



NOTICE OF AWARD

24 JUN 2022

GRETCHEN JOY V. OYAO
Authorized Representative
V.S. TAY, INCORPORATED
125 R. Magsaysay Ave., Davao City

Dear Ma'am

This is to inform you that your bid proposal for the **PROCUREMENT OF OFFICE SUPPLIES** which shall be funded under **Trust Fund** after having been post-qualified and declared to have obtained the Single Calculated Responsive Bid, has been recommended for award by the Bids and Awards Committee (BAC) of Central Mindanao University by virtue of **BAC Resolution No. ITB-42-2022**, and the same has been approved by the Central Mindanao University thru the undersigned at the amount of **Three Hundred Eleven Thousand One Hundred Sixty Nine Pesos and 50/100 (311,169.50)**. You are hereby requested to manifest your acceptance of this Notice of Award.

Relative thereto, and in accordance with the provisions of the documents and Revised R.A. No. 9184, otherwise known as the Government Procurement Reform Act and its Implementing Rules and Regulations, you are hereby instructed to submit the following documents with ten (10) calendar days from the date of your receipt of this Notice of Award to within:

A. PERFORMANCE SECURITY

This is to be posted in favor of the Central Mindanao University, in the form of cash, manager's check, cashier's check, bank draft/guarantee confirmed by local bank, irrevocable letter of credit issued by a reputable bank, surety bond callable upon demand, issued by the Government Service Insurance System or any reputable surety or insurance company duly accredited by the Office the Insurance Commissioners, or a combination thereof **IN ACCORDANCE** with the following schedule

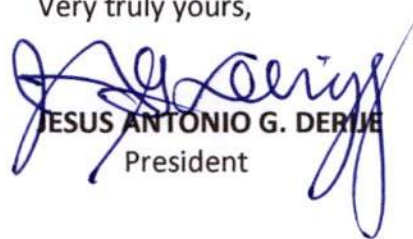
FORM OF PERFORMANCE SECURITY	AMOUNT OF PERFORMANCE SECURITY (EQUAL TO PERCENTAGE OF THE TOTAL CONTRACT PRICE)
Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or	Thirty percent (30%)
Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

Within the same period of ten (10) days as indicated above, you are directed to enter into and execute the Goods Contract with the University.

This Performance Security shall be forfeited in favor to Central Mindanao University in the event of default on your part in the performance of any of your obligations under the Contract.

Finally, it must be noted that you shall not commence the work nor initiate the procurement of materials for the project prior to your receipt of the Notice to Proceed.

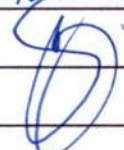
Very truly yours,



JESUS ANTONIO G. DERIVE
President

Received, Acknowledged and Accepted:

Name: Emmanuel Jay V. Apo

Signature: 

Date: _____



CONTRACT OF AGREEMENT

REF. NO. -ITB-42-2022

THIS AGREEMENT made this 29 JUN 2022 between CENTRAL MINDANAO UNIVERSITY of the Philippines (hereinafter called "the Entity") of the one part and **V.S. TAY, INCORPORATED** 125 R. Magsaysay Ave., Davao City (hereinafter called "the Supplier") of the other part:

Whereas, the Entity invited Bids for certain goods and ancillary services, viz., **PROCUREMENT OF OFFICE SUPPLIES** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Three Hundred Eleven Thousand One Hundred Sixty Nine Pesos and 50/100 (311,169.50)** with the items listed below:

ITEM	UNIT	QTY	DESCRIPTION	OFFER	UNIT PRICE	TOTAL AMOUNT
PR NO. 438 FP CORITICO						
1	ream	23	Paper, MultiCopy, 80gsm, size: 210mm x 297mm		205.00	4,715.00
3	book	4	Record Book, 500 Pages, size: 214mm x 278mm min		200.00	800.00
4	jar	2	Glue, all purpose, gross weight: 200 grams min		54.00	108.00
6	box	2	Envelope, Documentary, for legal size document	(100's)	350.00	700.00
7	piece	3	Cutter blade, for heavy duty cutter		75.00	225.00
8	piece	2	Cutter Knife, for general purpose		95.00	190.00
10	piece	10	Sign Pen, black, liquid/gel ink, 0.5mm needle tip		40.00	400.00
11	piece	10	Sign Pen, blue, liquid/gel ink, 0.5mm needle tip		40.00	400.00
12	piece	5	Sign pen, Red, liquid/gel ink, 0.5mm needle tip		40.00	200.00
13	piece	50	Cartolina, white, thick substance 120		10.00	500.00
14	piece	6	Data File box, with cover (Big)		103.84	623.04
15	piece	5	Photo Paper, A4, premium		165.00	825.00
16	piece	10	Marker, Permanent, ultra fine point, black	(Pilot)	45.00	450.00
17	piece	10	Marker, Permanent, ultra fine point, blue	(Pilot)	45.00	450.00
18	piece	10	Marker, Permanent, fine point, black		35.00	350.00
PR NO. 444 EN MENDOZA						
1	cartridge	5	Ink Cart, EPSON C13T664100 (T6641), Black		287.04	1,435.20
2	cartridge	5	Ink Cart, EPSON C13T664200 (T6642), Cyan		287.04	1,435.20
3	cartridge	5	Ink Cart, EPSON C13T664300 (T6643), Magenta		287.04	1,435.20
4	cartridge	5	Ink Cart, EPSON C13T664400 (T6644), Yellow		287.04	1,435.20
PR NO. EY DACILLO						
1	gallon	1	Alcohol, ethyl, 68% - 72%, scented, 3.785 mL (-5ml)		950.00	950.00
2	ream	15	Paper, Multi-Purpose (Copy)		190.00	2,850.00

			A4, 70 gsm			
4	pack	10	Tissue, interfolded paper towel		68.00	680.00
5	jar	3	Glue, all purpose, gross weight: 200 grams min		54.00	162.00
6	box	5	Staple Wire, for heavy duty staplers, (23/13)		46.00	230.00
7	box	5	Staple Wire, Standard, (26/6)		30.00	150.00
8	roll	2	Twine, plastic, one (1) kilo per roll		110.00	220.00
9	piece	1	External Hard Drive, 1TB, 2.5" HDD, USB 3.0		3,675.00	3,675.00
10	piece	15	Flash Drive, 16 GB Capacity		295.00	4,425.00
11	box	7	Clip, Backfold, all metal, clamping: 25mm (-1mm)		15.00	105.00
12	box	7	Clip, Backfold, all metal, clamping: 32mm (-1mm)		30.00	210.00
13	piece	20	Correction Tape, film base type, UL 6m min		17.00	340.00
14	piece	10	Data File Box, made of chipboard, with closed ends		135.71	1,357.10
15	set	5	Marker, Fluorescent, 3 assorted colors per set		45.00	225.00
16	piece	10	Marker, whiteboard, black, felt tip, bullet type		18.00	180.00
17	piece	10	Marker, permanent, bullet type, black		45.00	450.00
18	piece	15	Paper Clip, vinyl/plastic coat, length: 32mm min		15.00	225.00
19	box	15	Paper Clip, vinyl/plastic coat, length: 50mm min		22.00	330.00
20	piece	2	Puncher, paper, heavy duty, with two hole guide		145.00	290.00
21	pair	5	Scissors, symmetrical, blade length: 65mm min		58.00	290.00
22	piece	3	Stapler, Standard type, load cap: 200 staples min		95.00	285.00
23	cartridge	14	Ink Cart, EPSON C13T664100 (T6641), Black		287.04	4,018.56
24	cartridge	14	Ink Cart, EPSON C13T664200 (T6642), Cyan		287.04	4,018.56
25	cartridge	14	Ink Cart, EPSON C13T664300 (T6643), Magenta		287.04	4,018.56
26	cartridge	14	Ink Cart, EPSON C13T664400 (T6644), Yellow		287.04	4,018.56
27	piece	20	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip		40.00	800.00
28	piece	20	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip		40.00	800.00
29	piece	20	Sign Pen, Red, liquid/gel ink, 0.5mm needle tip		40.00	800.00
			PR NO. 488 MJCM MAGALONA			
1	ream	49	Paper, Multicopy, 80gsm, size: 210mm x 297mm		205.00	10,045.00
2	ream	1	Paper, Multi-Purpose (Copy) A4, 70 gsm		190.00	190.00
5	piece	23	Data Filer (75mmx230mm380mm)		110.00	2,530.00
6	piece	10	Data Filer (125mmx230mmx40mm)		110.00	1,100.00
7	piece	8	Stapler, Standard Type, load cap; 200 staples min		95.00	760.00
8	piece	7	Staple Remover, Metal-Type (steel type)		54.00	378.00
10	ream	8	White Folder, long		420.00	3,360.00
11	box	4	Rubber Band, 70 mm min lay		153.00	612.00

			flat length (#18)			
12	box	1	Metal Clip 25mm		18.00	18.00
13	box	1	Metal Clip 32mm		18.00	18.00
14	piece	5	Puncher, paper, heavy duty, two hole guide		145.00	725.00
15	piece	22	Ballpen, Blue (0.5 mm)		6.00	132.00
16	piece	9	Ballpen, Green (0.5 mm)		6.00	54.00
17	piece	3	Ballpen, Black (0.5 mm)		6.00	18.00
18	piece	6	Marker, Permanent, bullet type, black		15.00	90.00
19	piece	16	Pencil, lead, with eraser, wood cased, hardness: HB		35.00	560.00
20	bottle	7	Alcohol, ethyl, 68% - 72%, scented, 500 ml (-5ml)		95.00	665.00
21	piece	3	Calculator, compact, 12 digits		590.00	1,770.00
22	piece	22	Printer Ink EPSON 003 Black		368.00	8,096.00
23	piece	2	Printer Ink EPSON 004 Black		650.00	1,300.00
24	piece	1	Printer Ink EPSON 664 Black		330.00	330.00
25	set	15	Printer Ink EPSON 003 Colored Ink 1 set		1,780.00	26,700.00
26	set	1	Printer Ink EPSON 004 Colored Ink 1 set		2,580.00	2,580.00
27	set	1	Printer Ink EPSON 664 Colored Ink 1 set		1,320.00	1,320.00
29	piece	1	Highlighter (Yellow)		15.00	15.00
30	piece	2	Highlighter (Green)		15.00	30.00
31	piece	2	Highlighter (Pink)		15.00	30.00
32	pack	6	Paper Clip, vinyl/plastic coat, length: 50mm min		22.00	132.00
33	piece	10	Sticky Notes 3'x3'		30.00	300.00
34	piece	1	Extension wire 6m 3gang universal outlet		1,340.00	1,340.00
37	piece	2	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip		40.00	80.00
38	piece	12	Sign Pen, Blue, liquid/gel ink, 0.6mm needle tip		40.00	480.00
40	piece	1	Flash Drive 32GB capacity		295.00	295.00
42	piece	36	Data Folder, made of chipboard, taglia lock		250.00	9,000.00
43	piece	3	Eraser, Plastic/Rubber, for pencil draft/writing		34.00	102.00
45	bottle	1	Multi insect killer 500ml		620.00	620.00
			PR NO. 478 CA MUNDAL			
1	piece	5	HP Laser Inkjet 17a Cartridge		3,000.00	15,000.00
			PR NO. 384 OG RITARDO			
1	piece	40	"Data Folder, Made of Clipboard, taglia lock, Long Green - 25 Red- 15"		250.00	10,000.00
			PR NO. 492 EN MENDOZA			
1	ream	20	Paper, Multi-Purpose (Copy) A4, 70 gsm		190.00	3,800.00
3	pad	10	Paper, PAD, Ruled, size: 216mm x 330mm (2mm)		30.00	300.00
4	book	1	Record Book, 300 Pages, Size: 214mm x 278mm min		200.00	200.00
5	piece	10	Notebook, Stenographer, spiral, 40 leaves		20.00	200.00
6	piece	5	Marker, Permanent, bullet type, black		25.00	125.00
7	piece	5	Marker, Permanent, bullet type, blue		25.00	125.00
8	box	2	Paper Clip, vinyl/plastic coat, length: 50mm min		22.00	44.00

9	box	20	Pencil, Lead, with eraser, wood cased, hardness: HB		35.00	700.00
11	piece	1	Puncher, paper, heavy duty, with two hole guide		145.00	145.00
13	piece	4	Stapler, Standard Type, load cap: 200 staples min		95.00	380.00
14	box	2	Envelope, Expanding, Kraftboard, for legal size doc	(50's)	575.00	1,150.00
15	piece	5	Data Folder, made of chipboard, taglia lock		250.00	1,250.00
16	piece	10	File Organizer, expanding, plastic, 12 pockets		150.00	1,500.00
17	piece	4	Data File Box, made of chipboard, with closed ends		135.71	542.84
18	pack	4	Folder, Tagboard, for legal size documents		600.00	2,400.00
19	piece	41	Ballpen, Black (0.5mm)		6.00	246.00
20	bottle	14	Alcohol, Isopropyl, 68% - 72%, 500 ml (-5ml)		95.00	1,330.00
21	piece	30	Face Shield, direct splash protection		95.00	2,850.00
22	piece	350	Surgical Mask, 3-ply		3.00	1,050.00
23	box	1	Staple wire, Standard, (26/6)		30.00	30.00
24	piece	4	Flash Drive, 16 GB Capacity		295.00	1,180.00
25	piece	1	External Hard Drive, 1TB, 2.5"HDD, USB 3.0		3,575.00	3,575.00
26	piece	1	Digital Voice Recorder, memory: 4GB (expandable)		7,492.84	7,492.84
			PR NO. 503 FP CORITICO			
1	piece	2	External Hard Drive, 1 TB, 2.5"HDD, USB 3.0		3,575.00	7,150.00
2	piece	5	Flash Drive, 16GB Capacity		295.00	1,475.00
3	unit	2	Mouse, Wireless, USB		550.00	1,100.00
4	piece	20	DVD Recordable, 16x speed, 4.7 GB		25.00	500.00
5	piece	2	Soldering gun		1,300.00	2,600.00
6	roll	1	Laminating Film, 305 (12") x 50 x 250		1,270.00	1,270.00
7	piece	4	SD Card, 64GB, 170MB/s		600.00	2,400.00
8	bottle	10	Ink, EPSON 003, Black		368.00	3,680.00
9	bottle	10	Ink, EPSON 003, Magenta		368.00	3,680.00
10	bottle	10	Ink, EPSON 003, Cyan		368.00	3,680.00
11	bottle	10	Ink, EPSON 003, Yellow		368.00	3,680.00
			PR NO. 483 ED BAGUIO JR.			
1	reams	150	Paper, Multi-Purpose (Copy) A4, 70 gsm		190.00	28,500.00
2	pack	60	Toilet Tissue Paper, 2-ply, 100% recycled		68.00	4,080.00
3	can	10	Disinfectant Spray, aerosol type, 400-550 grams		69.00	690.00
4	piece	10	Flash drive, 16GB capacity		295.00	2,950.00
5	cartridge	10	Ink Cart, EPSON C13T664100 (T6641), Black		287.04	2,870.40
6	cartridge	5	Ink Cart, EPSON C13T664200 (T6642), Cyan		287.04	1,435.20
7	cartridge	5	Ink Cart, EPSON C13T664300 (T6643), Magenta		287.04	1,435.20
8	cartridge	5	Ink Cart, EPSON C13T664400 (T6644), Yellow		287.04	1,435.20
9	cartridge	20	Ribbon Cart, EPSON C13S015516 (#8750), Black		105.00	2,100.00
10	piece	60	Sign Pen, Blue, Liquid/gel ink, 0.5mm needle tip		40.00	2,400.00
11	piece	20	Data File Box, with cover (Big)		103.84	2,076.80
			PR NO. 580 EY DACILLO			

1	box	7	Envelope, Expanding, Kraftboard	(50's)	575.00	4,025.00
2	box	20	Pencil, lead, with eraser, wood cased, hardness:		35.00	700.00
3	bottle	4	Ink Cart, EPSON C13T664100 (T6641), Black		287.04	1,148.16
4	bottle	4	Ink Cart, EPSON C13T664100 (T6642), Cyan		287.04	1,148.16
5	bottle	4	Ink Cart, EPSON C13T664100 (T6643), Magenta		287.04	1,148.16
6	bottle	4	Ink Cart, EPSON C13T664100 (T6644), Yellow		287.04	1,148.16
7	box	60	Ballpen, Blue (0.5mm)		70.80	4,248.00
8	Ream	20	Certificate Paper (Long)	(250 Sheets)	560.00	11,200.00
9	Piece	13	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip		40.00	520.00
10	Piece	13	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip		40.00	520.00
11	Piece	169	Notebook, Stenographer, spiral, 40 leaves		20.00	3,380.00
12	Reams	36	Paper, Multi-Purpose (Copy) A4, 70 gsm		200.00	7,200.00
13	Jar	6	Glue, all purpose, gross weight: 200 grams min		54.00	324.00
14	Roll	14	Tape, Transparent, width: 48mm (±1mm)		35.00	490.00
			PR NO. 577 DF SUABERON			
1	cartridge	30	Ink Cart, EPSON C13T664100 (T6641) Black		287.04	8,611.20
GRAND TOTAL					311,169.50	

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

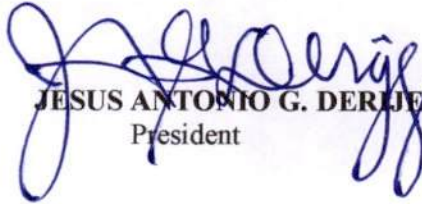
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and,
 - (f) the Entity's Notification of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


The Common Seal of CMU, Musuan, Bukidnon was herein affixed in the presence of **DR. JESUS ANTONIO G. DERIJE**

Signed, sealed, and delivered by **V.S. TAY, INCORPORATED** in the presence of **GRETCHEN JOY V. OYAO**.

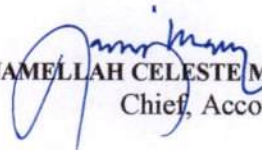
Binding Signature of Entity:


JESUS ANTONIO G. DERIJE
President

Binding Signature of Supplier:


GRETCHEN JOY V. OYAO
Authorized Representative

Witness:


MARIA JAMELLAH CELESTE M. MAGALONA
Chief, Accounting Unit

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF BUKIDNON) s.s.
MUNICIPALITY OF MARAMAG)

DAVAO CITY
BEFORE ME, a Notary Public for in the above jurisdiction, on this _____ day of JUN 29 2022 at _____ personally appeared the following, exhibiting to me following described Competent Evidence of Identity (CEI) in accordance with the 20m Rules on Notarial Practice.

Name	Competent Evidence of Identity	Date/place Issued
JESUS ANTONIO G. DERIJE		
GRETCHEN JOY V. OYAO		

Known to me to be the same person who executed the foregoing instrument and who acknowledge to me that the same is their free and voluntary act and deed.

This instrument refers to the Contract of Agreement consisting of (3) pages including this page, signed by the parties and their witnesses on each and every hereof and thereof, including this page whereon the acknowledgement is written.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed on every page hereof my notarial seal this _____ day of JUN 29 2022 in the Municipality of **DAVAO CITY** province of _____.

RYAN ERIK C. SANTIAGO
Notary Public



Comm. Serial no. 2021-009-2022
Until 31 December 2022
Roll of Attorneys No. 58867

IBP No. 167826 - 1/25/2021 (2022) - DC
PTR No. 6316867 - 12/07/2021 (2022) - DC

TIN No. 409-994-796

MCLE Compliance No. VI-0009804

2/F Merco Bldg. Corner Bolton & Rizal Sts., DC
Office Landline No.: (082) 333-4366

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