly yours,


JESUS ANTONIO G. DERIJE
President

Received, Acknowledged and Accepted:

Name: Emmanuel Jay V. Ayao
Signature: 
Date: 5-20-2022



Republic of the Philippines
CENTRAL MINDANAO UNIVERSITY
 Bids and Awards Committee
 University Town, Musuan, Maramag, Bukidnon
 E-mail: bac@cmu.edu.ph

CONTRACT OF AGREEMENT

REF. NO. ITB-13-2022

THIS AGREEMENT made this 30 MAY 2022 between **CENTRAL MINDANAO UNIVERSITY** of the Philippines (hereinafter called "the Entity") of the one part and **V.S.TAY Incorporated, 125 Ramon Magsaysay, Davao City**

Whereas, the Entity invited Bids for certain goods and ancillary services, viz., **PROCUREMENT OF OFFICE SUPPLIES** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Nine Hundred thirty three thousand three hundred seventy five pesos and 35/100 (Php933,375.35)** with the items listed below:

ITEM	UNIT	QTY	DESCRIPTION	OFFER	UNIT PRICE	TOTAL AMOUNT
			54			
1	35	bottle	Ink Cart, Epson 5190 Black		812.50	28,437.50
2	15	bottle	Ink Cart, Epson 5190 Yellow		495.00	7,425.00
3	15	bottle	Ink Cart, Epson 5191 Magenta		495.00	7,425.00
4	10	bottle	Ink Cart, Epson 5192 Cyan		495.00	4,950.00
5	65	cartridge	Ink Cart, EPSON C13T664100 (T6641), Black		406.25	26,406.25
6	45	cartridge	Ink Cart, EPSON C13T664200 (T6642), Cyan		406.25	18,281.25
7	45	cartridge	Ink Cart, EPSON C13T664300 (T6643), Magenta		406.25	18,281.25
8	65	cartridge	Ink Cart, EPSON C13T664400 (T6644), Yellow		406.25	26,406.25
9	25	cartridge	Ink Cart, HP CN692AA, (HP704), Black		781.25	19,531.25
10	20	cartridge	Ink Cart, HP CN693AA, (HP704), Tri-color		781.25	15,625.00
11	20	cartridge	Ink Cart, HP CZ107AA (HP678), Black		787.50	15,750.00
12	12	bottle	Universal Ink, 100ml Black		68.75	825.00
13	7	bottle	Universal Ink, 100ml Cyan		68.75	481.25
14	7	bottle	Universal Ink, 100ml Magenta		68.75	481.25

190,7706-25

15	7	bottle	Universal Ink, 100ml Yellow		68.75	481.25
			55			
1	5	pack	Acetate Film A4 sensitized film, 210mm thick		637.50	3,187.50
2	6		Acrylic Drop Box/Glass		4,375.00	26,250.00
3	10	piece	Adhesive tape 2"width		49.40	494.00
4	125	bottle	Alcohol, Ethyl, 68%-70%, scented, 500ml (-5ml)		118.75	14,843.75
5	150	piece	Ballpen, Black		7.50	1,125.00
6	170	piece	Ballpen, Blue		7.50	1,275.00
7	30	piece	Ballpen, Red		7.50	225.00
8	25	pack	Battery, dry cell, AA, 2 pieces per blister pack	(OFFER: EVEREAD Y)	46.90	1,172.50
9	19	pack	Battery, dry cell, AAA, 2 pieces per blister pack	(OFFER: EVEREAD Y)	37.20	706.80
10	18	ream	Bookpaper, Blue Multi Color Copy (Long)		392.50	7,065.00
11	28	ream	Bookpaper, Pink Multi Color Copy (Long)		392.50	10,990.00
12	28	ream	Bookpaper, Yellow Multi Color Copy (Long)		392.50	10,990.00
13	8	unit	Calculator, compact, 12 digits		381.25	3,050.00
14	6	pack	Cartolina, Assorted colors	(OFFER: 20'S)	163.00	978.00
15	7	ream	Certificate Paper (Long)		1,187.50	8,312.50
16	7	ream	Certificate Paper (Short)		1,062.50	7,437.50
17	9	piece	Clearbook, 20 transparent pockets, for A4 size		190.00	1,710.00
18	9	piece	Clearbook, 20 transparent pockets, for Legal size		218.75	1,968.75
19	65	box	Clip Board A4 Blue		118.75	7,718.75
20	13	box	Clip, Backfold, all metal, clamping: 19mm (-1mm)		15.65	203.45
21	19	box	Clip, Backfold, all metal, clamping:		20.00	380.00

			25mm (-1mm)			
22	14 ✓	box	Clip, Backfold, all metal, clamping: 32mm (-1mm)		31.25 ✓	437.50 ✓
23	14 ✓	box	Clip, Backfold, all metal, clamping: 50mm (-1mm)		68.75 ✓	962.50 ✓
24	15 ✓	piece	Correction pen with metal tip, good quality		85.95 ✓	1,289.25 ✓
25	230 ✓	piece	Correction Tape, film base type, UL 6m min		22.50 ✓	5,175.00 ✓
26	12 ✓	piece	Cutter blade, for heavy duty cutter		105.00 ✓	1,260.00 ✓
27	8 ✓	piece	Cutter Knife, for general purpose		117.50 ✓	940.00 ✓
28	25 ✓	piece	Data File box, made of chipboard, with closed ends		168.75 ✓	4,218.75 ✓
29	100 ✓	piece	Data File box, with cover (Big)		592.50 ✓	59,250.00 ✓
30	231 ✓	piece	Data Folder, made of chipboard, taglia lock		162.50 ✓	37,537.50 ✓
31	5 ✓	piece	Dating and Stamping Machine, heavy duty		487.50 ✓	2,437.50 ✓
32	25 ✓	can	Disinfectant Spray, aerosol type, 400-550 grams	(OFFER: SOLBAC)	443.75 ✓	11,093.75 ✓
33	6 ✓	piece	Dust Pan, non-rigid plastic, with detachable handle		71.25 ✓	427.50 ✓
34	2 ✓	box	Envelope, Documentary, for A4 size document		1,062.50 ✓	2,125.00 ✓
35	2 ✓	box	Envelope, Documentary, for legal size document		1,187.50 ✓	2,375.00 ✓
36	7 ✓	box	Envelope, Expanding, Kraftboard, for legal size doc		1,565.00 ✓	10,955.00 ✓
37	13 ✓	piece	Envelope, Expanding, Plastic, 0.50mm thickness min		68.75 ✓	893.75 ✓
38	2 ✓	box	Envelope, mailing, white, with window		493.75 ✓	987.50 ✓
39	1 ✓	box	Envelope, Mailing, white, 80gsm (-5%)		812.50 ✓	812.50 ✓
40	47 ✓	piece	Eraser, Plastic/Rubber, for pencil draft/writing		68.75 ✓	3,231.25 ✓
41	30 ✓	piece	Executive 4 Ring Presentation Binder, Legal (2 inch thick), Legal		587.50 ✓	17,625.00 ✓
42	12 ✓	piece	Executive 4 Ring Presentation Binder, Legal (3 inch thick), Legal		587.50 ✓	7,050.00 ✓
43	40 ✓	box	Facemasks		150.00 ✓	6,000.00 ✓

177, 24. 25

44	25 ✓	box	Fastener, Metal, 70mm between prongs		60.00 ✓	1,500.00 ✓
45	26 ✓	piece	Fieldshoes		2,625.00 ✓	68,250.00 ✓
46	12 ✓	piece	File Organizer, expanding, plastic, 12 pockets		197.50 ✓	2,370.00 ✓
47	25 ✓	set	File Tab Divider, bristol boarded, for legal		118.75 ✓	2,968.75 ✓
48	6 ✓	piece	Finger Moistener		56.25 ✓	337.50 ✓
49	50 ✓	piece	Folder (tagboard, long)		6.10 ✓	305.00 ✓
50	2 ✓	bundle	Folder, Fancy, for legal size documents		1,095.00 ✓	2,190.00 ✓
51	7 ✓	box	Folder, Pressboard, size: 240mm x 370mm (-5mm)	(OFFER: 50'S)	781.25 ✓	5,468.75 ✓
52	14 ✓	pack	Folder, Tagboard, for A4 size documents		625.00 ✓	8,750.00 ✓
53	14 ✓	pack	Folder, Tagboard, for legal size documents		610.00 ✓	8,540.00 ✓
54	8 ✓	pairs	Gloves, Rubberize, Elbow length, large		187.50 ✓	1,500.00 ✓
55	2 ✓	pairs	Gloves, Rubberized Knitted		181.25 ✓	362.50 ✓
56	8 ✓	piece	Glue, (118ml)		53.75 ✓	430.00 ✓
57	16 ✓	piece	Glue Stick, small		35.00 ✓	560.00 ✓
58	13 ✓	jar	Glue, all purpose, gross weight: 200 grams min		111.25 ✓	1,446.25 ✓
59	15 ✓	box	ID Sling	(OFFER: 20'S)	150.00 ✓	2,250.00 ✓
60	25 ✓	case	Lead, mechanical pencil, 0.5mm	(OFFER: 12 TUBE)	446.40 ✓	11,160.00 ✓
61	8 ✓	piece	Magazine File box, Large size, made of chipboard		162.50 ✓	1,300.00 ✓
62	25 ✓	piece	Marker, Permanent, bullet type, black		43.75 ✓	1,093.75 ✓
63	20 ✓	piece	Marker, Permanent, bullet type, blue		43.75 ✓	875.00 ✓
64	20 ✓	piece	Marker, Permanent, bullet type, red		43.75 ✓	875.00 ✓
65	25 ✓	piece	Marker, whiteboard, black, felt tip, bullet type		68.15 ✓	1,703.75 ✓
66	30 ✓	piece	Marker, whiteboard, blue, felt tip, bullet type		68.15 ✓	2,044.50 ✓

67	20 ✓	piece	Marker, whiteboard, red, felt tip, bullet type		68.15 ✓	1,363.00 ✓
68	4 ✓	piece	Mophead, made of rayon, weight: 400 grams min		98.75 ✓	395.00 ✓
69	7 ✓	pack	Morocco Paper, apple green 10s long		62.00 ✓	434.00 ✓
70	30 ✓	pad	Note Pad, stick on, 50mm x 76mm (2" x 3" min)		23.15 ✓	694.50 ✓
71	30 ✓	pad	Note Pad, stick on, 76mm x 100mm (3" x 4" min)		33.75 ✓	1,012.50 ✓
72	30 ✓	pad	Note Pad, stick on, 76mm x 76mm (3" x 3" min)		28.15 ✓	844.50 ✓
73	13 ✓	piece	Notebook, Stenographer, spiral, 40 leaves		16.25 ✓	211.25 ✓
74	10 ✓	box	Paper Clip, vinyl/plastic coat, length:32mm min		14.40 ✓	144.00 ✓
75	10 ✓	box	Paper Clip, vinyl/plastic coat, length:48mm min		26.90 ✓	269.00 ✓
76	2 ✓	unit	Paper Shredder, cutting width: 3mm-4mm (Entry Level)		7,725.00 ✓	15,450.00 ✓
77	14 ✓	ream	Paper, Multi-Purpose (copy) short size		231.25 ✓	3,237.50 ✓
78	130 ✓	ream	Paper, MultiCopy, 80gsm, size: 210mm x 297mm		243.75 ✓	31,687.50 ✓
79	150 ✓	ream	Paper, MultiCopy, 80gsm, size: 216mm x 330mm		275.00 ✓	41,250.00 ✓
80	250 ✓	ream	Paper, Multi-Purpose (Copy) A4, 70gsm		225.00 ✓	56,250.00 ✓
81	250 ✓	ream	Paper, Multi-Purpose (Copy) Legal, 70gsm		247.50 ✓	61,875.00 ✓
82	3 ✓	piece	Pencil Sharpener, manual, single cutter head		318.75 ✓	956.25 ✓
83	25 ✓	box	Pencil, lead with eraser, wood cased, hardness: HB	(OFFER: MONGOL)	97.50 ✓	2,437.50 ✓
84	17 ✓	piece	Pencil, mechanical, for 0.5mm lead		240.00 ✓	4,080.00 ✓
85	10 ✓	piece	Photo Paper, 8.5" x 13"		118.75 ✓	1,187.50 ✓
86	20 ✓	pack	Photo Paper, A4, premium	(OFFER: HIGH GLOSS)	93.75 ✓	1,875.00 ✓
87	15 ✓	piece	Puncher, paper, heavy duty, with two hole guide		187.50 ✓	2,812.50 ✓
88	50 ✓	container	Purified Drinking Water		262.50 ✓	13,125.00 ✓
89	14 ✓	case	Push Pin, flat head type, assorted colors, 100 pieces per case		31.25 ✓	437.50 ✓

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90	11 ✓	bundle	Rags, all cotton, 32 pieces per kilogram min		143.75 ✓	1,581.25 ✓
91	15 ✓	book	Record Book, 500 Pages, size: 214mm x 278mm min		231.25 ✓	3,468.75 ✓
92	15 ✓	cartridge	Ribbon Cart, Epson C13S015632, Black, for LX-310		312.50 ✓	4,687.50 ✓
93	3 ✓	box	Ribbon, for manual typewriter, in box, with each spool individually wrapped in plastic		56.25 ✓	168.75 ✓
94	8 ✓	piece	Ring Binder, 1 " x 44", Black, Thick		31.25 ✓	250.00 ✓
95	6 ✓	piece	Ring Binder, 1 " x 44", Royal Blue, Thick	(OFFER: BLACK)	31.25 ✓	187.50 ✓
96	8 ✓	piece	Ring Binder, 1/2 x 44", Assorted colors, Thick	(OFFER: BLACK)	14.40 ✓	115.20 ✓
97	7 ✓	piece	Ring Binder, 1/4 x 44", Assorted colors, Thick	(OFFER: BLACK)	7.45 ✓	52.15 ✓
98	8 ✓	bundle	Ring Binder, 2" x 44", Black, Thick 10 pieces per bundle		525.00 ✓	4,200.00 ✓
99	8 ✓	bundle	Ring Binder, 80 rings, plastic, 32mm x 1.12m	(OFFER: 10'S)	475.00 ✓	3,800.00 ✓
100	19 ✓	piece	Ruler, plastic, 450mm (18"), width: 38mm min		47.50 ✓	902.50 ✓
101	14 ✓	pair	Scissors, symmetrical, blade length: 65mm min		67.50 ✓	945.00 ✓
102	155 ✓	piece	Sign Pen, black, liquid/gel ink, 0.5mm needle tip		31.25 ✓	4,843.75 ✓
103	155 ✓	piece	Sign Pen, blue, liquid/gel ink, 0.5mm needle tip		31.25 ✓	4,843.75 ✓
104	30 ✓	piece	Sign pen, Green		31.25 ✓	937.50 ✓
105	25 ✓	piece	Sign pen, Red, liquid/gel ink, 0.5mm needle tip		31.25 ✓	781.25 ✓
106	19 ✓	piece	Staedler pencil (F)		43.75 ✓	831.25 ✓
107	29 ✓	piece	Staedler pencil (HB)		43.75 ✓	1,268.75 ✓
108	15 ✓	bottle	Stamp Pad Ink, purple or violet		18.75 ✓	281.25 ✓
109	10 ✓	piece	Stamp Pad, Felt, bed dimension: 60mm x 100mm min		53.75 ✓	537.50 ✓
110	25 ✓	piece	Staple Remover, Plier-Type		72.50 ✓	1,812.50 ✓
111	7 ✓	box	Staple wire, for heavy duty staplers, (23/13)		57.50 ✓	402.50 ✓

112	70 ✓	box	Staple wire, standard, (26/6)	50.70 ✓	3,549.00 ✓
113	9 ✓	piece	Stapler, heavy duty with staple remover	586.25 ✓	5,276.25 ✓
114	14 ✓	piece	Stapler, standard type, load cap: 200 staples min	262.50 ✓	3,675.00 ✓
115	25 ✓	box	Surgical glove	1,062.50 ✓	26,562.50 ✓
116	12 ✓	piece	Tape Dispenser, Table top, for 24m width tape	106.25 ✓	1,275.00 ✓
117	8 ✓	roll	Tape, Electrical, 18mm x 16m min	23.75 ✓	190.00 ✓
118	14 ✓	roll	Tape, Masking, width: 24mm (±1mm)	45.00 ✓	630.00 ✓
119	4 ✓	roll	Tape, Masking, width: 48mm (±1mm)	90.00 ✓	360.00 ✓
120	12 ✓	roll	Tape, Packaging, width: 48mm (±1mm)	49.40 ✓	592.80 ✓
121	46 ✓	roll	Tape Transparent, width: 48mm (±1mm)	49.40 ✓	2,272.40 ✓
122	8 ✓	box	Thumbtacks	285.60 ✓	2,284.80 ✓
123	11 ✓	roll	Trashbag, plastic, transparent	194.00 ✓	2,134.00 ✓
124	8 ✓	roll	Twine, Plastic, one (1) kilo per roll	90.00 ✓	720.00 ✓
125	100 ✓	piece	White Folder, long	6.90 ✓	690.00 ✓
			GRAND TOTAL		933,375.55 ✓

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (a) the Schedule of Requirements;
 - (b) the Technical Specifications;
 - (c) the General Conditions of Contract;
 - (d) the Special Conditions of Contract; and,
 - (e) the Entity's Notification of Award.

(b) In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

(c) The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

The Common Seal of CMU, Musuan, Bukidnon was herein affixed in the presence of **DR. JESUS ANTONIO G. DERIJE**

Signed, sealed, and delivered by **V.S. TAY, INC** in the presence of **GRETCHEN JOY V.OYAO**

Binding Signature of Entity:


JESUS ANTONIO G. DERIJE
President

Binding Signature of Supplier:


GRETCHEN JOY V.OYAO
Authorized Representative

Witness:


MARIA JAMELLAH CELESTE M. MAGALONA
Chief, Accounting Unit

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF BUKIDNON) s.s.
MUNICIPALITY OF **VALENCIA CITY**

BEFORE ME, a Notary Public for in the above jurisdiction, on this _____ day of _____ at **VALENCIA CITY** personally appeared the following, exhibiting to me following described Competent Evidence of Identity (CEI) in accordance with the 20m Rules on Notarial Practice.


Name	Competent Evidence of Identity	Date/place Issued
JESUS ANTONIO G. DERIJE		
GRETCHEN JOY V.OYAO		

Known to me to be the same person who executed the foregoing instrument and who acknowledge to me that the same is their free and voluntary act and deed.

This instrument refers to the Contract of Agreement consisting of (3) pages including this page, signed by the parties and their witnesses on each and every hereof and thereof, including this page whereon the acknowledgement is written.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed on every page hereof my notarial seal this _____ day of _____ in the Municipality of _____, Province of **VALENCIA CITY**.

DOC. NO. 13
PAGE NO. 12
BOOK NO. 789
SERIES OF 2m


FRANCISCO L. VASIG, JR.
NOTARY PUBLIC
UNTIL JUNE 30, 2022
IBP NO. 169667 12/3/2021
PTR NO. 4621271 1/3/2022
TIN 106-036-894
ROLL NO. 23109
NOT. COMM. NO. 02-20