

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

Procurement of Office Supplies not available in DBM

ITB-17GF-23

Sixth Edition

July 2020

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data

Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.

- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

Table of Contents

Glossary of Acronyms, Terms, and Abbreviations	4
Section I. Invitation to Bid.....	8
Section II. Instructions to Bidders.....	15
1. Scope of Bid	16
2. Funding Information.....	16
3. Bidding Requirements	16
4. Corrupt, Fraudulent, Collusive, and Coercive Practices	17
5. Eligible Bidders.....	17
6. Origin of Goods	18
7. Subcontracts	18
8. Pre-Bid Conference	19
9. Clarification and Amendment of Bidding Documents	19
10. Documents comprising the Bid: Eligibility and Technical Components	19
11. Documents comprising the Bid: Financial Component	19
12. Bid Prices	20
13. Bid and Payment Currencies	21
14. Bid Security	21
15. Sealing and Marking of Bids	21
16. Deadline for Submission of Bids	22
17. Opening and Preliminary Examination of Bids	22
18. Domestic Preference	22
19. Detailed Evaluation and Comparison of Bids	22
20. Post-Qualification	23
21. Signing of the Contract	24
Section III. Bid Data Sheet	25
Section IV. General Conditions of Contract	73
1. Scope of Contract	74
2. Advance Payment and Terms of Payment	74
3. Performance Security	75
4. Inspection and Tests	75
5. Warranty	75
6. Liability of the Supplier	76
Section V. Special Conditions of Contract	77
Section VI. Schedule of Requirements	82
Section VII. Technical Specifications	136

Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified

in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



INVITATION TO BID FOR
OFFICE SUPPLIES NOT AVAILABLE IN DBM
ITB-17GF/STF/TF-23

1. The *CENTRAL MINDANAO UNIVERSITY*, through the *GF/STF/TF 2023* intends to apply the sum of Two Million Nine Hundred Sixty-Eight Thousand Three Hundred Fifty-Four Pesos and 97/100 Only [2,968,354.97] being the ABC to payments under the contract for *Procurement of Office Supplies not available in DBM/ ITB No.-17GF//STF/TF-23*. **Bids received in excess of the ABC per lot shall be automatically rejected at bid opening. Details are as follows:**

Lot No.	Funding	Description	ABC
1	GF	OFFICE SUPPLIES	1,983,733.98
2	STF	OFFICE SUPPLIES	
	Lot 1	OFFICE SUPPLIES	32,909.00
	Lot 2	OFFICE SUPPLIES	11,257.20
	Lot 3	OFFICE SUPPLIES	140,162.69
	Lot 4	OFFICE SUPPLIES	4,200.00
	Lot 5	OFFICE SUPPLIES	3,382.00
	Lot 6	OFFICE SUPPLIES	12,017.75
	Lot 7	OFFICE SUPPLIES	56,330.25
	Lot 8	OFFICE SUPPLIES	13,000.00
	Lot 9	OFFICE SUPPLIES	42,500.00
	Lot 10	OFFICE SUPPLIES	53,630.71
	Lot 11	OFFICE SUPPLIES	78,318.07
	Lot 12	OFFICE SUPPLIES	13,206.00
	Lot 13	OFFICE SUPPLIES	9,821.43
	Lot 14	OFFICE SUPPLIES	12,350.63
	Lot 15	OFFICE SUPPLIES	42,628.86
	Lot 16	OFFICE SUPPLIES	9,139.48

	Lot 17	OFFICE SUPPLIES	11,495.03
		Grand Total	546,349.90
3	TF	OFFICE SUPPLIES	
	Lot 1	OFFICE SUPPLIES	196,891.52
	Lot 2	OFFICE SUPPLIES	67,050.00
	Lot 3	OFFICE SUPPLIES	18,921.00
	Lot 4	OFFICE SUPPLIES	1,300.00
	Lot 5	OFFICE SUPPLIES	1,498.88
	Lot 6	OFFICE SUPPLIES	2,346.73
	Lot 7	OFFICE SUPPLIES	36,803.56
	Lot 8	OFFICE SUPPLIES	27,396.00
	Lot 9	OFFICE SUPPLIES	33,000.00
	Lot 10	OFFICE SUPPLIES	42,000.00
	Lot 11	OFFICE SUPPLIES	2,663.40
	Lot 12	OFFICE SUPPLIES	8,400.00
		Grand Total	438,271.09

The *CENTRAL MINDANAO UNIVERSITY* now invites bids for the above for Procurement of Office Supplies not available in DBM/ ITB No.-17GF//STF/TF-23. Delivery of the Goods is required within **months** upon *receipt of notice to proceed*. Bidders should have completed, within **two (2) years** prior from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

1. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

2. Prospective Bidders may obtain further information from *CENTRAL MINDANAO UNIVERSITY* and inspect the Bidding Documents at the address given below during **7:00-11:00 AM and 1:00-5:00 PM**.
3. A complete set of Bidding Documents may be acquired by interested Bidders on **May 9, 2023** from the given address and website(s) below *and upon payment of a non-refundable fee in the amount of:*

LOT NO.	ABC	BID DOCS PRICE
1	1,983,733.98	5000
2		

STF		
Lot 1	32,909.00	500
Lot 2	11,257.20	500
Lot 3	140,162.69	500
Lot 4	4,200.00	500
Lot 5	3,382.00	500
Lot 6	12,017.75	500
Lot 7	56,330.25	500
Lot 9	13,000.00	500
Lot 10	42,500.00	500
Lot 11	53,630.71	500
Lot 12	13,206.00	500
Lot 13	9,821.43	500
Lot 14	12,350.63	500
Lot 15	42,628.86	500
Lot 16	9,139.48	500
Lot 17	11,495.03	500
TF		
Lot 1	196,891.52	500
Lot 2	67,050.00	500
Lot 3	18,921.00	500
Lot 4	1,300.00	500
Lot 5	1,498.88	500
Lot 6	2,346.73	500
Lot 7	36,803.56	500
Lot 8	27,396.00	500
Lot 9	33,000.00	500
Lot 10	42,000.00	500
Lot 11	2,663.40	500
Lot 12	8,400.00	500

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity. However, the Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

[NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.]

4. The CMU will hold a Pre-Bid Conference¹ on **May 18, 2023 @ 11:00 am** at BAC Conference Office, CMU, Musuan, Maramag, Bukidnon and/or through video conferencing or webcasting, which shall be open to prospective bidders.

Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **May 30, 2023 at 11:00 am**. Late bids shall not be accepted.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1, 000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

5. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
6. Bid opening shall be on *May 30, 2023 at 11:00 am* at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
7. The *CENTRAL MINDANAO UNIVERSITY* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

IRIS M. DAJAO-OPISO
Head, BAC-Secretariat
CP# 0917-718-2368
E-mail Add. bac@cmu.edu.ph
9. You may visit the following websites:

For downloading of Bidding Documents: cmu.edu.ph & philgeps.gov.ph

RONEL V. SUDARIA
BAC Chairperson for
Goods and Services



Republic of the Philippines
CENTRAL MINDANAO UNIVERSITY
University Town, Musuan, Bukidnon

INSTRUCTION TO BIDDERS

1. All bids and eligibility requirements must be submitted to the BAC–Secretariat of Central Mindanao University – Bids and Awards Committee (BAC) on or before **11:00 o'clock in the morning, Central Mindanao University BAC Office time** on the day of the scheduled bidding. Bids submitted after the deadline shall not be accepted by the BAC;
2. All bids must be accompanied by a Bid Security in an amount equivalent to a percentage of the Approved Budget for the Contract to be bid (ABC) in an acceptable forms of bonds as follows:

CASH, MANAGER’S CHECK, CASHIER’S CHECK, BANK DRAFT OR BANK GUARANTEE	- 2%
OF ABC	
SURETY BOND	- 5%
OF ABC	
NOTARIZED BID SECURING DECLARATION	
3. The prospective bidder should have an experience in undertaking a similar project within the University or any other government agencies and private companies for the last two (2) years with an amount of at least fifty percent (50 %) of the Approved Budget for the Contract to be bid;
4. In case the Net Financial Contracting Capacity (NFCC) is not equal to the ABC prospective bidder must secure a commitment from a License bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate equivalent to at least ten percent (10 %) of the ABC, which is specific to the contract;
5. A single-stage, two-envelope system of bidding will be adopted by the BAC;
6. A prospective bidder should submit his/her bid documents in **two (2) separate sealed bid envelopes**, with **envelope no. 1 duly mark as Eligibility & Technical requirements**, **envelope no. 2 mark Financial envelope** containing the bid proposal. All envelopes must be sealed in an outer envelope which shall be marked with the name of the contract to be bid and the name of the bidder and addressed to the BAC;

7. Bid documents submitted must be in **three (3)** copies, with the original mark as **original copy** to facilitate evaluation of the documents by the BAC – TWG;
8. Eligibility checking of the prospective bidders shall be done using a none – discretionary “**pass / fail criteria**”;
9. Withdrawal or Modification of Bids after Bid Opening is NOT allowed; Submission of Waiver after Bid Opening will mean forfeiture of Bid Security and Subject to Administrative Sanction – Suspension of one year for 1st offense and Suspension of two years for the second offense.
10. All items are subject to inspection and tests prior to acceptance and payment.
11. All representatives shall be authorized by the Owner/ Proprietor through a Special Power of Attorney or a Secretary’s Certificate in case of Corporations.
12. All clarifications must be in the form of writing.
13. Attach to make part of this Instruction to Bidders are sample standard forms to be included in the bidding documents.

(Sgd.) RONEL V. SUDARIA
BAC Chairman, GOODS AND SERVICES

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, *CENTRAL MINDANAO UNIVERSITY* wishes to receive Bids for the *[Procurement of Office Supplies not available in DBM]*, with identification number *[ITB NO. 17GF/STF/TF-23]*.

[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]

The Procurement Project (referred to herein as “Procurement of Office Supplies not available in DBM”) is composed of *[LOT 1 for GF, LOT 1-17 for STF and LOT 1-12 for TF]*, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

- 2.1. The GOP through the source of funding as indicated below for *[GF/STF/TF 2023]* in the amount of *(2,968,354.97)*
- 2.2. The source of funding is:
 - a. GENERAL FUND
 - b. SPECIAL TRUST FUND
 - c. TRUST RECEIPT

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **ITB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and

examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2.

a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:

- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
- ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
- iii. When the Goods sought to be procured are not available from local suppliers; or
- iv. When there is a need to prevent situations that defeat competition or restrain trade.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA’s CPI, must be at least equivalent to:

- a. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed twenty percent (20%) of the contracted Goods.
- 7.2. *[If Procuring Entity has determined that subcontracting is allowed during the bidding, state:]* The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criteria stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.
- 7.3. *[If subcontracting is allowed during the contract implementation stage, state:]* The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.
- 7.4. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address *{[insert if applicable]}* and/or through videoconferencing/webcasting } as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *[state relevant period as provided in paragraph 2 of the IB]* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.
- 11.5. *[Include if Framework Agreement will be used:]* Financial proposals for single or multi-year Framework Agreement shall be submitted before the deadline of submission of bids as prescribed in the **IB**. For multi-year Framework Agreement, evaluation of the financial proposal during this stage is for purposes of determining eligibility and whether or not such financial proposal is within the ABC.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.
- 12.2. *[Include if Framework Agreement will be used:]* For Framework Agreement, the following should also apply in addition to Clause 12.1:
 - a. For a single year Framework Agreement, the prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.
 - b. For a multi-year Framework Agreement, the prices quoted by the Bidder during submission of eligibility documents shall be the ceiling and the price quoted during mini-competition must not exceed the initial price offer. The

price quoted during call for mini-competition shall be fixed during the Bidder's performance of that Call-off and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:
 - a. Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until shall exceed one hundred twenty (120) calendar days from the date of the opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.
- 16.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, the submission of bids shall be for the initial evaluation of their technical and financial eligibility. Thereafter, those declared eligible during the said initial eligibility evaluation and entered into a Framework Agreement with the Procuring Entity shall submit anew their best financial offer at the address and on or before the date and time indicated in the Call for each mini-competition.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.
- 18.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, determination of margin of preference shall be conducted every call for Mini-Competition.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

[Include the following options if Framework Agreement will be used:]

- a. In the case of single-year Framework Agreement, the Lowest Calculated Bid shall be determined outright after the detailed evaluation;

- b. For multi-year Framework Agreement, the determination of the eligibility and the compliance of bidders with the technical and financial aspects of the projects shall be initially made by the BAC, in accordance with Item 7.4.2 of the Guidelines on the Use of Framework Agreement.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
 - 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
 - 19.4. The Project shall be awarded as follows:
 - Option 2 – One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.
 - 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HoPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.
- 20.2. Within a non-extendable period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, *{[Include if Framework Agreement will be used:]* or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant, *}*the Bidder shall

submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. *{[Include if Framework Agreement will be used:]* For every mini-competition in Framework Agreement, the LCB shall likewise submit the required documents for final Post Qualification.}

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.
- 21.2. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Framework Agreement Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.
- 21.3. Within ten (10) calendar days from receipt of the Notice to Execute Framework Agreement with the Procuring Entity, the successful Bidder or its duly authorized representative shall formally enter into a Framework Agreement with the procuring entity for an amount of One Peso to be paid to the procuring entity as a consideration for the option granted by the procuring entity to procure the items in the Framework Agreement List when the need arises.
- 21.4. The Procuring Entity shall enter into a Framework Agreement with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 21.5. The following documents shall form part of the Framework Agreement:
 - a. Framework Agreement Form;
 - b. Bidding Documents;
 - c. Call-offs;
 - d. Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.*, bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - e. Performance Security or Performance Securing Declaration, as the case may be;
 - f. Notice to Execute Framework Agreement; and
 - g. Other contract documents that may be required by existing laws and/or specified in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause					
5.3	For this purpose, contracts similar to the Project shall be: <ol style="list-style-type: none"> a. <i>[Procurement of office supplies not available in DBM].</i> b. Completed within [2 YEARS] prior to the deadline for the submission and receipt of bids. 				
7.1	<i>[Specify the portions of Goods to be subcontracted, which shall not be a significant or material component of the Project as determined by the Procuring Entity.]</i>				
12	The price of the Goods shall be quoted DDP <i>[state place of destination]</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.				
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ol style="list-style-type: none"> a. The amount of not less than 59,367.10 <i>[Indicate the amount equivalent to two percent (2%) of ABC]</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than 148,417.75 <i>[Indicate the amount equivalent to five percent (5%) of ABC]</i> if bid security is in Surety Bond. 				
0					
19.03	<i>[In case the Project will be awarded by lot, list the grouping of lots by specifying the group title, items, and the quantity for every identified lot, and the corresponding ABC for each item.]</i>				
	ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST
		GOODS:			
	LOT 1	GF			
	1	CLEARBOOK, 20 transparent pockets, A4	piece	17	32.91
	2	CLEARBOOK, 20 transparent pockets, legal	piece	20	36.36
	3	ERASER, plastic/ rubber	piece	51	4.47
	4	WRAPPING PAPER, kraft, 50 sheets per pack	pack	1	161.20
	5	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	289	18.34

6	INK, for stamp pad, 50mL	bottle	28	28.91
7	DIGITAL VOICE RECORDER	unit	11	7,339.16
8	ACETATE, 50 meters	roll	2	969.88
9	FIRE EXTINGUISHER, dry chemical	unit	18	1,144.00
10	FIRE EXTINGUISHER, pure HCFC	unit	15	5,613.25
11	MONOBLOC CHAIR, beige	piece	30	347.41
12	MONOBLOC TABLE, white, 4 seater capacity	unit	12	1,248.00
13	MONOBLOC TABLE, beige, 4 seater capacity	unit	6	1,248.00
14	ELECTRIC FAN, industrial, ground type	unit	11	1,109.68
15	ELECTRIC FAN, stand type	unit	16	856.86
16	ELECTRIC FAN, wall mount	unit	1	768.56
17	EXTERNAL HARD DRIVE, 1TB	unit	55	2,792.40
18	MOUSE, OPTICAL, USB connection type	unit	49	149.76
19	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	1	10,189.92
20	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	165	75.61
21	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	40	205.82
22	GLUE, all-purpose, 200 grams	jar	97	70.72
23	STAPLE WIRE, heavy duty (binder type), 23/13	box	64	22.55
24	STAPLE WIRE, standard	box	354	23.76
25	TAPE, electrical	roll	65	19.45
26	TAPE, masking, 48 mm	roll	133	121.16
27	TAPE, packaging, 48 mm	roll	144	22.36
28	TAPE, transparent, 24mm	roll	374	11.18
29	TAPE, transparent, 48 mm	roll	173	22.57
30	TWINE, plastic	roll	18	66.62
31	RULER, plastic, 450 mm	piece	47	16.64

	32	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	41	14.82
	33	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	2	9,534.72
	34	CLIP, backfold, 19mm	box	195	8.72
	35	CLIP, backfold, 25mm	box	222	14.75
	36	CLIP, backfold, 32mm	box	232	25.56
	37	CLIP, backfold, 50mm	box	263	56.04
	38	CORRECTION TAPE, 8 meters	piece	521	11.53
	39	CUTTER/UTILITY KNIFE, for general purpose	piece	94	33.43
	40	DATA FILE BOX	piece	142	77.20
	41	DATA FOLDER	piece	196	68.64
	42	DATING AND STAMPING MACHINE	piece	5	453.96
	43	ENVELOPE, Documentary, A4, 500 pieces per box	box	6	764.40
	44	ENVELOPE, Documentary, legal, 500 pieces per box	box	22	980.72
	45	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	49	738.40
	46	ENVELOPE, Expanding, Plastic	piece	28	30.49
	47	ENVELOPE, Mailing, 500 pieces per box	box	18	432.52
	48	ENVELOPE, Mailing, with window, 500 pieces per box	box	3	488.80
	49	ERASER, felt, for blackboard/whiteboard	piece	76	11.41
	50	FILE ORGANIZER, expanding, plastic, legal	piece	27	85.20
	51	FILE TAB/INDEX DIVIDER, bristol board, legal	set	41	14.23
	52	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	22	270.40
	53	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	46	286.52

54	FOLDER, L-type, A4, 50 pieces per pack	pack	9	187.54
55	FOLDER, L-type, legal, 50 pieces per pack	pack	11	238.57
56	FOLDER, pressboard, 100 pieces per box	box	53	952.64
57	FOLDER with tab, A4, 100 pieces per pack	pack	16	289.12
58	FOLDER with tab, legal, 100 pieces per pack	pack	64	333.26
59	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	14	63.11
60	MAGAZINE FILE BOX, Large	piece	9	41.60
61	MARKER, Permanent, Black	piece	519	7.47
62	MARKER, Permanent, Blue	piece	437	7.47
63	MARKER, Whiteboard, Black	piece	1062	9.65
64	MARKER, Whiteboard, Blue	piece	600	9.65
65	MARKER, Whiteboard, Red	piece	195	9.65
66	PAPER CLIP, vinly/plastic coated, 33mm	box	289	8.82
67	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	box	417	13.78
68	PAPER TRIMMER/CUTTING MACHINE, table top	unit	5	9,297.60
69	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	242	20.79
70	PENCIL SHARPENER, manual, single cutter head	piece	22	212.87
71	PUNCHER, paper, heavy duty	piece	49	150.80
72	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	4	274.23
73	RUBBER BAND No. 18, 350g	box	42	135.20
74	SCISSORS, symmetrical or asymmetrical	pair	175	33.37
75	STAPLER, heavy duty (binder type), desktop	unit	6	888.16
76	STAPLE REMOVER, plier type	piece	37	27.87

77	TAPE DISPENSER, table top	piece	38	72.80
78	LOOSELEAF COVER, 50 sets per bundle	bundle	1	794.96
79	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	413	37.06
80	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	237	59.28
81	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	194	52.00
82	NOTEBOOK, stenographer	piece	419	12.04
83	PAPER, MULTICOPY A4, 500 sheets per ream	ream	1677	165.65
84	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	1215	189.18
86	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	1388	158.91
87	PAD PAPER, ruled	pad	19	21.53
88	PAPER, parchment, 100 sheets per box	box	12	98.05
89	RECORD BOOK, 500 PAGES	book	99	104.00
90	INK CARTRIDGE, CANON CL-811, Colored	cart	4	1,178.32
91	INK CARTRIDGE, CANON PG-810, Black	cart	8	892.32
92	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	530	249.60
93	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	237	249.60
94	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	238	249.60
95	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	224	249.60
96	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	10	419.12
97	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	10	419.12
98	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	2	77.94

STF				
Lot 1				
J.Tizuel a				
1	Paper, Multi-Purpose (Copy) A4, 70 gsm	ream	22	200.00
2	Paper, Multi-Purpose (Copy) Legal, 70 gsm	ream	20	233.00
3	Folder, Tagboard, for A4 size documents	ream	5	321.00
4	Folder, Tagboard, for Legal size documents	ream	10	370.00
5	Paper, Colored Bond Paper, Legal 80gsm (yellow)	pcs	4	400.00
6	Paper, Colored Bond Paper, Legal 80gsm (light pink)	pcs	4	400.00
7	Ink. Epson L3210 (black)	pcs	10	260.00
8	Permanent Marker, fine point	pcs	50	40.00
9	Office Paste	pcs	3	150.00
10	Scissor, 7 1/5 inches	pcs	10	75.00
11	Tape Dispenser	pcs	5	250.00
12	Desktop Sharpener	pcs	1	500.00
13	Calculator, compact, 12 digits	pcs	10	400.00
14	Paper Clip, vinyl/ plastic coat, length: 32mm min	box	12	20.00
15	Paper Clip, vinyl/ plastic coat, length: 50mm min	box	12	30.00
16	Office Rubber Bond		2	97.00
J.Tizuel a				
1	A4 Document File Folder Clipboard (Top Vertical Clip with cover)	piece	30	100.00

	Lot 2				
	G.Escarlos				
	1	Paper Multicopy, 80 gsm 216 x 330 mm	reams	19	208.63
	2	Paper Multipurpose copy A4, 70 gsm	reams	19	153.09
	3	Staple Wire standard #35	box	20	24.25
	4	Correction Tape, film base type	pcs	20	16.12
	5	paper clip vinyl/plastic coat 32mm	box	24	8.92
	6	paper clip vinyl/plastic coat 50mm	box	24	19.71
	7	Sign Pen black 0.5 mm needle tip	pcs	20	39.80
	8	Sign Pen blue 0.5 mm needle tip	pcs	20	39.80
	9	Sign Pen red 0.5 mm needle tip	pcs	10	39.80
	10	Bookpaper, colored pink Multi-Copy (long)	reams	1	450.00
	11	Bookpaper, colored yellow Multi-Copy (long)	reams	1	450.00
	Lot 3				
	R. Tan				
	1	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gal	4	578.86
	2	Paper Multi-Purpose (Copy) A4, 70gsm	reams	5	168.40
	3	Paper Multi-Purpose (Copy) legal, 70gsm	reams	5	175.80
	4	RECORD BOOK, 500 PAGES	books	1	128.93
	5	TOILET TISSUE PAPER, 2 ply, 100% recycled	pack	5	110.56
	6	TISSUE, INTERFOLDED PAPER TOWEL, Paper Towel	pack	10	44.07
	7	STAPLE WIRE, standard (26/6)	box	3	26.68
	8	TAPE, electrical, 18mm x 16m min	roll	1	23.62
	9	TAPE, masking, width: 48mm (±1mm)	roll	1	134.85
	10	TAPE, packaging, width 48 mm	roll	2	25.26
	11	Thermogun	pc	1	3,881.02

12	LED Linear Tube, 18m watts Fro Series	pc	3	260.36
13	Light Bulb, Light Emitting Diode (LED), 6W	pc	5	103.93
14	BROOM, Stick (Ting-ting), usable length:	pc	3	23.02
15	CLEANER, Toilet Bowl and Urinal, 900mL	bot	4	52.62
16	CLEANSER, Scouring Powder, 350g min./can	can	5	30.26
17	DETERGENT POWDER, all purpose, 1kg	pack	4	47.35
18	DISINFECTANT SPRAY, Aerosol type, 400-550g	can	10	163.13
19	Sodium Hypochlorite, 3.785 liters	gallon	4	166.03
20	Hand Soap, Liquid, 500ml	bot	4	130.24
21	FURNITURE CLEANER, Aerosol type, 300mL min per	can	2	146.15
22	MOP BUCKET, heavy duty, hard plastic,	unit	1	2,894.32
23	MOPHANDLE, heavy duty,aluminum,screw type	pc	2	184.18
24	SCOURING PAD, 5 pieces per pack	pack	3	135.51
25	wastebasket, non-rigid plastic	pc	3	35.37
26	protective safety goggles	pc	1	197.34
27	Polyethylene Apron (50g)	pc	3	19.08
28	surgical gown	pc	2	378.89
29	head cover,disposable	pc	5	3.29
30	surgical mask, 3-ply	pc	6	17.76
31	Data folder, made of chipboard, taglia lock	pc	1	86.83
32	envelope,expanding,plastic, 0.50mm	pc	1	38.57
33	eraser,felt for blackboard/whiteboard	pc	2	13.09
34	marker, whiteboard, black, felt tip, bullet type	pc	5	16.93
35	marker, whiteboard, blue, felt tip, bullet type	pc	5	16.93
36	marker, whiteboard, red, felt tip, bullet type	pc	2	16.93
37	Marker, Permanent, bullet Type, Black	pc	5	11.36
38	Marker, Permanent, bullet Type, Blue	pc	5	11.36

39	paper clip, vinyl/plastic coat, length: 32mm min	box	3	9.82
40	paper clip, vinyl/plastic coat, length: 50mm min	box	2	21.68
41	pencil, lead, w/ eraser, wood cased, hardness: HB	box	10	26.30
42	Rubber band,70mm min lay flat length (#18)	box	4	138.52
43	scissors, symmetrical, blade length:65mm min	pc	2	51.31
44	tape dispenser, table top, for 24mm width	pc	2	81.21
45	Ink Cart, EPSON C13T664100 (T6641), Black	cart	5	315.74
46	Ink Cart, EPSON C13T664100 (T6641), Cyan	cart	1	315.74
47	Ink Cart, EPSON C13T664100 (T6641), Magenta	cart	1	315.74
48	Ink Cart, EPSON C13T664100 (T6641), Yellow	cart	1	315.74
49	Clearbook, 20 transparent pockets, for legal	pc	3	53.61
50	Aluminum Duct Tape, 2 inches	roll	1	300.00
51	Ballpen, Black (0.5 mm)	pc	20	10.00
52	Ballpen, Blue (0.5 mm)	pc	10	10.00
53	Ballpen, Red (0.5 mm)	pc	10	10.00
54	Ballpen, Green (0.5 mm)	pc	10	10.00
55	columnar book (5 columns)	books	1	50.00
56	push pin, flat head type, assorted colors, 100	case	2	25.00
57	tape, transparent, 1/2 inch	roll	2	25.00
58	basin, plastic, (big, heavy duty)	pc	1	300.00
59	dish washing liquid, 500 ml	pc	10	60.00
60	feather duster, good quality (big)	pc	4	130.00
61	pail,medium, 30 liters capacity	pc	2	320.00
62	rubber boots (size 9)	pc	3	280.00
63	soap, bathroom, 90 grams	pc	10	15.00
64	toilet deodorant cake, 50 grams	pc	3	25.00

	65	trash can, plastic (2-3 gal, flip-top)	pc	2	80.00
	M.Pabi ona				
	1	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bot	6	55.13
	2	Cleaner, Toilet Bowl and Urinal,900ml-1000ml cap	bot	5	52.62
	3	Marker, Permanent, bullet Type, Black	pc	20	11.36
	4	Ink Cart, HP CN692AA, (HP704), Black	cart	5	463.09
	5	Ink Cart, HP CN692AA, (HP704), Tri- Color	cart	5	463.09
	E. Garcine s				
	1	Hand Sanitizer, 500 ml	bot	4	191.55
	2	ALCOHOL, ethyl, 68%-72%, scented, 500 ml	bot	10	55.13
	3	TISSUE, INTERFOLDED PAPER TOWEL,Paper Towel	pack	10	44.07
	4	Battery, Dry Cell, AA, 2 pieces per blister	pack	2	45.92
	5	Battery, dry cell, AAA, 2 pieces per blister	pack	2	24.96
	7	DETERGENT POWDER, all purpose, 1kg	pack	2	47.35
	8	Ink Cart, EPSON C13T664300 (T6643), Magenta	cart	2	315.74
	W. Gutiere z				
	1	HAND SANITIZER, 500 ml	bottles	12	191.55
	2	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon	2	578.86

3	STAMP PAD INK, purple or violet, 50ml	bottles	2	39.88
4	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	20	60.38
5	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	pc	20	15.23
6	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	20	215.76
7	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	20	229.50
8	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	20	168.40
9	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	20	175.80
10	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	20	128.93
11	TISSUE, interfolded paper towel	pack	20	44.07
12	STAPLE WIRE, STANDARD, (26/6)	box	20	26.68
13	TAPE, ELECTRICAL, 18mm x 16M min	roll	5	23.62
14	TAPE, MASKING, width: 48mm (±1mm)	roll	20	134.85
15	TAPE, PACKAGING, width: 48mm (±1mm)	roll	20	25.26
16	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	20	25.26
17	THERMOGUN	pc	2	3,881.02
18	LIGHT BULB, Light Emitting Diode (LED), 6W	pc	20	103.93
19	BROOM, soft (tambo)	pc	20	172.34
20	BROOM, STICK (TING-TING), usable length: 760mm min	pc	20	23.02
21	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottles	10	52.62
22	CLEANSER, SCOURING POWDER, 350g min./can	can	10	30.26
23	DETERGENT BAR, 140 grams as packed	pc	10	11.42

24	DETERGENT POWDER, all purpose, 1kg	pack	10	47.35
25	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	10	163.13
26	DUST PAN, non-rigid plastic, w/ detachable handle	pc	10	31.41
27	MOP BUCKET, heavy duty, hard plastic	unit	2	2,894.32
28	MOPHANDLE, heavy duty, aluminum, screw type	pc	5	184.18
29	RAGS, all cotton, 32 pieces per kilogram min	bundle	1	68.08
30	SCOURING PAD, 5 pieces per pack	pack	5	135.51
31	WASTEBASKET, non-rigid plastic	pc	20	35.37
32	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	10	19.32
33	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	10	60.52
34	CORRECTION TAPE, film base type, UL 6m min	pc	20	17.74
35	DATA FILE BOX, made of chipboard, with closed ends	pc	20	97.66
36	DATA FOLDER, made of chipboard, taglia lock	pc	20	86.83
37	ENVELOPE, DOCUMENTARY, for legal size document	box	2	1,172.86
38	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	5	934.08
39	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	box	5	38.57
40	ERASER, FELT, for blackboard/whiteboard	pc	20	13.03
41	FILE ORGANIZER, expanding, plastic, 12 pockets	pc	20	108.84
42	FILE TAB DIVIDER, bristol board, for legal	set	20	18.00
43	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	2	1,205.09

44	FOLDER, TAGBOARD, for A4 size documents	pack	20	352.94
45	FOLDER, TAGBOARD, for legal size documents	pack	20	406.52
46	INDEX TAB, self-adhesive, transparent	box	20	71.70
47	MAGAZINE FILE BOX, LARGE size, made of chipboard	pc	20	52.62
48	MARKER, whiteboard, black, felt tip, bullet type	pc	20	16.93
49	MARKER, whiteboard, blue, felt tip, bullet type	pc	20	16.93
50	MARKER, whiteboard, red, felt tip, bullet type	pc	20	16.93
51	MARKER, PERMANENT, bullet type, black	pc	40	11.36
52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	20	9.82
53	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	2	26.30
54	RUBBER BAND, 70mm min lay flat length (#18)	box	6	138.52
55	STAPLE REMOVER, PLIER-TYPE	pc	20	31.50
56	INK CART, EPSON C13T664100 (T6641), Black	cart	2	315.74
57	INK CART, EPSON C13T664200 (T6642), Cyan	cart	2	315.74
58	INK CART, EPSON C13T664300 (T6643), Magenta	cart	2	315.74
59	INK CART, EPSON C13T664400 (T6644), Yellow	cart	2	315.74
60	rope #22 (200meters/roll)	roll	1	3,000.00
61	Heavy duty brass padlock short shackle	pc	10	350.00
62	Ink Cart, Epson (003) Black	bottles	2	400.00
63	Ink Cart, Epson (003) Cyan	bottles	2	400.00
64	Ink Cart, Epson (003) Magenta	bottles	2	400.00

65	Ink Cart, Epson (003) Yellow	bottles	2	400.00
LOT 4				
G.Escar los				
	Epson ink refill for L360 Black	bot	7	420.00
	Epson ink refill for L360 Cyan	bot	3	420.00
Lot 5				
G.Escar los				
	Paper, Parchment, size 210 x 297 mm, multi-purpose	box	30	112.76
Lot 6				
N.MAR GATE				
1	Brother BT D60 BK (INK)	Bottle	2	500.00
2	Brother BT D60 Magenta (INK)	Bottle	2	500.00
3	Brother BT D60 Yellow (INK)	Bottle	2	500.00
4	Brother BT D60 Cyan (INK)	Bottle	2	500.00
5	HP 85A	cart	1	5,391.52
6	Ink Cart, Epson C13T664100,Black	bottle	3	287.04
7	Ballpen, Blue	piece	9	16.50
8	Sign Pen, Blue, Liquid/Gel Ink, 0.5mm	piece	6	39.80
9	Paper, Multi-purpose (COPY) A4, 70gsm	ream	9	153.09
Lot 7				
P.Pard o				

1	INSECTICIDE, aerosol type, net content: 600ml min	can	2	176.29
2	HAND SANITIZER, 500 ml	bottle	12	191.55
3	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon	5	578.86
4	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	14	55.13
5	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	5	39.88
6	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	20	215.76
7	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	20	168.40
8	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	20	175.80
9	STAPLE WIRE, for heavy duty staplers, (23/13)	box	5	25.00
10	STAPLE WIRE, STANDARD, (26/6)	box	5	26.68
11	TAPE, MASKING, width: 24mm (± 1 mm)	roll	5	69.07
12	TAPE, MASKING, width: 48mm (± 1 mm)	roll	10	134.85
13	TAPE, PACKAGING, width: 48mm (± 1 mm)	roll	10	25.26
14	TAPE, TRANSPARENT, width: 24mm (± 1 mm)	roll	15	12.76
15	TAPE, TRANSPARENT, width: 48mm (± 1 mm)	roll	10	25.26
16	RULER, plastic, 450mm (18"), width: 38mm min	piece	5	22.36
17	BROOM, soft (tambo)	piece	4	172.34
18	DETERGENT POWDER, all purpose, 1kg	pack	10	47.35

19	HAND SOAP, Liquid, 500ml	bottle	5	130.24
20	MOPHANDLE, heavy duty, aluminum, screw type	piece	4	184.18
21	CORRECTION TAPE, film base type, UL 6m min	piece	14	17.74
22	MARKER, PERMANENT, bullet type, black	piece	12	11.36
23	MARKER, PERMANENT, bullet type, blue	piece	12	11.36
24	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	12	9.82
25	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	12	21.68
26	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	5	44.21
27	CUTTER BLADE, for heavy duty cutter	piece	12	18.75
28	PUNCHER, paper, heavy duty, with two hole guide	piece	5	166.93
29	SCISSORS, symmetrical, blade length: 65mm min	pair	12	51.31
30	STAPLE REMOVER, PLIER-TYPE	piece	12	31.50
31	Ballpen, Black (0.5 mm)	piece	24	12.00
32	Ballpen, Blue (0.5 mm)	piece	24	12.00
33	Cartolina paper, Dark Yellow	piece	20	10.00
34	Correction pen w/ metal tip, good quality	piece	12	50.00
35	Vellium Cartolina (white)	piece	50	15.00
36	Dish washing liquid, 500 ml	piece	5	150.00

37	Feather Duster, good quality (Big)	piece	20	75.00
38	Toilet pump, rubber, heavy duty	piece	2	150.00
22	MARKER, PERMANENT, bullet type, black	piece	12	11.36
23	MARKER, PERMANENT, bullet type, blue	piece	12	11.36
24	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	12	9.82
25	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	12	21.68
26	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	5	44.21
27	CUTTER BLADE, for heavy duty cutter	piece	12	18.75
28	PUNCHER, paper, heavy duty, with two hole guide	piece	5	166.93
29	SCISSORS, symmetrical, blade length: 65mm min	pair	12	51.31
30	STAPLE REMOVER, PLIER-TYPE	piece	12	31.50
31	Ballpen, Black (0.5 mm)	piece	24	12.00
32	Ballpen, Blue (0.5 mm)	piece	24	12.00
33	Cartolina paper, Dark Yellow	piece	20	10.00
34	Correction pen w/ metal tip, good quality	piece	12	50.00
35	Vellium Cartolina (white)	piece	50	15.00
36	Dish washing liquid, 500 ml	piece	5	150.00
37	Feather Duster, good quality (Big)	piece	20	75.00

	38	Toilet pump, rubber, heavy duty	piece	2	150.00
	P.PARD O				
	1	Ink Cart, Epson C13T664100 (T6641), Black	cart	10	315.74
	2	Ink Cart, Epson C13T664100 (T6641), Cyan	cart	5	315.74
	3	Ink Cart, Epson C13T664100 (T6641), Magenta	cart	5	315.74
	4	Ink Cart, Epson C13T664100 (T6641), Yellow	cart	5	315.74
	5	Ink Bottle Epson 003 (Magenta)	bottle	5	450.00
	6	Ink Bottle Epson 003 (Cyan)	bottle	5	450.00
	7	Ink Bottle Epson 003 (Magenta)	bottle	5	450.00
	8	Ink Bottle Epson 003 (Yellow)	bottle	5	450.00
	9	HP56 Laser Jet	bottle	2	4,280.00
	Lot 8				
	RR Aguilar				
	1	Universal Ink, 100ml Blk	bottle	25	200.00
	2	Universal Ink, 100ml Cyan	bottle	10	250.00
	3	Universal Ink, 100ml Magenta	bottle	11	250.00
	4	Universal Ink, 100ml Yellow	bottle	11	250.00
	Lot 9				

	RR Aguilar				
	1	Universal Ink, 100ml Blk	bottle	100	200.00
	2	Universal Ink, 100ml Cyan	bottle	30	250.00
	3	Universal Ink, 100ml Magenta	bottle	30	250.00
	4	Universal Ink, 100ml Yellow	bottle	30	250.00
	Lot 10				
	S.Pandapatan				
	1	Paper, Multicopy, 80gsm, size: 210mm x 297mm	Reams	15	215.76
	2	Paper, Multicopy, 80gsm, size: 216mm x 330mm	reams	25	229.50
	3	Paper, Multi-Purpose (Copy) A4, 70gsm	reams	15	168.40
	4	Staple Wire, Standard, (26/6)	box	5	26.68
	5	Tape, Transparent, width:24mm (±1mm)	roll	20	12.76
	6	Tape, Transparent, width:48mm (±1mm)	roll	6	25.26
	7	Broom, Soft (Tambo)	piece	3	172.34
	8	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	2	170.37
	9	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	1	934.08
	10	ENVELOPE, mailing, white, 70gsm	box	2	478.42
	11	FOLDER, TAGBOARD, for legal size documents	pack	10	406.52

12	DATING AND STAMPING MACHINE, heavy duty	piece	2	574.26
13	PUNCHER, paper, heavy duty, with two hole guide	piece	1	166.93
14	INK CART, EPSON C13T664100 (T6641), Black	cart	10	315.74
15	INK CART, EPSON C13T664200 (T6642), Cyan	cart	1	315.74
16	INK CART, EPSON C13T664300 (T6643), Magenta	cart	1	315.74
17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	1	315.74
18	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	15	43.78
19	Glue ,(118ml)	bottle	2	50.00
20	HP 85A Toner	cart	7	4,000.00
21	Universal Ink ,1000ml Black	bottle	1	600.00

Lot 11

S.Pandapatan				
1	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	10	46.88
2	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	10	74.99
3	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	10	60.38
4	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	20	215.76
5	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	100	229.50
6	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	20	168.40
7	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	30	110.56

	8	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	5	24.96
	9	STAPLE WIRE, STANDARD, (26/6)	box	13	26.68
	10	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	35	12.76
	11	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	1	3,353.30
	12	FLASH DRIVE, 16 GB capacity	piece	2	211.81
	13	CORRECTION TAPE, film base type, UL 6m min	piece	37	17.74
	14	ENVELOPE, mailing, white, 70gsm	box	2	478.42
	15	SCISSORS, symmetrical, blade length: 65mm min	pair	3	51.31
	16	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	2	223.65
	17	STAPLE REMOVER, PLIER-TYPE	piece	5	31.50
	18	INK CART, EPSON C13T664100 (T6641), Black	cart	30	315.74
	19	INK CART, EPSON C13T664200 (T6642), Cyan	cart	3	315.74
	20	INK CART, EPSON C13T664300 (T6643), Magenta	cart	3	315.74
	21	INK CART, EPSON C13T664400 (T6644), Yellow	cart	3	315.74
	22	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	20	43.78
	23	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	50	43.78
	24	Check Paper Protect, mint green, 500 sheets per ream, for TOR	reams	15	1,300.00
	25	Universal Ink 100ml Black	bottle	1	600.00
	Lot 12				
	G. Duman cas				

1	Paper, Multicopy, 80 gsm, size: 210mm x 297mm	ream	10	280.00
2	Paper, Multi-purpose (Copy) A4, 70 gsm	ream	10	250.00
3	Ink Cart, Epson C13T664100 (T6641), Black	bot	3	289.00
4	Ink Cart, Epson C13T664100 (T6641), Cyan	bot	2	289.00
5	Ink Cart, Epson C13T664100 (T6641), Magenta	bot	1	289.00
6	Ink Cart, Epson C13T664100 (T6641), Yellow	bot	1	290.00
7	Worx Board paper, long	pack	20	40.00
8	Ballpen, Black (0.5mm)	box	3	300.00
R. Anino				
1	Alcohol, Ethyl, 68%-72%, scentend, 500ml (-5ml)	bottle	5	50.12
2	Paper, Multi-purpose (Copy) A4, 70gsm	reams	5	153.09
3	Paper, Multi-purpose (Copy) legal, 70gsm	reams	5	159.82
4	Record Book, 500 pages, size: 241mm x 278 mm	boz	1	81.33
5	Tape Masking width:24mm (±1mm)	roll	1	62.79
6	Tape Transparent width:24mm (±1mm)	roll	1	11.60
7	FLASH DRIVE, 16 GB capacity	piece	1	192.56
8	File Organizer,expanding, plastic, 12 pockets	piece	3	98.95
9	File Tab Divider, bristol board, for legal	piece	1	16.36
10	INK CART, EPSON C13T664100 (T6641), Black	cart	1	287.04

11	INK CART, EPSON C13T664200 (T6642), Cyan	cart	1	287.04
12	INK CART, EPSON C13T664300 (T6643), Magenta	cart	1	287.04
13	INK CART, EPSON C13T664400 (T6644), Yellow	cart	1	287.04
14	Sign pen, black, liquid/gel ink, 0.5 mm needle tip	piece	7	39.80
15	Sign pen, blue, liquid/gel ink, 0.5 mm needle tip	piece	7	39.80
Lot 13				
G.Ramoso				
1	Toilet Tissue Paper, 2-ply, 100% recyclable	pack	10	100.51
2	AIR FRESHENER, aerosol, 280ml/150g min	can	2	103.75
3	Cleaner, Toilet Bowl and Urinal, 900ml-1000ml cap	bott	2	47.84
4	DETERGENT BAR, 140 grams as packed	piece	4	10.38
5	DETERGENT POWDER, all purpose, 1kg	pack	2	43.04
6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	2	148.30
7	Floorwax, Paste Red	can	1	356.22
8	TRASHBAG, GPP specs, black, 940mm x 1016mm	pack	2	154.88
9	Basin, Stainless (Medium)	piece	2	286.20
10	Dipper (Tabo), medium size	piece	2	31.80
11	Dish washing liquid, 500 ml	piece	2	74.20

	12	Trash can, Plastic (2-3 gal, flip-top)	piece	2	164.30
	G.Ram oso				
	1	Hand Sanitizer, 500ml	bottle	5	174.14
	2	Alcohol, Ethyl, 68%-72%, scentend, 500ml (-5ml)	bottle	15	50.12
	3	Stamp Pad Ink, purple or violet, 50ml (min)	bottle	1	36.25
	4	cartolina, assorted colors	pack	5	96.28
	5	Notepad, Stick on, 50mm x 76mm (2" x 3") min	pack	2	42.62
	6	Notepad, Stick on, 76mm x 100mm (3"x 4") min	pad	2	68.17
	7	Paper, Multi-purpose (Copy) A4, 70gsm	pad	3	153.09
	8	Paper, Multi-purpose (Copy) legal, 70gsm	reams	5	159.82
	9	Record Book, 500 pages, size: 241mm x 278 mm	reams	1	117.21
	10	Battery, dry cell, AA, 2 pieces per blister	pack	10	41.75
	11	Battery, dry cell, AAA, 2 pieces per blister	pack	10	22.69
	12	Glue, all-purpose, gross weight: 200 grams min	jar	1	71.42
	13	Staple wire, Standard, (26/6)	box	2	24.25
	14	Tape, Masking, width: 24mm (±1mm)	roll	2	62.79
	15	Tape, Masking, width: 48mm (±1mm)	roll	2	122.59
	16	Tape, Packaging, width: 48mm (±1mm)	roll	2	22.97

17	Tape, Transparent, width: 24mm (±1mm)	roll	1	11.60
18	Tape, Transparent, width: 48mm (±1mm)	roll	1	22.97
19	Twine, Plastic, one (1) kilo per roll	roll	5	66.98
20	CORRECTION TAPE, film base type, UL 6m min	piece	4	16.12
21	MARKER, FLUORESCENT, 3 assorted colors per set	set	1	53.68
22	MARKER, whiteboard, black, felt tip, bullet type	piece	2	15.39
23	MARKER, PERMANENT, bullet type, black	piece	1	10.33
24	MARKER, PERMANENT, bullet type, blue	piece	1	10.33
25	MARKER, PERMANENT, bullet type, red	piece	1	10.33
26	Stamp Pad, Felt, bed dimension: 60mm x 100mm min	piece	1	40.19
27	cutter blade, for heavy duty cutter	piece	1	17.04
28	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	piece	5	39.80
29	Sign Pen, Red, liquid/gel ink, 0.5mm needle tip	piece	5	39.80
30	Ballpen, Black (0.5mm)	piece	2	27.00
31	Ballpen, Blue (0.5mm)	piece	2	27.00
32	Ballpen, red (0.5mm)	piece	2	27.00
33	Photo Paper 8.5" x 13"	piece	2	112.50
Lot 14				

H.ABIA BI				
1	Toilet Tissue Paper, 2-ply, 100% recyclable	pack	10	100.56
2	Air Freshener, Aerosol, 280ml/150g min	can	2	114.13
3	Cleaner, toilet bowl and urinal, 900ml-1000ml cap	bottle	2	52.62
4	Detergent Powder, all purpose, 1kg	pack	4	47.35
5	Disinfectant Spray, Aerosol Type, 400-550 grams	can	2	163.13
6	Hand Soap, liquid, 500ml	bottle	2	130.24
7	Floorwax, Paste Red	can	1	391.85
8	Trash bag, GPP specs, black, 940mm x 10	pack	2	170.37
9	Basin, Stainless (Medium)	piece	2	200.00
10	Bleach, Chlorox, 3.785L	gal	1	375.00
11	Dish washing liquid, 500 ml	piece	1	200.00
12	Trash can, Plastic (2-3 gal, flip-top)	piece	2	175.00
H. ABIABI				
1	Hand Sanitizer, 500ml	bottle	5	191.55
2	Alcohol, Ethyl, 68%-72%, scentend, 500ml (-5ml)	bottle	15	55.13
3	Stamp Pad Ink, purple or violet, 50ml (min)	bottle	1	39.88
4	cartolina, assorted colors	pack	5	105.91

5	Notepad, Stick on, 50mm x 76mm (2" x 3") min	pack	2	46.88
6	Notepad, Stick on, 76mm x 100mm (3"x 4") min	pad	2	74.99
7	Paper, Multi-purpose (Copy) A4, 70gsm	reams	3	168.40
8	Paper, Multi-purpose (Copy) legal, 70gsm	reams	5	175.80
9	Record Book, 500 pages, size: 241mm x 278 mm	reams	1	128.93
10	Battery, dry cell, AA, 2 pieces per blister	pack	10	45.92
11	Battery, dry cell, AAA, 2 pieces per blister	pack	10	24.96
12	Glue, all-purpose, gross weight: 200 grams min	jar	1	78.56
13	Staple wire, Standard, (26/6)	box	2	25.00
14	Tape, Masking, width: 24mm (± 1 mm)	roll	2	69.07
15	Tape, Masking, width: 48mm (± 1 mm)	roll	2	134.85
16	Tape, Packaging, width: 48mm (± 1 mm)	roll	2	25.26
17	Tape, Transparent, width: 24mm (± 1 mm)	roll	1	12.76
18	Tape, Transparent, width: 48mm (± 1 mm)	roll	1	25.26
19	Twine, Plastic, one (1) kilo per roll	roll	5	73.67
20	CORRECTION TAPE, film base type, UL 6m min	piece	4	17.74
21	MARKER, FLUORESCENT, 3 assorted colors per set	set	1	59.05
22	MARKER, whiteboard, black, felt tip, bullet type	piece	2	16.93

23	MARKER, PERMANENT, bullet type, black	piece	1	11.36
24	MARKER, PERMANENT, bullet type, blue	piece	1	11.36
25	MARKER, PERMANENT, bullet type, red	piece	1	11.36
26	Stamp Pad, Felt, bed dimension: 60mm x 100mm min	piece	1	44.21
27	cutter blade, for heavy duty cutter	piece	1	18.75
28	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	piece	5	43.78
29	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip	piece	5	43.78
30	Ballpen, Black (0.5mm)	piece	2	27.00
31	Ballpen, Blue (0.5mm)	piece	2	27.00
32	Ballpen, red (0.5mm)	piece	2	27.00
33	Ballpen, green (0.5mm)	piece	2	27.00
34	Photo Paper 8.5" x 13"	pack	1	250.00
35	certificate Paper (long)	ream	2	250.00
36	certificate Paper (short)	ream	2	200.00
37	Thumbtacks	box	10	30.00
Lot 15				
C. Racho				
1	Note Pad, stick on, 50mm x 76mm (2"x 3") min	pad	5	46.88

2	Note Pad, stick on, 76mm x 100mm (3" x 4") min	pad	5	74.99
3	Note Pad, stick on, 76mm x 76mm (3" x 3") min	pad	5	60.38
4	Paper multcopy, 80 gsm, size: 210mm x 297mm	reams	10	215.76
5	Paper multcopy, 80 gsm, size: 216mm x 330mm	reams	5	229.50
6	Paper Multi-purpose (COPY) A4, 70 gsm	reams	20	168.40
7	Paper Multi-purpose (COPY) Legal, 70 gsm	reams	5	175.80
8	Record Book, 300 pages, size 214mm x 278mm min	book	10	89.46
9	Record Book, 500 pages, size 214mm x 278mm min	book	10	128.93
10	Tissue, interfolded paper towel	pack	50	44.07
11	Glue, all purpose, gross weight: 200 grams min	jar	5	78.56
12	Staple wire, for heavy-duty staplers, (23/13)	box	2	25.00
C. Racho				
1	Staple Wire, Standard, (26/6)	box	5	26.68
2	Tape Masking width:24mm (±1mm)	roll	5	69.07
3	Tape Masking width:48mm (±1mm)	roll	5	134.85
4	Tape packaging width:48mm (±1mm)	roll	5	25.26
5	Tape Transparent width:24mm (±1mm)	roll	5	12.76
6	Tape Transparent width:48mm (±1mm)	roll	10	25.26

7	ruler plastic 450mm (18"), width: 38mm min	piece	5	22.36
8	Air Freshener, aerosol, 280ml/150g min	can	5	114.13
9	Broom, soft (tambo)	piece	5	172.34
10	Dust Pan, non-rigid plastic, w/detachable handle	piece	2	31.41
11	Furniture cleaner, aerosol type 300ml min per can	can	5	146.15
12	Mophandle, heavy-duty, aluminum, screw type	piece	3	184.18
C. Racho				
1	mophead, made of rayon, weight:400 grams min	piece	10	156.56
2	Rags, all cotton, 32 pieces per kilogram min	bundle	5	68.08
3	Scouring Pad, 5 pieces per pack	pack	5	135.51
4	Trashbag, GPP specs, black, 940mm x 1016mm	pack	10	170.37
5	wastebasket, non-rigid plastic	piece	5	35.37
6	flash drive, 16 GB capacity	piece	2	211.81
7	mouse wireless USB	piece	1	194.81
8	Clip Backfold, all metal, clamping:19mm (-1mm)	box	5	11.45
9	Clip Backfold, all metal, clamping:25mm (-1mm)	box	5	19.32
10	Clip Backfold, all metal, clamping:32mm (-1mm)	box	5	26.31
11	Clip Backfold, all metal, clamping:50mm (-1mm)	box	5	60.52

12	Correction Tape, film base type UL 6m min	piece	10	17.74
C. Racho				
1	Data File Box made of chipboard with closed ends	piece	5	97.66
2	Envelope Expanding Kraftboard for legal size doc	box	1	934.08
3	Fastener, metal, 70mm between prongs	box	4	105.51
4	folder, L-type, plastic, for A4 size documents	pack	3	216.86
5	folder, L-type, plastic, for legal size documents	pack	5	307.70
6	folder, Tagboard, for A4 size documents	pack	5	352.94
7	folder, Tagboard, for legal size documents	pack	9	406.52
8	Marker, permanent, bullet type, black	piece	10	11.36
9	Marker, permanent, bullet type, blue	piece	10	11.36
10	Marker, permanent, bullet type, red	piece	10	11.36
11	paper clip, vinyl/plastic coat, length: 32mm min	box	5	9.82
12	paper clip, vinyl/plastic coat, length: 50mm min	piece	5	21.68
C. Racho				
1	Pencil Lead w/eraser, wood cased hardness: HB	box	5	26.30
2	Cutter Blade, for heavy duty cutter	piece	5	18.75
3	Cutter Knife, for general purpose	piece	3	42.29

4	Dating and stamping machine, heavy duty	piece	1	574.26
5	Pencil Sharpener, manual, single cutter head	piece	2	256.54
6	Puncher, paper, heavy duty with two hole guide	piece	3	166.93
7	Scissors, symmetrical, blade length: 65mm min	pair	5	51.31
8	Stapler Standard Type, load cap: 200 staples min	piece	2	223.65
9	Stapler Binder Type, heavy duty, desktop	unit	1	1,156.41
10	Tape Dispenser, table top for 24mm width tape	piece	2	81.21
11	fire extinguisher , dry chemical, 4.5kgs	unit	2	1,447.16
12	Sign pen, black, liquid/gel ink, 0.5 mm needle tip	piece	20	43.78
13	Sign pen, blue, liquid/gel ink, 0.5 mm needle tip	piece	20	43.78
14	Sign pen, red, liquid/gel ink, 0.5 mm needle tip	piece	10	43.78
Lot 16				
C. Labnotin				
1	Alcohol, Ethyl, 68%-72%, scentend, 500ml (-5ml)	bottle	10	70.43
2	cartolina, assorted colors	pack	2	134.04
3	Notepad, Stick on, 50mm x 76mm (2" x 3") min	pad	2	49.95
4	Notepad, Stick on, 76mm x 100mm (3"x 4") min	pad	2	86.55
5	Notepad, Stick on, 76mm x 100mm (3"x 4") min	pad	2	68.24

6	Paper, Multi-purpose (Copy) A4, 70gsm	ream	3	249.18
7	Paper, Multi-purpose (Copy) legal, 70gsm	ream	3	281.04
8	Toilet Tissue Paper, 2-ply, 100% recyclable	pack	5	137.36
9	Staple wire, for heavy-duty staplers, (23/13)	box	2	37.47
10	Staple Wire, Standard, (26/6)	box	2	32.10
11	Tape Masking width:24mm (± 1 mm)	roll	5	83.75
12	Tape Masking width:48mm (± 1 mm)	roll	5	170.67
13	Tape packaging width:48mm (± 1 mm)	roll	5	29.15
14	Tape Transparent width:24mm (± 1 mm)	roll	5	14.57
15	Tape Transparent width:48mm (± 1 mm)	roll	5	29.15
16	FLASH DRIVE, 16 GB capacity	piece	1	442.89
17	Correction Tape, film base type UL 6m min	piece	5	22.44
18	MARKER, whiteboard, black, felt tip, bullet type	piece	5	18.98
19	MARKER, whiteboard, blue, felt tip, bullet type	piece	5	18.98
20	MARKER, whiteboard, red, felt tip, bullet type	piece	5	18.98
21	Marker, permanent, bullet type, black	piece	5	14.36
22	Marker, permanent, bullet type, blue	piece	5	14.36
23	Marker, permanent, bullet type, red	piece	5	14.36

24	pencil, lead, w/ eraser, wood cased, hardness: HB	box	5	33.29
25	INK CART, EPSON C13T664100 (T6641), Black	cart	5	407.93
26	Sign pen, black, liquid/gel ink, 0.5 mm needle tip	piece	3	55.41
27	Sign pen, blue, liquid/gel ink, 0.5 mm needle tip	piece	5	55.41
Lot 17				
K. BONIFACIO				
	Paper, Multicopy A4, 500 sheets per ream	ream	30	137.74
	Certificate Paper, legal 90GSM 10 pcs/pack	pack	10	58.75
	Folder, Fancy with slide, legal, 50 pieces per bundle, white	bundle	2	286.52
K. Bonifacio				
1	Mophead, made of rayon	piece	5	122.51
2	Trash bag	pack	8	187.00
3	Steel wool, 10 pcs	pack	2	81.25
4	Dishwashing Liquid, 780 ml	bottle	2	273.44
5	Liquid Hand Soap, 500ml	bottle	8	42.95
6	Cutter/utility knife, for general purpose	piece	2	33.43
7	twine, plastic/ straw rope	roll	2	66.62

8	toilet brush, with holder	set	4	269.73
9	Liquid Sosa, 1 gallon	gallon	2	593.75
10	muriatic acid, 1 gallon	gallon	2	196.00
11	Broom, Stick (Walis Ting-Ting)	pc	4	22.78
12	Broom, Stick (Walis Ting-Ting)	pc	4	22.78
	TRUST FUND			
Lot 1				
1	PR NO. 87 (PHARMAFERN SCALE) RY DELA CRUZ			
1	Ballpen, Black (0.5 mm)	piece	20	15.00
2	Ballpen, Blue (0.5 mm)	piece	20	15.00
3	Ballpen, Red (0.5 mm)	piece	12	15.00
4	Ballpen, Green (0.5 mm)	piece	12	15.00
5	Certificate Paper, long, white, 90GSM, 10sheets/pack	pack	10	50.00
6	Certificate Paper, short, white, 90GSM, 10sheets/pack	pack	10	50.00
7	GLUE, multi purpose, gross weight: 130 grams min, safe, non-toxic	piece	5	70.00
8	PRICE LABEL/TAG, all white, Label Paper Size: 50x46mm, 2 rolls/pack	pack	15	75.00
9	Sticker paper, Matte, long, 10s	pack	20	50.00
10	Sticker Paper, satin white, 10s, A4	pack	20	50.00
11	Sticker paper-Long-yellow 10s, 8.5x11in	pack	10	50.00

12	TISSUE, interfolded paper towel, 1-ply, 175 pulls, 100% virgin pulp	piece	50	60.00
2	PR NO. 88 (PHARMAFERN SCALE) RY DELA CRUZ			
1	Brother Ink, BT 5000C (cyan)	piece	5	450.00
2	Brother Ink, BT5000M (magenta)	piece	5	450.00
3	Brother Ink, BT5000Y (yellow)	piece	5	450.00
4	Brother Ink, BTD60BK (black)	piece	5	450.00
3	PR NO. 31 RY DELA CRUZ (PHARMAFERN SCALE UP)			
1	Water Dispenser, free standing with built-in storage cabinet, with 3 options: hot, warm & cold water and indicators, hot tap with lock, child lock safety function, non-spill water container supporter, with drinking glass cabinet to prevent dust; durable ABS-plastic construction	unit	1	12,000.00
4	PR NO. 177 (PHARMAFERN SCALE) RY DELA CRUZ			
1	All-purpose Towel, microfiber cloth, super absorbent, durable, assorted colors, 30cmx30cm, 10 pcs/pack	piece	50	30.00
2	Apron, Waterproof, leather material, unisex	piece	8	400.00
3	Bleach, Chlorox, 3.785L	gal	5	230.00
4	Brush for floor Tile, big heavy duty	piece	5	150.00
5	Window Glass Cleaner, 3in1 Wiper Scraper Brush Cleaning	piece	5	250.00

		Tools, with Cloth, with Water Spray			
6		Dish washing liquid, Lemon, 800 ml	piece	20	250.00
7		Gloves, rubberize, latex, durable, elbow length, large	pairs	20	100.00
8		Muriatic Acid 3.785L	gal	1	350.00
9		Pail, utility, medium size, with cover & comfort grip handle, 30 liters capacity	piece	3	400.00
10		Rubber/Rain boots (size US10), black, High-cut 35-37in height, unisex	pairs	3	600.00
11		Rubber/Rain boots (size US9), black, High-cut 35-37in height, unisex	pairs	3	600.00
12		Rubber/Rain boots (size US8), black, High-cut 35-37in height, unisex	pairs	3	600.00
13		Sponge for dishwashing, without scouring pad, 5 pcs/pack	pack	5	120.00
14		TRASHBAG, plastic, 10pcs/roll, XL/XXL	pack	10	150.00
15		TRASHBAG, plastic, 10pcs/roll, Small-Medium	pack	5	120.00
5		PR NO. 178 (PHARMAFERN SCALE) RY DELA CRUZ			
1		ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	10	50.12
2		NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	5	42.62
3		PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	15	178.27
5		RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	15	81.33

6	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	20	100.51
7	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	20	148.30
8	DUST PAN, non-rigid plastic, w/ detachable handle	piece	5	28.55
9	HAND SOAP, Liquid, 500ml	bottle	25	118.40
10	RAGS, all cotton, 32 pieces per kilogram min	bundle	10	61.89
11	SCOURING PAD, 5 pieces per pack	pack	10	61.82
12	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	20	154.88
6	PR NO. 342 MJCM MAGALONA			
1	BALLPOINTPEN, Black	piece	20	12.00
2	BALLPOINTPEN, Blue	piece	59	12.00
3	DATA FILE BOX, made of chipboard, with cover, (Legal, 24x15x10 inches)	box	15	540.00
4	FOLDER, WHITE, for LEGAL size documents	piece	150	8.40
5	GLUE, multi-purpose, gross weight: 240 grams min	unit	5	168.00
6	Highlighter, any color	piece	20	48.00
7	Highlighter, GREEN	piece	1	48.00
8	Highlighter, ORANGE	piece	1	48.00
9	Highlighter, YELLOW	piece	5	48.00
10	IN-AND-OUT, PLASTIC, 3-Layers Paper Tray desk	unit	1	420.00
11	MARKER, PERMANENT, fine type, black	box	1	600.00
12	SIGN PEN, GREEN, liquid/gel ink, 0.5mm needle tip	piece	60	39.80

13	STICKY NOTES, Sign Tab, Sign here	piece	30	79.20
7	PR NO. 345 MJCM MAGALONA			
1	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	piece	4	3,048.45
2	FLASH DRIVE, 16 GB Capacity	piece	15	192.56
3	MOUSE, Optical, USB Connection type	unit	1	149.76
8	PR NO. 308 DF SUABERON			
1	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	10	168.40
2	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	10	175.80
3	TOILET Tissue paper, 2-ply, 100% recycled	pack	30	110.56
4	Battery, dry cell, AA, 2 pieces per blister pack	pack	10	45.92
5	Battery, dry cell, AAA, 2 pieces per blister pack	pack	14	24.96
6	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	2	121.69
7	GLUE, all purpose, gross weight: 200 grams min	jar	8	78.56
8	TWINE, plastic, one (1) kilo per roll	roll	2	73.67
9	RULER, plastic, 450mm (12"), width: 38mm min	piece	4	22.36
10	BROOM, soft (tambo)	piece	8	172.34
11	BROOM, Stick (ting-ting), usable length: 760mm min	piece	4	23.02
12	DETERGENT POWDER, all purpose, 1Kg	pack	10	47.35
13	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	4	163.13

14	DUST PAN, non-rigid plastic, with detachable handle	piece	2	31.41
15	HAND SOAP, Liquid, 500ml	bottle	10	130.24
16	FURNITURE CLEANER, aerosol type, 300ml min per can	can	20	146.15
17	MOPHANDLE, heavy duty, aluminum, screw type	piece	6	184.18
18	MOPHEAD, made of rayon, weight: 400 grams min	piece	10	156.56
19	TRASHBAG, GPP Specs, black, 940mm x 1016mm	pack	10	170.37
20	FLASH DRIVE, 16 GB Capacity	piece	10	211.81
21	CORRECTION TAPE, film base type, UL 6m min	piece	20	17.74
22	DATA FILE BOX, made of chipboard, with closed ends	piece	30	97.66
23	ENVELOPE, mailing, white, 70gsm	box	2	478.42
24	ERASER, FELT, for blackboard/whiteboard	piece	5	13.03
25	FASTENER, METAL, 70mm between prongs	box	10	105.51
26	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	2	1205.09
27	FOLDER, TAGBOARD, for legal size documents	pack	4	406.52
28	PENCIL, lead, with eraser, wood cased, hardness: HB	box	10	26.30
29	INK CART, EPSON C13T664100 (T6641), Black	cart	40	315.74
30	INK CART, EPSON C13T664200 (T6642), Cyan	cart	5	315.74
31	INK CART, EPSON C13T664300 (T6643), Magenta	cart	5	315.74

32	INK CART, EPSON C13T664400 (T6644), Yellow	cart	5	315.74
33	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	20	43.78
34	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	40	43.78
35	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	30	43.78
36	Ballpen, Black (0.5 mm)	piece	40	10.00
37	Ballpen, Blue (0.5 mm)	piece	60	10.00
38	Ballpen, Red (0.5 mm)	piece	40	10.00
39	Ballpen, Green (0.5 mm)	piece	20	10.00
40	Correction pen with metal tip, good quality	piece	4	50.00
41	Dish washing liquid, 500 ml	piece	10	50.00
9	PR NO. 344 MJCM MAGALONA			
1	CALCULATOR, compact, 12 digits	unit	8	398.8775
2	CORRECTION TAPE, film base type, UL 6m min	piece	36	16.12
3	DATA FILE BOX, made of chipboard, with closed ends	box	6	88.78
4	DATA FOLDER, made of chipboard, taglia lock, Legal (Landscape)	piece	32	78.94
5	FASTENER, METAL, 70mm between prongs	box	19	95.92
6	FOLDER, FANCY, for A4 size documents	bundle	2	310.96
7	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	1	1,095.54
8	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	3	8.92

9	PENCIL, lead, with eraser, wood cased, hardness: HB	box	3	23.91
10	PUNCHER, paper, heavy duty, with two holes guide	unit	6	151.75
11	RUBBER BAND, 70mm min lay flat length (#18)	box	1	125.93
12	Scissors, symmetrical, blade length: 65mm min	unit	7	46.64
13	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	1	203.32
10	PR NO. 550 FROM PR (PHARMAFERN SCALE UP) INDIRECT COST			
2	NOTE PAD, sticks on, 50mm x 76mm (2" x 3") min	pad	23	30.00
3	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	68	258.50
4	RECORD BOOK, 300 Pages, size: 214mm x 278mm min	book	7	250.80
5	RECORD BOOK, 500 Pages, size: 214mm x 278mm min	book	11	294.80
6	TOILET Tissue paper, 2-ply, 100% recycled	pack	6	225.50
Lot 2				
	PR NO. 259 EP LEAÑO (PCAARRD FIN.ASS.)			
1	Lamination film, size: A4, 200 microns, 100 piece per/pack	pack	10	665.00
2	Pressboard expandable folder Long, Color: Green, 12 piece/pack	pack	10	300.00
3	Bond Paper, Size: A4, 80 gsm, 500 piece/ream	ream	60	260.00
4	Bond Paper, Size: long, 80 gsm, 500 piece/ream	ream	80	290.00

5	Duck tape (Cloth DUCT TAPE Heavy Duty Waterproof 51 mm x 20m / 2in x 20m/), 20m/roll/piece	roll	10	110.00
6	Scotch tape, 3/4", transparent, small roll	piece	10	65.00
7	Scotch tape, 3/4", transparent, big roll	piece	10	130.00
8	Double sided tape, 3/4"x10m	piece	10	35.00
9	Correction tape, 8m	piece	10	45.00
10	Book ends (Universal Economy Bookends Standard 4 3/4 x 5 1/4 x 5 Heavy Gauge Steel, Heavy duty and durable)	pair	30	210.00
11	Magazine File with Cover 15.5x4x11in; color:Green	piece	20	415.00
12	Glue, 100g	piece	5	30.00
	Lot 3			
	PR NO. 565 DA TAN (DOST I)			
1	Battery, dry cell, AA, 2 pieces per blister pack	box	6	376.00
2	Battery, dry cell, AAA, 2 pieces per blister pack	box	6	376.00
3	Data File Box, with cover (Big)	piece	12	250.00
4	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	100	37.00
5	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	100	37.00
6	Stapler	piece	12	150.00
7	Staple remover	piece	12	29.76
8	Scissors	piece	12	55.00
9	Clip Binder 3/4"	box	50	16.00
10	Clip Binder 1"	box	50	24.00

11	Clip Binder 1 1/4"	box	40	32.00
12	Paper clip 50 mm	pack	40	24.00
13	Paper clip 33 mm	pack	50	13.00
14	Calculator	piece	4	305.00
15	Puncher big	piece	3	174.00
16	Double sided tape 1"	piece	7	30.00
17	Correction tape	piece	6	38.00
18	Glue 473 mL	piece	7	279.00
19	Scotch tape 1/2	piece	8	10.00
20	Pencil XL (3 pcs)	piece	6	12.00
21	White liquid floorwax (1L)	piece	3	548.00
Lot 4				
PR NO. 228 RA MARIN (BAMBOO FIBERS)				
1	Megabox Storage Boxes (155L organizer)	piece	1	1,300.00
Lot 5				
PR NO. 343 MJCM MAGALONA				
1	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	24	39.80
2	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	12	39.80
PR NO. 346 MJCM MAGALONA				
1	RULER, plastic, 450mm (12"), width: 38mm min	piece	4	16.52
Lot 6				
PR NO. 348 MJCM MAGALONA				
1	Battery, dry cell, AA, 2 pieces per blister pack	pack	31	41.75

		PR NO. 350 MJCM MAGALONA			
1		ALCOHOL, ethyl, 68% - 72%, scented, 3.785 liters	gallon	2	526.24
	Lot 7				
		PR NO. 347 MJCM MAGALONA			
1		STAPLE WIRE, STANDARD, (26/6)	box	8	24.25
2		TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	41	11.60
3		TWINE, plastic, one (1) kilo per roll	roll	2	66.98
		PR NO. 301 CA MUNDAL			
1		Swivel Office Chair	unit	6	6,000.00
		*High Back Mesh Chair with Headrest			
		*Adjustable Back Tilt Function			
		*Adjustable Height			
		*360 degree Swivel Rotation			
		*Heavy Duty Metal Base			
	Lot 8				
		PR NO. 341 MJCM MAGALONA (RESEARCH PROJECTS) BAMBOO NICER 3/EXAMINE BUK./BUS.INCUBATOR			
1		INK, EPSON L3110 (003), Black	bottle	46	360.00
2		INK, EPSON L3110 (003), Magenta	bottle	1	372.00
3		INK, EPSON L3110 (003), Cyan	bottle	1	372.00
4		INK, EPSON L3110 (003), Yellow	bottle	1	372.00
5		INK, EPSON L3158 (004), Black	bottle	7	360.00
6		EPSON INK SET (003)	set	4	1,440.00

	7	EPSON INK SET (004)	set	1	1,440.00
	Lot 9				
		PR NO. 286 MJCM MAGALONA (RESEARCH PROJECTS) BAMBOO NICER P2/BAMBOO NICER P1/BAMBOO FIBERS			
	1	Junior Executive Chair	unit	5	4,000.00
		•Elegantly styled in comfortable and breathable mesh fabric			
		•Instant height and tilt adjustment			
		•360 degree swivel rotation			
		•Heavy duty metal base			
	2	Monoblock Chair - Olympia Bistro Chair	unit	10	1,300.00
		"Sleek design; lightweight & durable quality; anti-slip foot pads to keep the chair in place; anti- static feature to reduce surface marks; stackable for easy storage and transport"			
	Lot 10				
		PR NO. 429 ED BAGUIO JR. (IPDM Y2 INDIRECT COST)			
	1	Executive Chair (swivel) heavy duty	unit	6	7,000.00
	Lot 11				
		PR NO. 430 ED BAGUIO JR. (BIOCON UP INDIRECT COST)			
	1	DATA FILE BOX, made of chipboard, with closed ends	box	30	88.78
	Lot 12				
		PR NO. 479 KDJ COSROJAS (CITRONELLA)			

	1	FLASH DRIVE, 16 GB Capacity	piece	3	500.00
	2	FLASH DRIVE, 32 GB Capacity	piece	3	700.00
	3	INK EPSON 003, Black	bottle	4	300.00
	4	INK EPSON 003, Magenta	bottle	4	300.00
	5	INK EPSON 003, Yellow	bottle	4	300.00
	6	INK EPSON 003, Cyan	bottle	4	300.00
20.2	<i>[List here any licenses and permits relevant to the Project and the corresponding law requiring it.]</i>				
21.2	<i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.]</i>				

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

[Include the following clauses if Framework Agreement will be used:]

2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.

- 2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. *{[Include if Framework Agreement will be used:] In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.}*

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:] or Framework Agreement}* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall,

repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided

that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

- e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
- f. *[Specify additional incidental service requirements, as needed.]*

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

Select appropriate requirements and delete the rest.

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of *[indicate here the time period specified. If not used indicate a time period of three times the warranty period]*.

Spare parts or components shall be supplied as promptly as possible, but in any case, within *[insert appropriate time period]* months of placing the order.

	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p>

	<p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<i>Partial payment is allowed.</i> “The terms of payment shall be as follows:
4	The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
LOT 1	GF			
1	CLEARBOOK, 20 transparent pockets, A4	17		
2	CLEARBOOK, 20 transparent pockets, legal	20		
3	ERASER, plastic/ rubber	51		
4	WRAPPING PAPER, kraft, 50 sheets per pack	1		
5	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	289		
6	INK, for stamp pad, 50mL	28		
7	DIGITAL VOICE RECORDER	11		
8	ACETATE, 50 meters	2		
9	FIRE EXTINGUISHER, dry chemical	18		
10	FIRE EXTINGUISHER, pure HCFC	15		
11	MONOBLOC CHAIR, beige	30		
12	MONOBLOC TABLE, white, 4 seater capacity	12		
13	MONOBLOC TABLE, beige, 4 seater capacity	6		

14	ELECTRIC FAN, industrial, ground type	11		
15	ELECTRIC FAN, stand type	16		
16	ELECTRIC FAN, wall mount	1		
17	EXTERNAL HARD DRIVE, 1TB	55		
18	MOUSE, OPTICAL, USB connection type	49		
19	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	1		
20	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	165		
21	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	40		
22	GLUE, all-purpose, 200 grams	97		
23	STAPLE WIRE, heavy duty (binder type), 23/13	64		
24	STAPLE WIRE, standard	354		
25	TAPE, electrical	65		
26	TAPE, masking, 48 mm	133		
27	TAPE, packaging, 48 mm	144		
28	TAPE, transparent, 24mm	374		
29	TAPE, transparent, 48 mm	173		
30	TWINE, plastic	18		
31	RULER, plastic, 450 mm	47		

32	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	41		
33	BINDING AND PUNCHING MACHINE, 50mm binding capacity	2		
34	CLIP, backfold, 19mm	195		
35	CLIP, backfold, 25mm	222		
36	CLIP, backfold, 32mm	232		
37	CLIP, backfold, 50mm	263		
38	CORRECTION TAPE, 8 meters	521		
39	CUTTER/UTILITY KNIFE, for general purpose	94		
40	DATA FILE BOX	142		
41	DATA FOLDER	196		
42	DATING AND STAMPING MACHINE	5		
43	ENVELOPE, Documentary, A4, 500 pieces per box	6		
44	ENVELOPE, Documentary, legal, 500 pieces per box	22		
45	ENVELOPE, Expanding, Kraft, 100 pieces per box	49		
46	ENVELOPE, Expanding, Plastic	28		
47	ENVELOPE, Mailing, 500 pieces per box	18		
48	ENVELOPE, Mailing, with window, 500 pieces per box	3		
49	ERASER, felt, for blackboard/whiteboard	76		

50	FILE ORGANIZER, expanding, plastic, legal	27		
51	FILE TAB/INDEX DIVIDER, bristol board, legal	41		
52	FOLDER, Fancy with slide, A4, 50 pieces per bundle	22		
53	FOLDER, Fancy with slide, legal, 50 pieces per bundle	46		
54	FOLDER, L-type, A4, 50 pieces per pack	9		
55	FOLDER, L-type, legal, 50 pieces per pack	11		
56	FOLDER, pressboard, 100 pieces per box	53		
57	FOLDER with tab, A4, 100 pieces per pack	16		
58	FOLDER with tab, legal, 100 pieces per pack	64		
59	INDEX TAB, self-adhesive, transparent, 5 sets per box	14		
60	MAGAZINE FILE BOX, Large	9		
61	MARKER, Permanent, Black	519		
62	MARKER, Permanent, Blue	437		
63	MARKER, Whiteboard, Black	1062		
64	MARKER, Whiteboard, Blue	600		
65	MARKER, Whiteboard, Red	195		

66	PAPER CLIP, vinly/plastic coated, 33mm	289		
67	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	417		
68	PAPER TRIMMER/CUTTING MACHINE, table top	5		
69	PENCIL, lead/graphite, with eraser, one (1) dozen per box	242		
70	PENCIL SHARPENER, manual, single cutter head	22		
71	PUNCHER, paper, heavy duty	49		
72	RING BINDER, plastic, 32 mm, 10 pieces per bundle	4		
73	RUBBER BAND No. 18, 350g	42		
74	SCISSORS, symmetrical or asymmetrical	175		
75	STAPLER, heavy duty (binder type), desktop	6		
76	STAPLE REMOVER, plier type	37		
77	TAPE DISPENSER, table top	38		
78	LOOSELEAF COVER, 50 sets per bundle	1		
79	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	413		
80	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	237		
81	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	194		
82	NOTEBOOK, stenographer	419		

83	PAPER, MULTICOPY A4, 500 sheets per ream	1677		
84	PAPER, MULTICOPY LEGAL, 500 sheets per ream	1215		
86	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	1388		
87	PAD PAPER, ruled	19		
88	PAPER, parchment, 100 sheets per box	12		
89	RECORD BOOK, 500 PAGES	99		
90	INK CARTRIDGE, CANON CL-811, Colored	4		
91	INK CARTRIDGE, CANON PG-810, Black	8		
92	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	530		
93	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	237		
94	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	238		
95	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	224		
96	INK CARTRIDGE, HP CD887AA (HP703), Black	10		
97	INK CARTRIDGE, HP CD888AA (HP703), Tri- color	10		
98	RIBBON CARTRIDGE, EPSON C13S015632, Black	2		
STF				

Lot 1				
J.Tizuela				
1	Paper, Multi-Purpose (Copy) A4, 70 gsm	22		
2	Paper, Multi-Purpose (Copy) Legal, 70 gsm	20		
3	Folder, Tagboard, for A4 size documents	5		
4	Folder, Tagboard, for Legal size documents	10		
5	Paper, Colored Bond Paper, Legal 80gsm (yellow)	4		
6	Paper, Colored Bond Paper, Legal 80gsm (light pink)	4		
7	Ink. Epson L3210 (black)	10		
8	Permanent Marker, fine point	50		
9	Office Paste	3		
10	Scissor, 7 1/5 inches	10		
11	Tape Dispenser	5		
12	Desktop Sharpener	1		
13	Calculator, compact, 12 digits	10		
14	Paper Clip, vinyl/ plastic coat, length: 32mm min	12		
15	Paper Clip, vinyl/ plastic coat, length: 50mm min	12		
16	Office Rubber Bond	2		
J.Tizuela				

1	A4 Document File Folder Clipboard (Top Vertical Clip with cover)	30		
LOT 2				
G.Escarlos				
1	Paper Multicopy, 80 gsm 216 x 330 mm	19		
2	Paper Multipurpose copy A4, 70 gsm	19		
3	Staple Wire standard #35	20		
4	Correction Tape, film base type	20		
5	paper clip vinyl/plastic coat 32mm	24		
6	paper clip vinyl/plastic coat 50mm	24		
7	Sign Pen black 0.5 mm needle tip	20		
8	Sign Pen blue 0.5 mm needle tip	20		
9	Sign Pen red 0.5 mm needle tip	10		
10	Bookpaper, colored pink Multi-Copy (long)	1		
11	Bookpaper, colored yellow Multi-Copy (long)	1		
LOT 3				
R. Tan				

1	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	4		
2	Paper Multi-Purpose (Copy) A4, 70gsm	5		
3	Paper Multi-Purpose (Copy) legal, 70gsm	5		
4	RECORD BOOK, 500 PAGES	1		
5	TOILET TISSUE PAPER, 2 ply, 100% recycled	5		
6	TISSUE, INTERFOLDED PAPER TOWEL, Paper Towel	10		
7	STAPLE WIRE, standard (26/6)	3		
8	TAPE, electrical, 18mm x 16m min	1		
9	TAPE, masking, width: 48mm (± 1 mm)	1		
10	TAPE, packaging, width 48 mm	2		
11	Thermogun	1		
12	LED Linear Tube, 18m watts Fro Series	3		
13	Light Bulb, Light Emitting Diode (LED), 6W	5		
14	BROOM, Stick (Ting-ting), usable length:	3		
15	CLEANER, Toilet Bowl and Urinal, 900mL	4		
16	CLEANSER, Scouring Powder, 350g min./can	5		

17	DETERGENT POWDER, all purpose, 1kg	4		
18	DISINFECTANT SPRAY, Aerosol type, 400-550g	10		
19	Sodium Hypochlorite, 3.785 liters	4		
20	Hand Soap, Liquid, 500ml	4		
21	FURNITURE CLEANER, Aerosol type, 300mL min per	2		
22	MOP BUCKET, heavy duty, hard plastic,	1		
23	MOPHANDLE, heavy duty,aluminum,screw type	2		
24	SCOURING PAD, 5 pieces per pack	3		
25	wastebasket, non-rigid plastic	3		
26	protective safety goggles	1		
27	Polyethylene Apron (50g)	3		
28	surgical gown	2		
29	head cover,disposable	5		
30	surgical mask, 3-ply	6		
31	Data folder, made of chipboard, taglia lock	1		
32	envelope,expanding,plastic, 0.50mm	1		
33	eraser,felt for blackboard/whiteboard	2		
34	marker, whiteboard, black, felt tip, bullet type	5		

35	marker, whiteboard, blue, felt tip, bullet type	5		
36	marker, whiteboard, red, felt tip, bullet type	2		
37	Marker, Permanent, bullet Type, Black	5		
38	Marker, Permanent, bullet Type, Blue	5		
39	paper clip, vinyl/plastic coat, length: 32mm min	3		
40	paper clip, vinyl/plastic coat, length: 50mm min	2		
41	pencil, lead, w/ eraser, wood cased, hardness: HB	10		
42	Rubber band,70mm min lay flat length (#18)	4		
43	scissors, symmetrical, blade length:65mm min	2		
44	tape dispenser, table top, for 24mm width	2		
45	Ink Cart, EPSON C13T664100 (T6641), Black	5		
46	Ink Cart, EPSON C13T664100 (T6641), Cyan	1		
47	Ink Cart, EPSON C13T664100 (T6641), Magenta	1		
48	Ink Cart, EPSON C13T664100 (T6641), Yellow	1		
49	Clearbook, 20 transparent pockets, for legal	3		

50	Aluminum Duct Tape, 2 inches	1		
51	Ballpen, Black (0.5 mm)	20		
52	Ballpen, Blue (0.5 mm)	10		
53	Ballpen, Red (0.5 mm)	10		
54	Ballpen, Green (0.5 mm)	10		
55	columnar book (5 columns)	1		
56	push pin, flat head type, assorted colors, 100	2		
57	tape, transparent, 1/2 inch	2		
58	basin, plastic, (big, heavy duty)	1		
59	dish washing liquid, 500 ml	10		
60	feather duster, good quality (big)	4		
61	pail,medium, 30 liters capacity	2		
62	rubber boots (size 9)	3		
63	soap, bathroom, 90 grams	10		
64	toilet deodorant cake, 50 grams	3		
65	trash can, plastic (2-3 gal, flip-top)	2		
M.Pabion a				
1	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	6		
2	Cleaner, Toilet Bowl and Urinal,900ml-1000ml cap	5		

3	Marker, Permanent, bullet Type, Black	20		
4	Ink Cart, HP CN692AA, (HP704), Black	5		
5	Ink Cart, HP CN692AA, (HP704), Tri-Color	5		
E. Garcines				
1	Hand Sanitizer, 500 ml	4		
2	ALCOHOL, ethyl, 68%-72%, scented, 500 ml	10		
3	TISSUE, INTERFOLDED PAPER TOWEL, Paper Towel	10		
4	Battery, Dry Cell, AA, 2 pieces per blister	2		
5	Battery, dry cell, AAA, 2 pieces per blister	2		
7	DETERGENT POWDER, all purpose, 1kg	2		
8	Ink Cart, EPSON C13T664300 (T6643), Magenta	2		
W. Gutierrez				
1	HAND SANITIZER, 500 ml	12		
2	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	2		

3	STAMP PAD INK, purple or violet, 50ml	2		
4	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	20		
5	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	20		
6	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	20		
7	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	20		
8	PAPER, Multi-Purpose (COPY) A4, 70 gsm	20		
9	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	20		
10	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	20		
11	TISSUE, interfolded paper towel	20		
12	STAPLE WIRE, STANDARD, (26/6)	20		
13	TAPE, ELECTRICAL, 18mm x 16M min	5		
14	TAPE, MASKING, width: 48mm (± 1 mm)	20		
15	TAPE, PACKAGING, width: 48mm (± 1 mm)	20		
16	TAPE, TRANSPARENT, width: 48mm (± 1 mm)	20		
17	THERMOGUN	2		

18	LIGHT BULB, Light Emitting Diode (LED), 6W	20		
19	BROOM, soft (tambo)	20		
20	BROOM, STICK (TING-TING), usable length: 760mm min	20		
21	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	10		
22	CLEANSER, SCOURING POWDER, 350g min./can	10		
23	DETERGENT BAR, 140 grams as packed	10		
24	DETERGENT POWDER, all purpose, 1kg	10		
25	DISINFECTANT SPRAY, aerosol type, 400-550 grams	10		
26	DUST PAN, non-rigid plastic, w/ detachable handle	10		
27	MOP BUCKET, heavy duty, hard plastic	2		
28	MOPHANDLE, heavy duty, aluminum, screw type	5		
29	RAGS, all cotton, 32 pieces per kilogram min	1		
30	SCOURING PAD, 5 pieces per pack	5		
31	WASTEBASKET, non-rigid plastic	20		
32	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	10		

33	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	10		
34	CORRECTION TAPE, film base type, UL 6m min	20		
35	DATA FILE BOX, made of chipboard, with closed ends	20		
36	DATA FOLDER, made of chipboard, taglia lock	20		
37	ENVELOPE, DOCUMENTARY, for legal size document	2		
38	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	5		
39	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	5		
40	ERASER, FELT, for blackboard/whiteboard	20		
41	FILE ORGANIZER, expanding, plastic, 12 pockets	20		
42	FILE TAB DIVIDER, bristol board, for legal	20		
43	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	2		
44	FOLDER, TAGBOARD, for A4 size documents	20		
45	FOLDER, TAGBOARD, for legal size documents	20		
46	INDEX TAB, self-adhesive, transparent	20		

47	MAGAZINE FILE BOX, LARGE size, made of chipboard	20		
48	MARKER, whiteboard, black, felt tip, bullet type	20		
49	MARKER, whiteboard, blue, felt tip, bullet type	20		
50	MARKER, whiteboard, red, felt tip, bullet type	20		
51	MARKER, PERMANENT, bullet type, black	40		
52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	20		
53	PENCIL, lead, w/ eraser, wood cased, hardness: HB	2		
54	RUBBER BAND, 70mm min lay flat length (#18)	6		
55	STAPLE REMOVER, PLIER-TYPE	20		
56	INK CART, EPSON C13T664100 (T6641), Black	2		
57	INK CART, EPSON C13T664200 (T6642), Cyan	2		
58	INK CART, EPSON C13T664300 (T6643), Magenta	2		
59	INK CART, EPSON C13T664400 (T6644), Yellow	2		
60	rope #22 (200meters/roll)	1		
61	Heavy duty brass padlock short shackle	10		

62	Ink Cart, Epson (003) Black	2		
63	Ink Cart, Epson (003) Cyan	2		
64	Ink Cart, Epson (003) Magenta	2		
65	Ink Cart, Epson (003) Yellow	2		
LOT 4				
G.Escarlos				
1	Epson ink refill for L360 Black	7		
2	Epson ink refill for L360 Cyan	3		
LOT 5				
G.Escarlos				
	Paper, Parchment, size 210 x 297 mm, multi-purpose	30		
LOT 6				
N.MARGATE				
1	Brother BT D60 BK (INK)	2		
2	Brother BT D60 Magenta (INK)	2		
3	Brother BT D60 Yellow (INK)	2		
4	Brother BT D60 Cyan (INK)	2		
5	HP 85A	1		
6	Ink Cart, Epson C13T664100,Black	3		

7	Ballpen, Blue	9		
8	Sign Pen, Blue, Liquid/Gel Ink, 0.5mm	6		
9	Paper, Multi-purpose (COPY) A4, 70gsm	9		
LOT 7				
P.Pardo				
1	INSECTICIDE, aerosol type, net content: 600ml min	2		
2	HAND SANITIZER, 500 ml	12		
3	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	5		
4	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	14		
5	STAMP PAD INK, purple or violet, 50ml (min.)	5		
6	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	20		
7	PAPER, Multi-Purpose (COPY) A4, 70 gsm	20		
8	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	20		
9	STAPLE WIRE, for heavy duty staplers, (23/13)	5		
10	STAPLE WIRE, STANDARD, (26/6)	5		
11	TAPE, MASKING, width: 24mm (± 1 mm)	5		
12	TAPE, MASKING, width: 48mm (± 1 mm)	10		

13	TAPE, PACKAGING, width: 48mm (\pm 1mm)	10		
14	TAPE, TRANSPARENT, width: 24mm (\pm 1mm)	15		
15	TAPE, TRANSPARENT, width: 48mm (\pm 1mm)	10		
16	RULER, plastic, 450mm (18"), width: 38mm min	5		
17	BROOM, soft (tambo)	4		
18	DETERGENT POWDER, all purpose, 1kg	10		
19	HAND SOAP, Liquid, 500ml	5		
20	MOPHANDLE, heavy duty, aluminum, screw type	4		
21	CORRECTION TAPE, film base type, UL 6m min	14		
22	MARKER, PERMANENT, bullet type, black	12		
23	MARKER, PERMANENT, bullet type, blue	12		
24	PAPER CLIP, vinyl/plastic coat, length: 32mm min	12		
25	PAPER CLIP, vinyl/plastic coat, length: 50mm min	12		
26	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	5		
27	CUTTER BLADE, for heavy duty cutter	12		
28	PUNCHER, paper, heavy duty, with two hole guide	5		

29	SCISSORS, symmetrical, blade length: 65mm min	12		
30	STAPLE REMOVER, PLIER-TYPE	12		
31	Ballpen, Black (0.5 mm)	24		
32	Ballpen, Blue (0.5 mm)	24		
33	Cartolina paper, Dark Yellow	20		
34	Correction pen w/ metal tip, good quality	12		
35	Vellium Cartolina (white)	50		
36	Dish washing liquid, 500 ml	5		
37	Feather Duster, good quality (Big)	20		
38	Toilet pump, rubber, heavy duty	2		
P.PARDO				
1	Ink Cart, Epson C13T664100 (T6641), Black	10		
2	Ink Cart, Epson C13T664100 (T6641), Cyan	5		
3	Ink Cart, Epson C13T664100 (T6641), Magenta	5		
4	Ink Cart, Epson C13T664100 (T6641), Yellow	5		
5	Ink Bottle Epson 003 (Magenta)	5		
6	Ink Bottle Epson 003 (Cyan)	5		

7	Ink Bottle Epson 003 (Magenta)	5		
8	Ink Bottle Epson 003 (Yellow)	5		
9	HP56 Laser Jet	2		
Lot 8				
RR Aguilar				
1	Universal Ink, 100ml Blk	25		
2	Universal Ink, 100ml Cyan	10		
3	Universal Ink, 100ml Magenta	11		
4	Universal Ink, 100ml Yellow	11		
lot 9				
RR Aguilar				
1	Universal Ink, 100ml Blk	100		
2	Universal Ink, 100ml Cyan	30		
3	Universal Ink, 100ml Magenta	30		
4	Universal Ink, 100ml Yellow	30		
Lot 10				
S.Pandapa tan				
1	Paper, Multicopy, 80gsm, size: 210mm x 297mm	15		
2	Paper, Multicopy, 80gsm, size: 216mm x 330mm	25		

3	Paper, Multi-Purpose (Copy) A4, 70gsm	15		
4	Staple Wire, Standard, (26/6)	5		
5	Tape, Transparent, width:24mm (±1mm)	20		
6	Tape, Transparent, width:48mm (±1mm)	6		
7	Broom, Soft (Tambo)	3		
8	TRASHBAG, GPP specs, black, 940mmx1016mm	2		
9	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	1		
10	ENVELOPE, mailing, white, 70gsm	2		
11	FOLDER, TAGBOARD, for legal size documents	10		
12	DATING AND STAMPING MACHINE, heavy duty	2		
13	PUNCHER, paper, heavy duty, with two hole guide	1		
14	INK CART, EPSON C13T664100 (T6641), Black	10		
15	INK CART, EPSON C13T664200 (T6642), Cyan	1		
16	INK CART, EPSON C13T664300 (T6643), Magenta	1		

17	INK CART, EPSON C13T664400 (T6644), Yellow	1		
18	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	15		
19	Glue ,(118ml)	2		
20	HP 85A Toner	7		
21	Universal Ink ,1000ml Black	1		
Lot 11				
S.Pandapa tan				
1	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	10		
2	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	10		
3	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	10		
4	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	20		
5	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	100		
6	PAPER, Multi-Purpose (COPY) A4, 70 gsm	20		
7	TOILET TISSUE PAPER, 2-ply, 100% recycled	30		
8	BATTERY, dry cell, AAA, 2 pieces per blister pack	5		

9	STAPLE WIRE, STANDARD, (26/6)	13		
10	TAPE, TRANSPARENT, width: 24mm (±1mm)	35		
11	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	1		
12	FLASH DRIVE, 16 GB capacity	2		
13	CORRECTION TAPE, film base type, UL 6m min	37		
14	ENVELOPE, mailing, white, 70gsm	2		
15	SCISSORS, symmetrical, blade length: 65mm min	3		
16	STAPLER, STANDARD TYPE, load cap: 200 staples min	2		
17	STAPLE REMOVER, PLIER-TYPE	5		
18	INK CART, EPSON C13T664100 (T6641), Black	30		
19	INK CART, EPSON C13T664200 (T6642), Cyan	3		
20	INK CART, EPSON C13T664300 (T6643), Magenta	3		
21	INK CART, EPSON C13T664400 (T6644), Yellow	3		
22	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	20		

23	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	50		
24	Check Paper Protect, mint green, 500 sheets per ream, for TOR	15		
25	Universal Ink 100ml Black	1		
Lot 12				
G. Dumanca s				
1	Paper, Multicopy, 80 gsm, size: 210mm x 297mm	10		
2	Paper, Multi-purpose (Copy) A4, 70 gsm	10		
3	Ink Cart, Epson C13T664100 (T6641), Black	3		
4	Ink Cart, Epson C13T664100 (T6641), Cyan	2		
5	Ink Cart, Epson C13T664100 (T6641), Magenta	1		
6	Ink Cart, Epson C13T664100 (T6641), Yellow	1		
7	Worx Board paper, long	20		
8	Ballpen, Black (0.5mm)	3		
R. Anino				
1	Alcohol, Ethyl, 68%-72%, scentend, 500ml (-5ml)	5		
2	Paper, Multi-purpose (Copy) A4, 70gsm	5		

3	Paper, Multi-purpose (Copy) legal, 70gsm	5		
4	Record Book, 500 pages, size: 241mm x 278 mm	1		
5	Tape Masking width:24mm (±1mm)	1		
6	Tape Transparent width:24mm (±1mm)	1		
7	FLASH DRIVE, 16 GB capacity	1		
8	File Organizer,expanding, plastic, 12 pockets	3		
9	File Tab Divider, bristol board, for legal	1		
10	INK CART, EPSON C13T664100 (T6641), Black	1		
11	INK CART, EPSON C13T664200 (T6642), Cyan	1		
12	INK CART, EPSON C13T664300 (T6643), Magenta	1		
13	INK CART, EPSON C13T664400 (T6644), Yellow	1		
14	Sign pen, black, liquid/gel ink, 0.5 mm needle tip	7		
15	Sign pen, blue, liquid/gel ink, 0.5 mm needle tip	7		
Lot 13				
G.Ramos o				

1	Toilet Tissue Paper, 2-ply, 100% recyclable	10		
2	AIR FRESHENER, aerosol, 280ml/150g min	2		
3	Cleaner, Toilet Bowl and Urinal,900ml-1000ml cap	2		
4	DETERGENT BAR, 140 grams as packed	4		
5	DETERGENT POWDER, all purpose, 1kg	2		
6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	2		
7	Floorwax, Paste Red	1		
8	TRASHBAG, GPP specs, black, 940mm x 1016mm	2		
9	Basin, Stainless (Medium)	2		
10	Dipper (Tabo), medium size	2		
11	Dish washing liquid, 500 ml	2		
12	Trash can, Plastic (2-3 gal, flip-top)	2		
G.Ramos o				
1	Hand Sanitizer, 500ml	5		
2	Alcohol, Ethyl, 68%-72%, scentend, 500ml (-5ml)	15		
3	Stamp Pad Ink, purple or violet, 50ml (min)	1		
4	cartolina, assorted colors	5		
5	Notepad, Stick on, 50mm x 76mm (2" x 3") min	2		

6	Notepad, Stick on, 76mm x 100mm (3" x 4") min	2		
7	Paper, Multi-purpose (Copy) A4, 70gsm	3		
8	Paper, Multi-purpose (Copy) legal, 70gsm	5		
9	Record Book, 500 pages, size: 241mm x 278 mm	1		
10	Battery, dry cell, AA, 2 pieces per blister	10		
11	Battery, dry cell, AAA, 2 pieces per blister	10		
12	Glue, all-purpose, gross weight: 200 grams min	1		
13	Staple wire, Standard, (26/6)	2		
14	Tape, Masking, width: 24mm (± 1 mm)	2		
15	Tape, Masking, width: 48mm (± 1 mm)	2		
16	Tape, Packaging, width: 48mm (± 1 mm)	2		
17	Tape, Transparent, width: 24mm (± 1 mm)	1		
18	Tape, Transparent, width: 48mm (± 1 mm)	1		
19	Twine, Plastic, one (1) kilo per roll	5		
20	CORRECTION TAPE, film base type, UL 6m min	4		
21	MARKER, FLUORESCENT, 3 assorted colors per set	1		

22	MARKER, whiteboard, black, felt tip, bullet type	2		
23	MARKER, PERMANENT, bullet type, black	1		
24	MARKER, PERMANENT, bullet type, blue	1		
25	MARKER, PERMANENT, bullet type, red	1		
26	Stamp Pad, Felt, bed dimension: 60mm x 100mm min	1		
27	cutter blade, for heavy duty cutter	1		
28	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	5		
29	Sign Pen, Red, liquid/gel ink, 0.5mm needle tip	5		
30	Ballpen, Black (0.5mm)	2		
31	Ballpen, Blue (0.5mm)	2		
32	Ballpen, red (0.5mm)	2		
33	Photo Paper 8.5" x 13"	2		
Lot 14				
H.ABIAB I				
1	Toilet Tissue Paper, 2-ply, 100% recyclable	10		
2	Air Freshener, Aerosol, 280ml/150g min	2		
3	Cleaner, toilet bowl and urinal, 900ml-1000ml cap	2		
4	Detergent Powder, all purpose, 1kg	4		

5	Disinfectant Spray, Aerosol Type, 400-550 grams	2		
6	Hand Soap, liquid, 500ml	2		
7	Floorwax, Paste Red	1		
8	Trash bag, GPP specs, black, 940mm x 10	2		
9	Basin, Stainless (Medium)	2		
10	Bleach, Chlorox, 3.785L	1		
11	Dish washing liquid, 500 ml	1		
12	Trash can, Plastic (2-3 gal, flip-top)	2		
H. ABIABI				
1	Hand Sanitizer, 500ml	5		
2	Alcohol, Ethyl, 68%-72%, scentend, 500ml (-5ml)	15		
3	Stamp Pad Ink, purple or violet, 50ml (min)	1		
4	cartolina, assorted colors	5		
5	Notepad, Stick on, 50mm x 76mm (2" x 3") min	2		
6	Notepad, Stick on, 76mm x 100mm (3" x 4") min	2		
7	Paper, Multi-purpose (Copy) A4, 70gsm	3		
8	Paper, Multi-purpose (Copy) legal, 70gsm	5		
9	Record Book, 500 pages, size: 241mm x 278 mm	1		
10	Battery, dry cell, AA, 2 pieces per blister	10		

11	Battery, dry cell, AAA, 2 pieces per blister	10		
12	Glue, all-purpose, gross weight: 200 grams min	1		
13	Staple wire, Standard, (26/6)	2		
14	Tape, Masking, width: 24mm (± 1 mm)	2		
15	Tape, Masking, width: 48mm (± 1 mm)	2		
16	Tape, Packaging, width: 48mm (± 1 mm)	2		
17	Tape, Transparent, width: 24mm (± 1 mm)	1		
18	Tape, Transparent, width: 48mm (± 1 mm)	1		
19	Twine, Plastic, one (1) kilo per roll	5		
20	CORRECTION TAPE, film base type, UL 6m min	4		
21	MARKER, FLUORESCENT, 3 assorted colors per set	1		
22	MARKER, whiteboard, black, felt tip, bullet type	2		
23	MARKER, PERMANENT, bullet type, black	1		
24	MARKER, PERMANENT, bullet type, blue	1		
25	MARKER, PERMANENT, bullet type, red	1		
26	Stamp Pad, Felt, bed dimension: 60mm x 100mm min	1		

27	cutter blade, for heavy duty cutter	1		
28	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	5		
29	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip	5		
30	Ballpen, Black (0.5mm)	2		
31	Ballpen, Blue (0.5mm)	2		
32	Ballpen, red (0.5mm)	2		
33	Ballpen, green (0.5mm)	2		
34	Photo Paper 8.5" x 13"	1		
35	certificate Paper (long)	2		
36	certificate Paper (short)	2		
37	Thumbtacks	10		
Lot 15				
C. Racho				
1	Note Pad, stick on, 50mm x 76mm (2" x 3") min	5		
2	Note Pad, stick on, 76mm x 100mm (3" x 4") min	5		
3	Note Pad, stick on, 76mm x 76mm (3" x 3") min	5		
4	Paper multicopy, 80 gsm, size: 210mm x 297mm	10		
5	Paper multicopy, 80 gsm, size: 216mm x 330mm	5		
6	Paper Multi-purpose (COPY) A4, 70 gsm	20		
7	Paper Multi-purpose (COPY) Legal, 70 gsm	5		

8	Record Book, 300 pages, size 214mm x 278mm min	10		
9	Record Book, 500 pages, size 214mm x 278mm min	10		
10	Tissue, interfolded paper towel	50		
11	Glue, all purpose, gross weight: 200 grams min	5		
12	Staple wire, for heavy-duty staplers, (23/13)	2		
C. Racho				
1	Staple Wire, Standard, (26/6)	5		
2	Tape Masking width:24mm (±1mm)	5		
3	Tape Masking width:48mm (±1mm)	5		
4	Tape packaging width:48mm (±1mm)	5		
5	Tape Transparent width:24mm (±1mm)	5		
6	Tape Transparent width:48mm (±1mm)	10		
7	ruler plastic 450mm (18"), width: 38mm min	5		
8	Air Freshener, aerosol, 280ml/150g min	5		
9	Broom, soft (tambo)	5		
10	Dust Pan, non-rigid plastic, w/detachable handle	2		
11	Furniture cleaner, aerosol type 300ml min per can	5		

12	Mophandle, heavy-duty, aluminum, screw type	3		
C. Racho				
1	mophead, made of rayon, weight:400 grams min	10		
2	Rags, all cotton, 32 pieces per kilogram min	5		
3	Scouring Pad, 5 pieces per pack	5		
4	Trashbag, GPP specs, black, 940mm x 1016mm	10		
5	wastebasket, non-rigid plastic	5		
6	flash drive, 16 GB capacity	2		
7	mouse wireless USB	1		
8	Clip Backfold, all metal, clamping:19mm (-1mm)	5		
9	Clip Backfold, all metal, clamping:25mm (-1mm)	5		
10	Clip Backfold, all metal, clamping:32mm (-1mm)	5		
11	Clip Backfold, all metal, clamping:50mm (-1mm)	5		
12	Correction Tape, film base type UL 6m min	10		
C. Racho				
1	Data File Box made of chipboard with closed ends	5		
2	Envelope Expanding Kraftboard for legal size doc	1		
3	Fastener, metal, 70mm between prongs	4		

4	folder, L-type, plastic, for A4 size documents	3		
5	folder, L-type, plastic, for legal size documents	5		
6	folder, Tagboard, for A4 size documents	5		
7	folder, Tagboard, for legal size documents	9		
8	Marker, permanent, bullet type, black	10		
9	Marker, permanent, bullet type, blue	10		
10	Marker, permanent, bullet type, red	10		
11	paper clip, vinyl/plastic coat, length: 32mm min	5		
12	paper clip, vinyl/plastic coat, length: 50mm min	5		
C. Racho				
1	Pencil Lead w/eraser, wood cased hardness: HB	5		
2	Cutter Blade, for heavy duty cutter	5		
3	Cutter Knife, for general purpose	3		
4	Dating and stamping machine, heavy duty	1		
5	Pencil Sharpener, manual, single cutter head	2		
6	Puncher, paper, heavy duty with two hole guide	3		

7	Scissors, symmetrical, blade length: 65mm min	5		
8	Stapler Standard Type, load cap: 200 staples min	2		
9	Stapler Binder Type, heavy duty, desktop	1		
10	Tape Dispenser, table top for 24mm width tape	2		
11	fire extinguisher , dry chemical, 4.5kgs	2		
12	Sign pen, black, liquid/gel ink, 0.5 mm needle tip	20		
13	Sign pen, blue, liquid/gel ink, 0.5 mm needle tip	20		
14	Sign pen, red, liquid/gel ink, 0.5 mm needle tip	10		
Lot 16				
C.				
Labnotin				
1	Alcohol, Ethyl, 68%-72%, scentend, 500ml (-5ml)	10		
2	cartolina, assorted colors	2		
3	Notepad, Stick on, 50mm x 76mm (2" x 3") min	2		
4	Notepad, Stick on, 76mm x 100mm (3" x 4") min	2		
5	Notepad, Stick on, 76mm x 100mm (3" x 4") min	2		
6	Paper, Multi-purpose (Copy) A4, 70gsm	3		
7	Paper, Multi-purpose (Copy) legal, 70gsm	3		

8	Toilet Tissue Paper, 2-ply, 100% recyclable	5		
9	Staple wire, for heavy-duty staplers, (23/13)	2		
10	Staple Wire, Standard, (26/6)	2		
11	Tape Masking width:24mm (± 1 mm)	5		
12	Tape Masking width:48mm (± 1 mm)	5		
13	Tape packaging width:48mm (± 1 mm)	5		
14	Tape Transparent width:24mm (± 1 mm)	5		
15	Tape Transparent width:48mm (± 1 mm)	5		
16	FLASH DRIVE, 16 GB capacity	1		
17	Correction Tape, film base type UL 6m min	5		
18	MARKER, whiteboard, black, felt tip, bullet type	5		
19	MARKER, whiteboard, blue, felt tip, bullet type	5		
20	MARKER, whiteboard, red, felt tip, bullet type	5		
21	Marker, permanent, bullet type, black	5		
22	Marker, permanent, bullet type, blue	5		
23	Marker, permanent, bullet type, red	5		

24	pencil, lead, w/ eraser, wood cased, hardness: HB	5		
25	INK CART, EPSON C13T664100 (T6641), Black	5		
26	Sign pen, black, liquid/gel ink, 0.5 mm needle tip	3		
27	Sign pen, blue, liquid/gel ink, 0.5 mm needle tip	5		
Lot 17				
K. BONIFA CIO				
	Paper, Multicopy A4, 500 sheets per ream	30		
	Certificate Paper, legal 90GSM 10 pcs/pack	10		
	Folder, Fancy with slide, legal, 50 pieces per bundle, white	2		
K. Bonifacio				
1	Mophead, made of rayon	5		
2	Trash bag	8		
3	Steel wool, 10 pcs	2		
4	Dishwashing Liquid, 780 ml	2		
5	Liquid Hand Soap, 500ml	8		
6	Cutter/utility knife, for general purpose	2		
7	twine, plastic/ straw rope	2		
8	toilet brush, with holder	4		

9	Liquid Sosa, 1 gallon	2		
10	muriatic acid, 1 gallon	2		
11	Broom, Stick (Walis Ting-Ting)	4		
12	Broom, Stick (Walis Ting-Ting)	4		
	TRUST FUND			
Lot 1				
	PR NO. 1154 (PHARMAFERN SCALE) RY DELA CRUZ			
1	Ballpen, Black (0.5 mm)	20		
2	Ballpen, Blue (0.5 mm)	20		
3	Ballpen, Red (0.5 mm)	12		
4	Ballpen, Green (0.5 mm)	12		
5	Certificate Paper, long, white, 90GSM, 10sheets/pack	10		
6	Certificate Paper, short, white, 90GSM, 10sheets/pack	10		
7	GLUE, multi purpose, gross weight: 130 grams min, safe, non-toxic	5		
8	PRICE LABEL/TAG, all white, Label Paper Size: 50x46mm, 2 rolls/pack	15		
9	Sticker paper, Matte, long, 10s	20		
10	Sticker Paper, satin white, 10s, A4	20		

11	Sticker paper-Long-yellow 10s, 8.5x11in	10		
12	TISSUE, interfolded paper towel, 1-ply, 175 pulls, 100% virgin pulp	50		
	PR NO. 1156 (PHARMAFERN SCALE) RY DELA CRUZ			
1	Brother Ink, BT 5000C (cyan)	5		
2	Brother Ink, BT5000M (magenta)	5		
3	Brother Ink, BT5000Y (yellow)	5		
4	Brother Ink, BTD60BK (black)	5		
	PR NO. 31 RY DELA CRUZ (PHARMAFERN SCALE UP)			
1	Water Dispenser, free standing with built-in storage cabinet, with 3 options: hot, warm & cold water and indicators, hot tap with lock, child lock safety function, non-spill water container supporter, with drinking glass cabinet to prevent dust; durable ABS-plastic construction	1		
	PR NO. 1155 (PHARMAFERN SCALE) RY DELA CRUZ			
1	All-purpose Towel, microfiber cloth, super absorbent, durable, assorted	50		

	colors, 30cmx30cm, 10 pcs/pack			
2	Apron, Waterproof, leather material, unisex	8		
3	Bleach, Chlorox, 3.785L	5		
4	Brush for floor Tile, big heavy duty	5		
5	Window Glass Cleaner, 3in1 Wiper Scraper Brush Cleaning Tools, with Cloth, with Water Spray	5		
6	Dish washing liquid, Lemon, 800 ml	20		
7	Gloves, rubberize, latex, durable, elbow length, large	20		
8	Muriatic Acid 3.785L	1		
9	Pail, utility, medium size, with cover & comfort grip handle, 30 liters capacity	3		
10	Rubber/Rain boots (size US10), black, High-cut 35-37in height, unisex	3		
11	Rubber/Rain boots (size US9), black, High-cut 35-37in height, unisex	3		
12	Rubber/Rain boots (size US8), black, High-cut 35-37in height, unisex	3		
13	Sponge for dishwashing, without scouring pad, 5 pcs/pack	5		
14	TRASHBAG, plastic, 10pcs/roll, XL/XXL	10		

15	TRASHBAG, plastic, 10pcs/roll, Small-Medium	5		
	PR NO. 1202 (PHARMAFERN SCALE) RY DELA CRUZ			
1	ALCOHOL, ethyl, 68%- 72%, scented, 500ml (-5ml)	10		
2	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	5		
3	PAPER, Multi-Purpose (COPY) A4, 70 gsm	15		
5	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	15		
6	TOILET TISSUE PAPER, 2-ply, 100% recycled	20		
7	DISINFECTANT SPRAY, aerosol type, 400-550 grams	20		
8	DUST PAN, non-rigid plastic, w/ detachable handle	5		
9	HAND SOAP, Liquid, 500ml	25		
10	RAGS, all cotton, 32 pieces per kilogram min	10		
11	SCOURING PAD, 5 pieces per pack	10		
12	TRASHBAG, GPP specs, black, 940mmx1016mm	20		
	PR NO. 342 MJCM MAGALONA			
1	BALLPOINTPEN, Black	20		
2	BALLPOINTPEN, Blue	59		

3	DATA FILE BOX, made of chipboard, with cover, (Legal, 24x15x10 inches)	15		
4	FOLDER, WHITE, for LEGAL size documents	150		
5	GLUE, multi-purpose, gross weight: 240 grams min	5		
6	Highlighter, any color	20		
7	Highlighter, GREEN	1		
8	Highlighter, ORANGE	1		
9	Highlighter, YELLOW	5		
10	IN-AND-OUT, PLASTIC, 3-Layers Paper Tray desk	1		
11	MARKER, PERMANENT, fine type, black	1		
12	SIGN PEN, GREEN, liquid/gel ink, 0.5mm needle tip	60		
13	STICKY NOTES, Sign Tab, Sign here	30		
	PR NO. 345 MJCM MAGALONA			
1	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	4		
2	FLASH DRIVE, 16 GB Capacity	15		
3	MOUSE, Optical, USB Connection type	1		
	PR NO. 308 DF SUABERON			

1	PAPER, Multi-Purpose (COPY) A4, 70 gsm	10		
2	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	10		
3	TOILET Tissue paper, 2-ply, 100% recycled	30		
4	Battery, dry cell, AA, 2 pieces per blister pack	10		
5	Battery, dry cell, AAA, 2 pieces per blister pack	14		
6	BATTERY, dry cell, D, 1.5 volts, alkaline	2		
7	GLUE, all purpose, gross weight: 200 grams min	8		
8	TWINE, plastic, one (1) kilo per roll	2		
9	RULER, plastic, 450mm (12"), width: 38mm min	4		
10	BROOM, soft (tambo)	8		
11	BROOM, Stick (ting-ting), usable length: 760mm min	4		
12	DETERGENT POWDER, all purpose, 1Kg	10		
13	DISINFECTANT SPRAY, aerosol type, 400-550 grams	4		
14	DUST PAN, non-rigid plastic, with detachable handle	2		
15	HAND SOAP, Liquid, 500ml	10		
16	FURNITURE CLEANER, aerosol type, 300ml min per can	20		

17	MOPHANDLE, heavy duty, aluminum, screw type	6		
18	MOPHEAD, made of rayon, weight: 400 grams min	10		
19	TRASHBAG, GPP Specs, black, 940mm x 1016mm	10		
20	FLASH DRIVE, 16 GB Capacity	10		
21	CORRECTION TAPE, film base type, UL 6m min	20		
22	DATA FILE BOX, made of chipboard, with closed ends	30		
23	ENVELOPE, mailing, white, 70gsm	2		
24	ERASER, FELT, for blackboard/whiteboard	5		
25	FASTENER, METAL, 70mm between prongs	10		
26	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	2		
27	FOLDER, TAGBOARD, for leagl size documents	4		
28	PENCIL, lead, with eraser, wood cased, hardness: HB	10		
29	INK CART, EPSON C13T664100 (T6641), Black	40		
30	INK CART, EPSON C13T664200 (T6642), Cyan	5		
31	INK CART, EPSON C13T664300 (T6643), Magenta	5		

32	INK CART, EPSON C13T664400 (T6644), Yellow	5		
33	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	20		
34	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	40		
35	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	30		
36	Ballpen, Black (0.5 mm)	40		
37	Ballpen, Blue (0.5 mm)	60		
38	Ballpen, Red (0.5 mm)	40		
39	Ballpen, Green (0.5 mm)	20		
40	Correction pen with metal tip, good quality	4		
41	Dish washing liquid, 500 ml	10		
	PR NO. 344 MJCM MAGALONA			
1	CALCULATOR, compact, 12 digits	8		
2	CORRECTION TAPE, film base type, UL 6m min	36		
3	DATA FILE BOX, made of chipboard, with closed ends	6		
4	DATA FOLDER, made of chipboard, taglia lock, Legal (Landscape)	32		
5	FASTENER, METAL, 70mm between prongs	19		

6	FOLDER, FANCY, for A4 size documents	2		
7	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	1		
8	PAPER CLIP, vinyl/plastic coat, length: 32mm min	3		
9	PENCIL, lead, with eraser, wood cased, hardness: HB	3		
10	PUNCHER, paper, heavy duty, with two holes guide	6		
11	RUBBER BAND, 70mm min lay flat length (#18)	1		
12	Scissors, symmetrical, blade length: 65mm min	7		
13	STAPLER, STANDARD TYPE, load cap: 200 staples min	1		
	PR NO. 550 FROM PR NO. 129 (PHARMAFERN SCALE UP) INDIRECT COST			
2	NOTE PAD, sticks on, 50mm x 76mm (2" x 3") min	23		
3	PAPER, Multi-Purpose (COPY) A4, 70 gsm	68		
4	RECORD BOOK, 300 Pages, size: 214mm x 278mm min	7		
5	RECORD BOOK, 500 Pages, size: 214mm x 278mm min	11		
6	TOILET Tissue paper, 2-ply, 100% recycled	6		

Lot 2				
	PR NO. 259 EP LEAÑO (PCAARRD FIN.ASS.)			
1	Lamination film, size: A4, 200 microns, 100 piece per/pack	10		
2	Pressboard expandable folder Long, Color: Green, 12 piece/pack	10		
3	Bond Paper, Size: A4, 80 gsm, 500 piece/ream	60		
4	Bond Paper, Size: long, 80 gsm, 500 piece/ream	80		
5	Duck tape (Cloth DUCT TAPE Heavy Duty Waterproof 51 mm x 20m / 2in x 20m/), 20m/roll/piece	10		
6	Scotch tape, 3/4", transparent, small roll	10		
7	Scotch tape, 3/4", transparent, big roll	10		
8	Double sided tape, 3/4"x10m	10		
9	Correction tape, 8m	10		
10	Book ends (Universal Economy Bookends Standard 4 3/4 x 5 1/4 x 5 Heavy Gauge Steel, Heavy duty and durable)	30		
11	Magazine File with Cover 15.5x4x11in; color:Green	20		
12	Glue, 100g	5		

Lot 3				
	PR NO. 565 from PR NO. 425 DA TAN (DOST I)			
1	Battery, dry cell, AA, 2 pieces per blister pack	6		
2	Battery, dry cell, AAA, 2 pieces per blister pack	6		
3	Data File Box, with cover (Big)	12		
4	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	100		
5	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	100		
6	Stapler	12		
7	Staple remover	12		
8	Scissors	12		
9	Clip Binder 3/4"	50		
10	Clip Binder 1"	50		
11	Clip Binder 1 1/4"	40		
12	Paper clip 50 mm	40		
13	Paper clip 33 mm	50		
14	Calculator	4		
15	Puncher big	3		
16	Double sided tape 1"	7		
17	Correction tape	6		
18	Glue 473 mL	7		
19	Scotch tape 1/2	8		

20	Pencil XL (3 pcs)	6		
21	White liquid floorwax (1L)	3		
Lot 4				
	PR NO. 228 RA MARIN (BAMBOO FIBERS)			
1	Megabox Storage Boxes (155L organizer)	1		
Lot 5				
	PR NO. 343 MJCM MAGALONA			
1	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	24		
2	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	12		
	PR NO. 346 MJCM MAGALONA			
1	RULER, plastic, 450mm (12"), width: 38mm min	4		
lot 6				
	PR NO. 348 MJCM MAGALONA			
1	Battery, dry cell, AA, 2 pieces per blister pack	31		
	PR NO. 350 MJCM MAGALONA			
1	ALCOHOL, ethyl, 68% - 72%, scented, 3.785 liters	2		
lot 7				
	PR NO. 347 MJCM MAGALONA			

1	STAPLE WIRE, STANDARD, (26/6)	8		
2	TAPE, TRANSPARENT, width: 24mm (±1mm)	41		
3	TWINE, plastic, one (1) kilo per roll	2		
	PR NO. 301 CA MUNDAL			
1	Swivel Office Chair	6		
	*High Back Mesh Chair with Headrest			
	*Adjustable Back Tilt Function			
	*Adjustable Height			
	*360 degree Swivel Rotation			
	*Heavy Duty Metal Base			
Lot 8				
	PR NO. 341 MJCM MAGALONA			
1	INK, EPSON L3110 (003), Black	46		
2	INK, EPSON L3110 (003), Magenta	1		
3	INK, EPSON L3110 (003), Cyan	1		
4	INK, EPSON L3110 (003), Yellow	1		
5	INK, EPSON L3158 (004), Black	7		
6	EPSON INK SET (003)	4		
7	EPSON INK SET (004)	1		

Lot 9				
	PR NO. 286 MJCM MAGALONA			
1	Junior Executive Chair	5		
	•Elegantly styled in comfortable and breathable mesh fabric			
	•Instant height and tilt adjustment			
	•360 degree swivel rotation			
	•Heavy duty metal base			
2	Monoblock Chair - Olympia Bistro Chair	10		
	"Sleek design; lightweight & durable quality; anti-slip foot pads to keep the chair in place; anti-static feature to reduce surface marks; stackable for easy storage and transport"			
Lot 10				
	PR NO. 429 ED BAGUIO JR. (IPDM Y2 INDIRECT COST)			
1	Executive Chair (swivel) heavy duty	6		
Lot 11				
	PR NO. 430 ED BAGUIO JR. (BIOCON UP INDIRECT COST)			

1	DATA FILE BOX, made of chipboard, with closed ends	30		
Lot 12				
	PR NO. 479 KDJ COSROJAS (CITRONELLA)			
1	FLASH DRIVE, 16 GB Capacity	3		
2	FLASH DRIVE, 32 GB Capacity	3		
3	INK EPSON 003, Black	4		
4	INK EPSON 003, Magenta	4		
5	INK EPSON 003, Yellow	4		
6	INK EPSON 003, Cyan	4		

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
	GOODS:	
	GF	
1	CLEARBOOK, 20 transparent pockets, A4	
2	CLEARBOOK, 20 transparent pockets, legal	
3	ERASER, plastic/ rubber	
4	WRAPPING PAPER, kraft, 50 sheets per pack	
5	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	
6	INK, for stamp pad, 50mL	
7	DIGITAL VOICE RECORDER	
8	ACETATE, 50 meters	

9	FIRE EXTINGUISHER, dry chemical	
10	FIRE EXTINGUISHER, pure HCFC	
11	MONOBLOC CHAIR, beige	
12	MONOBLOC TABLE, white, 4 seater capacity	
13	MONOBLOC TABLE, beige, 4 seater capacity	
14	ELECTRIC FAN, industrial, ground type	
15	ELECTRIC FAN, stand type	
16	ELECTRIC FAN, wall mount	
17	EXTERNAL HARD DRIVE, 1TB	
18	MOUSE, OPTICAL, USB connection type	
19	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	
20	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	
21	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	
22	GLUE, all-purpose, 200 grams	
23	STAPLE WIRE, heavy duty (binder type), 23/13	
24	STAPLE WIRE, standard	
25	TAPE, electrical	
26	TAPE, masking, 48 mm	
27	TAPE, packaging, 48 mm	

28	TAPE, transparent, 24mm	
29	TAPE, transparent, 48 mm	
30	TWINE, plastic	
31	RULER, plastic, 450 mm	
32	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	
33	BINDING AND PUNCHING MACHINE, 50mm binding capacity	
34	CLIP, backfold, 19mm	
35	CLIP, backfold, 25mm	
36	CLIP, backfold, 32mm	
37	CLIP, backfold, 50mm	
38	CORRECTION TAPE, 8 meters	
39	CUTTER/UTILITY KNIFE, for general purpose	
40	DATA FILE BOX	
41	DATA FOLDER	
42	DATING AND STAMPING MACHINE	
43	ENVELOPE, Documentary, A4, 500 pieces per box	
44	ENVELOPE, Documentary, legal, 500 pieces per box	
45	ENVELOPE, Expanding, Kraft, 100 pieces per box	
46	ENVELOPE, Expanding, Plastic	

47	ENVELOPE, Mailing, 500 pieces per box	
48	ENVELOPE, Mailing, with window, 500 pieces per box	
49	ERASER, felt, for blackboard/whiteboard	
50	FILE ORGANIZER, expanding, plastic, legal	
51	FILE TAB/INDEX DIVIDER, bristol board, legal	
52	FOLDER, Fancy with slide, A4, 50 pieces per bundle	
53	FOLDER, Fancy with slide, legal, 50 pieces per bundle	
54	FOLDER, L-type, A4, 50 pieces per pack	
55	FOLDER, L-type, legal, 50 pieces per pack	
56	FOLDER, pressboard, 100 pieces per box	
57	FOLDER with tab, A4, 100 pieces per pack	
58	FOLDER with tab, legal, 100 pieces per pack	
59	INDEX TAB, self-adhesive, transparent, 5 sets per box	
60	MAGAZINE FILE BOX, Large	
61	MARKER, Permanent, Black	
62	MARKER, Permanent, Blue	

63	MARKER, Whiteboard, Black	
64	MARKER, Whiteboard, Blue	
65	MARKER, Whiteboard, Red	
66	PAPER CLIP, vinly/plastic coated, 33mm	
67	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	
68	PAPER TRIMMER/CUTTING MACHINE, table top	
69	PENCIL, lead/graphite, with eraser, one (1) dozen per box	
70	PENCIL SHARPENER, manual, single cutter head	
71	PUNCHER, paper, heavy duty	
72	RING BINDER, plastic, 32 mm, 10 pieces per bundle	
73	RUBBER BAND No. 18, 350g	
74	SCISSORS, symmetrical or asymmetrical	
75	STAPLER, heavy duty (binder type), desktop	
76	STAPLE REMOVER, plier type	
77	TAPE DISPENSER, table top	

78	LOOSELEAF COVER, 50 sets per bundle	
79	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	
80	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	
81	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	
82	NOTEBOOK, stenographer	
83	PAPER, MULTICOPY A4, 500 sheets per ream	
84	PAPER, MULTICOPY LEGAL, 500 sheets per ream	
86	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	
87	PAD PAPER, ruled	
88	PAPER, parchment, 100 sheets per box	
89	RECORD BOOK, 500 PAGES	
90	INK CARTRIDGE, CANON CL-811, Colored	
91	INK CARTRIDGE, CANON PG-810, Black	
92	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	
93	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	

94	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	
95	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	
96	INK CARTRIDGE, HP CD887AA (HP703), Black	
97	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	
98	RIBBON CARTRIDGE, EPSON C13S015632, Black	
	STF	
Lot 1		
J.Tizuela		
1	Paper, Multi-Purpose (Copy) A4, 70 gsm	
2	Paper, Multi-Purpose (Copy) Legal, 70 gsm	
3	Folder, Tagboard, for A4 size documents	
4	Folder, Tagboard, for Legal size documents	
5	Paper, Colored Bond Paper, Legal 80gsm (yellow)	
6	Paper, Colored Bond Paper, Legal 80gsm (light pink)	
7	Ink. Epson L3210 (black)	
8	Permanent Marker, fine point	

9	Office Paste	
10	Scissor, 7 1/5 inches	
11	Tape Dispenser	
12	Desktop Sharpener	
13	Calculator, compact, 12 digits	
14	Paper Clip,vinyl/ plastic coat, length: 32mm min	
15	Paper Clip,vinyl/ plastic coat, length: 50mm min	
16	Office Rubber Bond	
J.Tizuela		
1	A4 Document File Folder Clipboard (Top Vertical Clip with cover)	
LOT 2		
G.Escarlos		
1	Paper Multicopy, 80 gsm 216 x 330 mm	
2	Paper Multipurpose copy A4, 70 gsm	
3	Staple Wire standard #35	
4	Correction Tape,film base type	
5	paper clip vinyl/plastic coat 32mm	
6	paper clip vinyl/plastic coat 50mm	

7	Sign Pen black 0.5 mm needle tip	
8	Sign Pen blue 0.5 mm needle tip	
9	Sign Pen red 0.5 mm needle tip	
10	Bookpaper, colored pink Multi-Copy (long)	
11	Bookpaper, colored yellow Multi-Copy (long)	
	LOT 3	
	R. Tan	
1	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	
2	Paper Multi-Purpose (Copy) A4, 70gsm	
3	Paper Multi-Purpose (Copy) legal, 70gsm	
4	RECORD BOOK, 500 PAGES	
5	TOILET TISSUE PAPER, 2 ply, 100% recycled	
6	TISSUE, INTERFOLDED PAPER TOWEL, Paper Towel	
7	STAPLE WIRE, standard (26/6)	
8	TAPE, electrical, 18mm x 16m min	
9	TAPE, masking, width: 48mm (±1mm)	
10	TAPE, packaging, width 48 mm	
11	Thermogun	
12	LED Linear Tube, 18m watts Fro Series	

13	Light Bulb, Light Emitting Diode (LED), 6W	
14	BROOM, Stick (Ting-ting), usable length:	
15	CLEANER, Toilet Bowl and Urinal, 900mL	
16	CLEANSER, Scouring Powder, 350g min./can	
17	DETERGENT POWDER, all purpose, 1kg	
18	DISINFECTANT SPRAY, Aerosol type, 400-550g	
19	Sodium Hypochlorite, 3.785 liters	
20	Hand Soap, Liquid, 500ml	
21	FURNITURE CLEANER, Aerosol type, 300mL min per	
22	MOP BUCKET, heavy duty, hard plastic,	
23	MOPHANDLE, heavy duty, aluminum, screw type	
24	SCOURING PAD, 5 pieces per pack	
25	wastebasket, non-rigid plastic	
26	protective safety goggles	
27	Polyethylene Apron (50g)	
28	surgical gown	
29	head cover, disposable	
30	surgical mask, 3-ply	
31	Data folder, made of chipboard, taglia lock	
32	envelope, expanding, plastic, 0.50mm	
33	eraser, felt for blackboard/whiteboard	

34	marker, whiteboard, black, felt tip, bullet type	
35	marker, whiteboard, blue, felt tip, bullet type	
36	marker, whiteboard, red, felt tip, bullet type	
37	Marker, Permanent, bullet Type, Black	
38	Marker, Permanent, bullet Type, Blue	
39	paper clip, vinyl/plastic coat, length: 32mm min	
40	paper clip, vinyl/plastic coat, length: 50mm min	
41	pencil, lead, w/ eraser, wood cased, hardness: HB	
42	Rubber band, 70mm min lay flat length (#18)	
43	scissors, symmetrical, blade length: 65mm min	
44	tape dispenser, table top, for 24mm width	
45	Ink Cart, EPSON C13T664100 (T6641), Black	
46	Ink Cart, EPSON C13T664100 (T6641), Cyan	
47	Ink Cart, EPSON C13T664100 (T6641), Magenta	
48	Ink Cart, EPSON C13T664100 (T6641), Yellow	
49	Clearbook, 20 transparent pockets, for legal	
50	Aluminum Duct Tape, 2 inches	
51	Ballpen, Black (0.5 mm)	
52	Ballpen, Blue (0.5 mm)	
53	Ballpen, Red (0.5 mm)	

54	Ballpen, Green (0.5 mm)	
55	columnar book (5 columns)	
56	push pin, flat head type, assorted colors, 100	
57	tape, transparent, 1/2 inch	
58	basin, plastic, (big, heavy duty)	
59	dish washing liquid, 500 ml	
60	feather duster, good quality (big)	
61	pail,medium, 30 liters capacity	
62	rubber boots (size 9)	
63	soap, bathroom, 90 grams	
64	toilet deodorant cake, 50 grams	
65	trash can, plastic (2-3 gal, flip-top)	
	M.Pabiona	
1	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	
2	Cleaner, Toilet Bowl and Urinal,900ml-1000ml cap	
3	Marker, Permanent, bullet Type, Black	
4	Ink Cart, HP CN692AA, (HP704), Black	
5	Ink Cart, HP CN692AA, (HP704), Tri-Color	

E. Garcines		
1	Hand Sanitizer, 500 ml	
2	ALCOHOL, ethyl, 68%-72%, scented, 500 ml	
3	TISSUE, INTERFOLDED PAPER TOWEL, Paper Towel	
4	Battery, Dry Cell, AA, 2 pieces per blister	
5	Battery, dry cell, AAA, 2 pieces per blister	
7	DETERGENT POWDER, all purpose, 1kg	
8	Ink Cart, EPSON C13T664300 (T6643), Magenta	
W. Gutierrez		
1	HAND SANITIZER, 500 ml	
2	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	
3	STAMP PAD INK, purple or violet, 50ml	
4	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	
5	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	
6	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	
7	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	

8	PAPER, Multi-Purpose (COPY) A4, 70 gsm	
9	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	
10	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	
11	TISSUE, interfolded paper towel	
12	STAPLE WIRE, STANDARD, (26/6)	
13	TAPE, ELECTRICAL, 18mm x 16M min	
14	TAPE, MASKING, width: 48mm (±1mm)	
15	TAPE, PACKAGING, width: 48mm (±1mm)	
16	TAPE, TRANSPARENT, width: 48mm (±1mm)	
17	THERMOGUN	
18	LIGHT BULB, Light Emitting Diode (LED), 6W	
19	BROOM, soft (tambo)	
20	BROOM, STICK (TING-TING), usable length: 760mm min	
21	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	
22	CLEANSER, SCOURING POWDER, 350g min./can	
23	DETERGENT BAR, 140 grams as packed	
24	DETERGENT POWDER, all purpose, 1kg	

25	DISINFECTANT SPRAY, aerosol type, 400-550 grams	
26	DUST PAN, non-rigid plastic, w/ detachable handle	
27	MOP BUCKET, heavy duty, hard plastic	
28	MOPHANDLE, heavy duty, aluminum, screw type	
29	RAGS, all cotton, 32 pieces per kilogram min	
30	SCOURING PAD, 5 pieces per pack	
31	WASTEBASKET, non-rigid plastic	
32	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	
33	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	
34	CORRECTION TAPE, film base type, UL 6m min	
35	DATA FILE BOX, made of chipboard, with closed ends	
36	DATA FOLDER, made of chipboard, taglia lock	
37	ENVELOPE, DOCUMENTARY, for legal size document	
38	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	
39	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	
40	ERASER, FELT, for blackboard/whiteboard	
41	FILE ORGANIZER, expanding, plastic, 12 pockets	

42	FILE TAB DIVIDER, bristol board, for legal	
43	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	
44	FOLDER, TAGBOARD, for A4 size documents	
45	FOLDER, TAGBOARD, for legal size documents	
46	INDEX TAB, self-adhesive, transparent	
47	MAGAZINE FILE BOX, LARGE size, made of chipboard	
48	MARKER, whiteboard, black, felt tip, bullet type	
49	MARKER, whiteboard, blue, felt tip, bullet type	
50	MARKER, whiteboard, red, felt tip, bullet type	
51	MARKER, PERMANENT, bullet type, black	
52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	
53	PENCIL, lead, w/ eraser, wood cased, hardness: HB	
54	RUBBER BAND, 70mm min lay flat length (#18)	
55	STAPLE REMOVER, PLIER-TYPE	
56	INK CART, EPSON C13T664100 (T6641), Black	
57	INK CART, EPSON C13T664200 (T6642), Cyan	
58	INK CART, EPSON C13T664300 (T6643), Magenta	

59	INK CART, EPSON C13T664400 (T6644), Yellow	
60	rope #22 (200meters/roll)	
61	Heavy duty brass padlock short shackle	
62	Ink Cart, Epson (003) Black	
63	Ink Cart, Epson (003) Cyan	
64	Ink Cart, Epson (003) Magenta	
65	Ink Cart, Epson (003) Yellow	
LOT 4		
G.Escarlos		
1	Epson ink refill for L360 Black	
2	Epson ink refill for L360 Cyan	
LOT 5		
G.Escarlos		
	Paper, Parchment, size 210 x 297 mm, multi-purpose	
LOT 6		
N.MARGATE		
1	Brother BT D60 BK (INK)	
2	Brother BT D60 Magenta (INK)	
3	Brother BT D60 Yellow (INK)	

4	Brother BT D60 Cyan (INK)	
5	HP 85A	
6	Ink Cart, Epson C13T664100,Black	
7	Ballpen, Blue	
8	Sign Pen, Blue, Liquid/Gel Ink, 0.5mm	
9	Paper, Multi-purpose (COPY) A4, 70gsm	
LOT 7		
P.Pardo		
1	INSECTICIDE, aerosol type, net content: 600ml min	
2	HAND SANITIZER, 500 ml	
3	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	
4	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	
5	STAMP PAD INK, purple or violet, 50ml (min.)	
6	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	
7	PAPER, Multi-Purpose (COPY) A4, 70 gsm	
8	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	
9	STAPLE WIRE, for heavy duty staplers, (23/13)	
10	STAPLE WIRE, STANDARD, (26/6)	

11	TAPE, MASKING, width: 24mm (±1mm)	
12	TAPE, MASKING, width: 48mm (±1mm)	
13	TAPE, PACKAGING, width: 48mm (±1mm)	
14	TAPE, TRANSPARENT, width: 24mm (±1mm)	
15	TAPE, TRANSPARENT, width: 48mm (±1mm)	
16	RULER, plastic, 450mm (18"), width: 38mm min	
17	BROOM, soft (tambo)	
18	DETERGENT POWDER, all purpose, 1kg	
19	HAND SOAP, Liquid, 500ml	
20	MOPHANDLE, heavy duty, aluminum, screw type	
21	CORRECTION TAPE, film base type, UL 6m min	
22	MARKER, PERMANENT, bullet type, black	
23	MARKER, PERMANENT, bullet type, blue	
24	PAPER CLIP, vinyl/plastic coat, length: 32mm min	
25	PAPER CLIP, vinyl/plastic coat, length: 50mm min	
26	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	

27	CUTTER BLADE, for heavy duty cutter	
28	PUNCHER, paper, heavy duty, with two hole guide	
29	SCISSORS, symmetrical, blade length: 65mm min	
30	STAPLE REMOVER, PLIER-TYPE	
31	Ballpen, Black (0.5 mm)	
32	Ballpen, Blue (0.5 mm)	
33	Cartolina paper, Dark Yellow	
34	Correction pen w/ metal tip, good quality	
35	Vellium Cartolina (white)	
36	Dish washing liquid, 500 ml	
37	Feather Duster, good quality (Big)	
38	Toilet pump, rubber, heavy duty	
P.PARDO		
1	Ink Cart, Epson C13T664100 (T6641), Black	
2	Ink Cart, Epson C13T664100 (T6641), Cyan	
3	Ink Cart, Epson C13T664100 (T6641), Magenta	
4	Ink Cart, Epson C13T664100 (T6641), Yellow	

5	Ink Bottle Epson 003 (Magenta)	
6	Ink Bottle Epson 003 (Cyan)	
7	Ink Bottle Epson 003 (Magenta)	
8	Ink Bottle Epson 003 (Yellow)	
9	HP56 Laser Jet	
Lot 8		
RR Aguilar		
1	Universal Ink, 100ml Blk	
2	Universal Ink, 100ml Cyan	
3	Universal Ink, 100ml Magenta	
4	Universal Ink, 100ml Yellow	
lot 9		
RR Aguilar		
1	Universal Ink, 100ml Blk	
2	Universal Ink, 100ml Cyan	
3	Universal Ink, 100ml Magenta	
4	Universal Ink, 100ml Yellow	
Lot 10		
S.Panda patan		
1	Paper, Multicopy, 80gsm, size: 210mm x 297mm	
2	Paper, Multicopy, 80gsm, size: 216mm x 330mm	

3	Paper, Multi-Purpose (Copy) A4, 70gsm	
4	Staple Wire, Standard, (26/6)	
5	Tape, Transparent, width:24mm (±1mm)	
6	Tape, Transparent, width:48mm (±1mm)	
7	Broom, Soft (Tambo)	
8	TRASHBAG, GPP specs, black, 940mmx1016mm	
9	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	
10	ENVELOPE, mailing, white, 70gsm	
11	FOLDER, TAGBOARD, for legal size documents	
12	DATING AND STAMPING MACHINE, heavy duty	
13	PUNCHER, paper, heavy duty, with two hole guide	
14	INK CART, EPSON C13T664100 (T6641), Black	
15	INK CART, EPSON C13T664200 (T6642), Cyan	
16	INK CART, EPSON C13T664300 (T6643), Magenta	
17	INK CART, EPSON C13T664400 (T6644), Yellow	
18	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	
19	Glue ,(118ml)	

20	HP 85A Toner	
21	Universal Ink ,1000ml Black	
Lot 11		
S.Panda patan		
1	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	
2	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	
3	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	
4	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	
5	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	
6	PAPER, Multi-Purpose (COPY) A4, 70 gsm	
7	TOILET TISSUE PAPER, 2-ply, 100% recycled	
8	BATTERY, dry cell, AAA, 2 pieces per blister pack	
9	STAPLE WIRE, STANDARD, (26/6)	
10	TAPE, TRANSPARENT, width: 24mm (±1mm)	
11	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	
12	FLASH DRIVE, 16 GB capacity	
13	CORRECTION TAPE, film base type, UL 6m min	

14	ENVELOPE, mailing, white, 70gsm	
15	SCISSORS, symmetrical, blade length: 65mm min	
16	STAPLER, STANDARD TYPE, load cap: 200 staples min	
17	STAPLE REMOVER, PLIER-TYPE	
18	INK CART, EPSON C13T664100 (T6641), Black	
19	INK CART, EPSON C13T664200 (T6642), Cyan	
20	INK CART, EPSON C13T664300 (T6643), Magenta	
21	INK CART, EPSON C13T664400 (T6644), Yellow	
22	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	
23	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	
24	Check Paper Protect, mint green, 500 sheets per ream, for TOR	
25	Universal Ink 100ml Black	
Lot 12		
G. Dumancas		
1	Paper, Multicopy, 80 gsm, size: 210mm x 297mm	

2	Paper, Multi-purpose (Copy) A4, 70 gsm	
3	Ink Cart, Epson C13T664100 (T6641), Black	
4	Ink Cart, Epson C13T664100 (T6641), Cyan	
5	Ink Cart, Epson C13T664100 (T6641), Magenta	
6	Ink Cart, Epson C13T664100 (T6641), Yellow	
7	Worx Board paper, long	
8	Ballpen, Black (0.5mm)	
R. Anino		
1	Alcohol, Ethyl, 68%-72%, scintend, 500ml (-5ml)	
2	Paper, Multi-purpose (Copy) A4, 70gsm	
3	Paper, Multi-purpose (Copy) legal, 70gsm	
4	Record Book, 500 pages, size: 241mm x 278 mm	
5	Tape Masking width:24mm (± 1 mm)	
6	Tape Transparent width:24mm (± 1 mm)	
7	FLASH DRIVE, 16 GB capacity	

8	File Organizer,expanding, plastic, 12 pockets	
9	File Tab Divider, bristol board, for legal	
10	INK CART, EPSON C13T664100 (T6641), Black	
11	INK CART, EPSON C13T664200 (T6642), Cyan	
12	INK CART, EPSON C13T664300 (T6643), Magenta	
13	INK CART, EPSON C13T664400 (T6644), Yellow	
14	Sign pen, black, liquid/gel ink, 0.5 mm needle tip	
15	Sign pen, blue, liquid/gel ink, 0.5 mm needle tip	
Lot 13		
G.Ramoso		
1	Toilet Tissue Paper, 2-ply, 100% recyclable	
2	AIR FRESHENER, aerosol, 280ml/150g min	
3	Cleaner, Toilet Bowl and Urinal,900ml-1000ml cap	
4	DETERGENT BAR, 140 grams as packed	
5	DETERGENT POWDER, all purpose, 1kg	

6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	
7	Floorwax, Paste Red	
8	TRASHBAG, GPP specs, black, 940mm x 1016mm	
9	Basin, Stainless (Medium)	
10	Dipper (Tabo), medium size	
11	Dish washing liquid, 500 ml	
12	Trash can, Plastic (2-3 gal, flip-top)	
G.Ramoso		
1	Hand Sanitizer, 500ml	
2	Alcohol, Ethyl, 68%-72%, scentend, 500ml (-5ml)	
3	Stamp Pad Ink, purple or violet, 50ml (min)	
4	cartolina, assorted colors	
5	Notepad, Stick on, 50mm x 76mm (2" x 3") min	
6	Notepad, Stick on, 76mm x 100mm (3" x 4") min	
7	Paper, Multi-purpose (Copy) A4, 70gsm	
8	Paper, Multi-purpose (Copy) legal, 70gsm	
9	Record Book, 500 pages, size: 241mm x 278 mm	
10	Battery, dry cell, AA, 2 pieces per blister	

11	Battery, dry cell, AAA, 2 pieces per blister	
12	Glue, all-purpose, gross weight: 200 grams min	
13	Staple wire, Standard, (26/6)	
14	Tape, Masking, width: 24mm (± 1 mm)	
15	Tape, Masking, width: 48mm (± 1 mm)	
16	Tape, Packaging, width: 48mm (± 1 mm)	
17	Tape, Transparent, width: 24mm (± 1 mm)	
18	Tape, Transparent, width: 48mm (± 1 mm)	
19	Twine, Plastic, one (1) kilo per roll	
20	CORRECTION TAPE, film base type, UL 6m min	
21	MARKER, FLUORESCENT, 3 assorted colors per set	
22	MARKER, whiteboard, black, felt tip, bullet type	
23	MARKER, PERMANENT, bullet type, black	
24	MARKER, PERMANENT, bullet type, blue	
25	MARKER, PERMANENT, bullet type, red	

26	Stamp Pad, Felt, bed dimension: 60mm x 100mm min	
27	cutter blade, for heavy duty cutter	
28	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	
29	Sign Pen, Red, liquid/gel ink, 0.5mm needle tip	
30	Ballpen, Black (0.5mm)	
31	Ballpen, Blue (0.5mm)	
32	Ballpen, red (0.5mm)	
33	Photo Paper 8.5" x 13"	
Lot 14		
H.ABIABI		
1	Toilet Tissue Paper, 2-ply, 100% recyclable	
2	Air Freshener, Aerosol, 280ml/150g min	
3	Cleaner, toilet bowl and urinal, 900ml-1000ml cap	
4	Detergent Powder, all purpose, 1kg	
5	Disinfectant Spray, Aerosol Type, 400-550 grams	
6	Hand Soap, liquid, 500ml	
7	Floorwax, Paste Red	
8	Trash bag, GPP specs, black, 940mm x 10	

9	Basin, Stainless (Medium)	
10	Bleach, Chlorox, 3.785L	
11	Dish washing liquid, 500 ml	
12	Trash can, Plastic (2-3 gal, flip-top)	
13	Staple wire, Standard, (26/6)	
14	Tape, Masking, width: 24mm (± 1 mm)	
15	Tape, Masking, width: 48mm (± 1 mm)	
16	Tape, Packaging, width: 48mm (± 1 mm)	
17	Tape, Transparent, width: 24mm (± 1 mm)	
18	Tape, Transparent, width: 48mm (± 1 mm)	
19	Twine, Plastic, one (1) kilo per roll	
20	CORRECTION TAPE, film base type, UL 6m min	
21	MARKER, FLUORESCENT, 3 assorted colors per set	
22	MARKER, whiteboard, black, felt tip, bullet type	
23	MARKER, PERMANENT, bullet type, black	
24	MARKER, PERMANENT, bullet type, blue	

25	MARKER, PERMANENT, bullet type, red	
26	Stamp Pad, Felt, bed dimension: 60mm x 100mm min	
27	cutter blade, for heavy duty cutter	
28	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	
29	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip	
30	Ballpen, Black (0.5mm)	
31	Ballpen, Blue (0.5mm)	
32	Ballpen, red (0.5mm)	
33	Ballpen, green (0.5mm)	
34	Photo Paper 8.5" x 13"	
35	certificate Paper (long)	
36	certificate Paper (short)	
37	Thumbtacks	
Lot 15		
C. Racho		
1	Note Pad, stick on, 50mm x 76mm (2"x 3") min	
2	Note Pad, stick on, 76mm x 100mm (3" x 4") min	
3	Note Pad, stick on, 76mm x 76mm (3" x 3") min	
4	Paper multicopy, 80 gsm, size: 210mm x 297mm	

5	Paper multicopy, 80 gsm, size: 216mm x 330mm	
6	Paper Multi-purpose (COPY) A4, 70 gsm	
7	Paper Multi-purpose (COPY) Legal, 70 gsm	
8	Record Book, 300 pages, size 214mm x 278mm min	
9	Record Book, 500 pages, size 214mm x 278mm min	
10	Tissue, interfolded paper towel	
11	Glue, all purpose, gross weight: 200 grams min	
12	Staple wire, for heavy-duty staplers, (23/13)	
C. Racho		
1	Staple Wire, Standard, (26/6)	
2	Tape Masking width:24mm (±1mm)	
3	Tape Masking width:48mm (±1mm)	
4	Tape packaging width:48mm (±1mm)	
5	Tape Transparent width:24mm (±1mm)	
6	Tape Transparent width:48mm (±1mm)	
7	ruler plastic 450mm (18"), width: 38mm min	
8	Air Freshener, aerosol, 280ml/150g min	

9	Broom, soft (tambo)	
10	Dust Pan, non-rigid plastic, w/detachable handle	
11	Furniture cleaner, aerosol type 300ml min per can	
12	Mophandle, heavy-duty, aluminum, screw type	
C. Racho		
1	mophead, made of rayon, weight:400 grams min	
2	Rags, all cotton, 32 pieces per kilogram min	
3	Scouring Pad, 5 pieces per pack	
4	Trashbag, GPP specs, black, 940mm x 1016mm	
5	wastebasket, non-rigid plastic	
6	flash drive, 16 GB capacity	
7	mouse wireless USB	
8	Clip Backfold, all metal, clamping:19mm (-1mm)	
9	Clip Backfold, all metal, clamping:25mm (-1mm)	
10	Clip Backfold, all metal, clamping:32mm (-1mm)	
11	Clip Backfold, all metal, clamping:50mm (-1mm)	
12	Correction Tape, film base type UL 6m min	

9	Clip Backfold, all metal, clamping:25mm (-1mm)	
10	Clip Backfold, all metal, clamping:32mm (-1mm)	
11	Clip Backfold, all metal, clamping:50mm (-1mm)	
12	Correction Tape, film base type UL 6m min	
C. Racho		
1	Data File Box made of chipboard with closed ends	
2	Envelope Expanding Kraftboard for legal size doc	
3	Fastener, metal, 70mm between prongs	
4	folder, L-type, plastic, for A4 size documents	
5	folder, L-type, plastic, for legal size documents	
6	folder, Tagboard, for A4 size documents	
7	folder, Tagboard, for legal size documents	
8	Marker, permanent, bullet type, black	
9	Marker, permanent, bullet type, blue	
10	Marker, permanent, bullet type, red	
11	paper clip, vinyl/plastic coat, length: 32mm min	

12	paper clip, vinyl/plastic coat, length: 50mm min	
C. Racho		
1	Pencil Lead w/eraser, wood cased hardness: HB	
2	Cutter Blade, for heavy duty cutter	
3	Cutter Knife, for general purpose	
4	Dating and stamping machine, heavy duty	
5	Pencil Sharpener, manual, single cutter head	
6	Puncher, paper, heavy duty with two hole guide	
7	Scissors, symmetrical, blade length: 65mm min	
8	Stapler Standard Type, load cap: 200 staples min	
9	Stapler Binder Type, heavy duty, desktop	
10	Tape Dispenser, table top for 24mm width tape	
11	fire extinguisher , dry chemical, 4.5kgs	
12	Sign pen, black, liquid/gel ink, 0.5 mm needle tip	
13	Sign pen, blue, liquid/gel ink, 0.5 mm needle tip	

14	Sign pen, red, liquid/gel ink, 0.5 mm needle tip	
Lot 16		
C.		
Labnotin		
1	Alcohol, Ethyl, 68%-72%, scentend, 500ml (-5ml)	
2	cartolina, assorted colors	
3	Notepad, Stick on, 50mm x 76mm (2" x 3") min	
4	Notepad, Stick on, 76mm x 100mm (3"x 4") min	
5	Notepad, Stick on, 76mm x 100mm (3"x 4") min	
6	Paper, Multi-purpose (Copy) A4, 70gsm	
7	Paper, Multi-purpose (Copy) legal, 70gsm	
8	Toilet Tissue Paper, 2-ply, 100% recyclable	
9	Staple wire, for heavy-duty staplers, (23/13)	
10	Staple Wire, Standard, (26/6)	
11	Tape Masking width:24mm (±1mm)	
12	Tape Masking width:48mm (±1mm)	
13	Tape packaging width:48mm (±1mm)	
14	Tape Transparent width:24mm (±1mm)	

15	Tape Transparent width:48mm (±1mm)	
16	FLASH DRIVE, 16 GB capacity	
17	Correction Tape, film base type UL 6m min	
18	MARKER, whiteboard, black, felt tip, bullet type	
19	MARKER, whiteboard, blue, felt tip, bullet type	
20	MARKER, whiteboard, red, felt tip, bullet type	
21	Marker, permanent, bullet type, black	
22	Marker, permanent, bullet type, blue	
23	Marker, permanent, bullet type, red	
24	pencil, lead, w/ eraser, wood cased, hardness: HB	
25	INK CART, EPSON C13T664100 (T6641), Black	
26	Sign pen, black, liquid/gel ink, 0.5 mm needle tip	
27	Sign pen, blue, liquid/gel ink, 0.5 mm needle tip	
Lot 17		
K. BONIF ACIO		
	Paper, Multicopy A4, 500 sheets per ream	

	Certificate Paper, legal 90GSM 10 pcs/pack	
	Folder, Fancy with slide, legal, 50 pieces per bundle, white	
K. Bonifacio		
1	Mophead, made of rayon	
2	Trash bag	
3	Steel wool, 10 pcs	
4	Dishwashing Liquid, 780 ml	
5	Liquid Hand Soap, 500ml	
6	Cutter/utility knife, for general purpose	
7	twine, plastic/ straw rope	
8	toilet brush, with holder	
9	Liquid Sosa, 1 gallon	
10	muriatic acid, 1 gallon	
11	Broom, Stick (Walis Ting- Ting)	
12	Broom, Stick (Walis Ting- Ting)	
	TRUST FUND	
Lot 1		
	PR NO. 1154 (PHARMAFERN SCALE) RY DELA CRUZ	

1	Ballpen, Black (0.5 mm)	
2	Ballpen, Blue (0.5 mm)	
3	Ballpen, Red (0.5 mm)	
4	Ballpen, Green (0.5 mm)	
5	Certificate Paper, long, white, 90GSM, 10sheets/pack	
6	Certificate Paper, short, white, 90GSM, 10sheets/pack	
7	GLUE, multi purpose, gross weight: 130 grams min, safe, non-toxic	
8	PRICE LABEL/TAG, all white, Label Paper Size: 50x46mm, 2 rolls/pack	
9	Sticker paper, Matte, long, 10s	
10	Sticker Paper, satin white, 10s, A4	
11	Sticker paper-Long-yellow 10s, 8.5x11in	
12	TISSUE, interfolded paper towel, 1-ply, 175 pulls, 100% virgin pulp	
	PR NO. 1156 (PHARMAFERN SCALE) RY DELA CRUZ	
1	Brother Ink, BT 5000C (cyan)	

2	Brother Ink, BT5000M (magenta)	
3	Brother Ink, BT5000Y (yellow)	
4	Brother Ink, BTD60BK (black)	
	PR NO. 31 RY DELA CRUZ (PHARMAFERN SCALE UP)	
1	Water Dispenser, free standing with built-in storage cabinet, with 3 options: hot, warm & cold water and indicators, hot tap with lock, child lock safety function, non-spill water container supporter, with drinking glass cabinet to prevent dust; durable ABS-plastic construction	
	PR NO. 1155 (PHARMAFERN SCALE) RY DELA CRUZ	
1	All-purpose Towel, microfiber cloth, super absorbent, durable, assorted colors, 30cmx30cm, 10 pcs/pack	
2	Apron, Waterproof, leather material, unisex	
3	Bleach, Chlorox, 3.785L	

4	Brush for floor Tile, big heavy duty	
5	Window Glass Cleaner, 3in1 Wiper Scraper Brush Cleaning Tools, with Cloth, with Water Spray	
6	Dish washing liquid, Lemon, 800 ml	
7	Gloves, rubberize, latex, durable, elbow length, large	
8	Muriatic Acid 3.785L	
9	Pail, utility, medium size, with cover & comfort grip handle, 30 liters capacity	
10	Rubber/Rain boots (size US10), black, High-cut 35-37in height, unisex	
11	Rubber/Rain boots (size US9), black, High-cut 35-37in height, unisex	
12	Rubber/Rain boots (size US8), black, High-cut 35-37in height, unisex	
13	Sponge for dishwashing, without scouring pad, 5 pcs/pack	
14	TRASHBAG, plastic, 10pcs/roll, XL/XXL	
15	TRASHBAG, plastic, 10pcs/roll, Small-Medium	
	PR NO. 1202 (PHARMAFERN SCALE) RY DELA CRUZ	

1	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	
2	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	
3	PAPER, Multi-Purpose (COPY) A4, 70 gsm	
5	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	
6	TOILET TISSUE PAPER, 2-ply, 100% recycled	
7	DISINFECTANT SPRAY, aerosol type, 400-550 grams	
8	DUST PAN, non-rigid plastic, w/ detachable handle	
9	HAND SOAP, Liquid, 500ml	
10	RAGS, all cotton, 32 pieces per kilogram min	
11	SCOURING PAD, 5 pieces per pack	
12	TRASHBAG, GPP specs, black, 940mmx1016mm	
	PR NO. 342 MJCM MAGALONA	
1	BALLPOINTPEN, Black	
2	BALLPOINTPEN, Blue	

3	DATA FILE BOX, made of chipboard, with cover, (Legal, 24x15x10 inches)	
4	FOLDER, WHITE, for LEGAL size documents	
5	GLUE, multi-purpose, gross weight: 240 grams min	
6	Highlighter, any color	
7	Highlighter, GREEN	
8	Highlighter, ORANGE	
9	Highlighter, YELLOW	
10	IN-AND-OUT, PLASTIC, 3-Layers Paper Tray desk	
11	MARKER, PERMANENT, fine type, black	
12	SIGN PEN, GREEN, liquid/gel ink, 0.5mm needle tip	
13	STICKY NOTES, Sign Tab, Sign here	
	PR NO. 345 MJCM MAGALONA	
	PR NO. 345 MJCM MAGALONA	
1	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	
2	FLASH DRIVE, 16 GB Capacity	

3	MOUSE, Optical, USB Connection type	
	PR NO. 308 DF SUABERON	
1	PAPER, Multi-Purpose (COPY) A4, 70 gsm	
2	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	
3	TOILET Tissue paper, 2- ply, 100% recycled	
4	Battery, dry cell, AA, 2 pieces per blister pack	
5	Battery, dry cell, AAA, 2 pieces per blister pack	
6	BATTERY, dry cell, D, 1.5 volts, alkaline	
7	GLUE, all purpose, gross weight: 200 grams min	
8	TWINE, plastic, one (1) kilo per roll	
9	RULER, plastic, 450mm (12"), width: 38mm min	
10	BROOM, soft (tambo)	
11	BROOM, Stick (ting-ting), usable length: 760mm min	
12	DETERGENT POWDER, all purpose, 1Kg	
13	DISINFECTANT SPRAY, aerosol type, 400-550 grams	

14	DUST PAN, non-rigid plastic, with detachable handle	
15	HAND SOAP, Liquid, 500ml	
16	FURNITURE CLEANER, aerosol type, 300ml min per can	
17	MOPHANDLE, heavy duty, aluminum, screw type	
18	MOPHEAD, made of rayon, weight: 400 grams min	
19	TRASHBAG, GPP Specs, black, 940mm x 1016mm	
20	FLASH DRIVE, 16 GB Capacity	
21	CORRECTION TAPE, film base type, UL 6m min	
22	DATA FILE BOX, made of chipboard, with closed ends	
23	ENVELOPE, mailing, white, 70gsm	
24	ERASER, FELT, for blackboard/whiteboard	
25	FASTENER, METAL, 70mm between prongs	
26	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	

27	FOLDER, TAGBOARD, for leagl size documents	
28	PENCIL, lead, with eraser, wood cased, hardness: HB	
29	INK CART, EPSON C13T664100 (T6641), Black	
30	INK CART, EPSON C13T664200 (T6642), Cyan	
31	INK CART, EPSON C13T664300 (T6643), Magenta	
32	INK CART, EPSON C13T664400 (T6644), Yellow	
33	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	
34	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	
35	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	
36	Ballpen, Black (0.5 mm)	
37	Ballpen, Blue (0.5 mm)	
38	Ballpen, Red (0.5 mm)	
39	Ballpen, Green (0.5 mm)	
40	Correction pen with metal tip, good quality	
41	Dish washing liquid, 500 ml	

	PR NO. 344 MJCM MAGALONA	
1	CALCULATOR, compact, 12 digits	
2	CORRECTION TAPE, film base type, UL 6m min	
3	DATA FILE BOX, made of chipboard, with closed ends	
4	DATA FOLDER, made of chipboard, taglia lock, Legal (Landscape)	
5	FASTENER, METAL, 70mm between prongs	
6	FOLDER, FANCY, for A4 size documents	
7	FOLDER, PRESSBOARD, size: 240mm x 370mm (- 5mm)	
8	PAPER CLIP, vinyl/plastic coat, length: 32mm min	
9	PENCIL, lead, with eraser, wood cased, hardness: HB	
10	PUNCHER, paper, heavy duty, with two holes guide	
11	RUBBER BAND, 70mm min lay flat length (#18)	
12	Scissors, symmetrical, blade length: 65mm min	
13	STAPLER, STANDARD TYPE, load cap: 200 staples min	

	PR NO. 550 FROM PR NO. 129 (PHARMAFERN SCALE UP) INDIRECT COST	
2	NOTE PAD, sticks on, 50mm x 76mm (2" x 3") min	
3	PAPER, Multi-Purpose (COPY) A4, 70 gsm	
4	RECORD BOOK, 300 Pages, size: 214mm x 278mm min	
5	RECORD BOOK, 500 Pages, size: 214mm x 278mm min	
6	TOILET Tissue paper, 2-ply, 100% recycled	
Lot 2		
	PR NO. 259 EP LEAÑO (PCAARRD FIN.ASS.)	
1	Lamination film, size: A4, 200 microns, 100 piece per/pack	
2	Pressboard expandable folder Long, Color: Green, 12 piece/pack	
3	Bond Paper, Size: A4, 80 gsm, 500 piece/ream	
4	Bond Paper, Size: long, 80 gsm, 500 piece/ream	
5	Duck tape (Cloth DUCT TAPE Heavy Duty Waterproof 51 mm x 20m	

	/ 2in x 20m/), 20m/roll/piece	
6	Scotch tape, 3/4", transparent, small roll	
7	Scotch tape, 3/4", transparent, big roll	
8	Double sided tape, 3/4"x10m	
9	Correction tape, 8m	
10	Book ends (Universal Economy Bookends Standard 4 3/4 x 5 1/4 x 5 Heavy Gauge Steel, Heavy duty and durable)	
11	Magazine File with Cover 15.5x4x11in; color:Green	
12	Glue, 100g	
Lot 3		
	PR NO. 565 from PR NO. 425 DA TAN (DOST I)	
1	Battery, dry cell, AA, 2 pieces per blister pack	
2	Battery, dry cell, AAA, 2 pieces per blister pack	
3	Data File Box, with cover (Big)	
4	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	

5	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	
6	Stapler	
7	Staple remover	
8	Scissors	
9	Clip Binder 3/4"	
10	Clip Binder 1"	
11	Clip Binder 1 1/4"	
12	Paper clip 50 mm	
13	Paper clip 33 mm	
14	Calculator	
15	Puncher big	
16	Double sided tape 1"	
17	Correction tape	
18	Glue 473 mL	
19	Scotch tape 1/2	
20	Pencil XL (3 pcs)	
21	White liquid floorwax (1L)	
Lot 4		
	PR NO. 228 RA MARIN (BAMBOO FIBERS)	
1	Megabox Storage Boxes (155L organizer)	
Lot 5		

	PR NO. 343 MJCM MAGALONA	
1	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	
2	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	
	PR NO. 346 MJCM MAGALONA	
1	RULER, plastic, 450mm (12"), width: 38mm min	
lot 6		
	PR NO. 348 MJCM MAGALONA	
1	Battery, dry cell, AA, 2 pieces per blister pack	
	PR NO. 350 MJCM MAGALONA	
1	ALCOHOL, ethyl, 68% - 72%, scented, 3.785 liters	
lot 7		
	PR NO. 347 MJCM MAGALONA	
1	STAPLE WIRE, STANDARD, (26/6)	
2	TAPE, TRANSPARENT, width: 24mm (±1mm)	
3	TWINE, plastic, one (1) kilo per roll	
	PR NO. 301 CA MUNDAL	
1	Swivel Office Chair	

	*High Back Mesh Chair with Headrest	
	*Adjustable Back Tilt Function	
	*Adjustable Height	
	*360 degree Swivel Rotation	
	*Heavy Duty Metal Base	
Lot 8		
	PR NO. 341 MJCM MAGALONA	
1	INK, EPSON L3110 (003), Black	
2	INK, EPSON L3110 (003), Magenta	
3	INK, EPSON L3110 (003), Cyan	
4	INK, EPSON L3110 (003), Yellow	
5	INK, EPSON L3158 (004), Black	
6	EPSON INK SET (003)	
7	EPSON INK SET (004)	
Lot 9		
	PR NO. 286 MJCM MAGALONA	
1	Junior Executive Chair	

	•Elegantly styled in comfortable and breathable mesh fabric	
	•Instant height and tilt adjustment	
	•360 degree swivel rotation	
	•Heavy duty metal base	
2	Monoblock Chair - Olympia Bistro Chair	
	"Sleek design; lightweight & durable quality; anti-slip foot pads to keep the chair in place; anti-static feature to reduce surface marks; stackable for easy storage and transport"	
Lot 10		
	PR NO. 429 ED BAGUIO JR. (IPDM Y2 INDIRECT COST)	
1	Executive Chair (swivel) heavy duty	
Lot 11		
	PR NO. 430 ED BAGUIO JR. (BIOCON UP INDIRECT COST)	
1	DATA FILE BOX, made of chipboard, with closed ends	
Lot 12		

	PR NO. 479 KDJ COSROJAS (CITRONELLA)	
1	FLASH DRIVE, 16 GB Capacity	
2	FLASH DRIVE, 32 GB Capacity	
3	INK EPSON 003, Black	
4	INK EPSON 003, Magenta	
5	INK EPSON 003, Yellow	
6	INK EPSON 003, Cyan	

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The Technical Component (First Envelope) shall contain the following:

1. Eligibility Requirements.

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; within the relevant period in the bidding documents. The Statement shall include all information required in the PBDs prescribed by the GPPB. (*Sample form-Form No. 3*). The duly signed form shall still be submitted even if the bidder has no on-going contract.
- (c) Statement of the prospective bidder identifying its **Single Largest Completed Contract (SLCC)** similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance of officials receipt(s) issued for the contract, within the relevant periods provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (**sample form-Form No. 4**)
- (d) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- (e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or

Original copy of Notarized Bid Securing Declaration;

- (f) Scheduled VI- Schedule of Requirements with signature of Bidder's authorized representative.

- (g) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (**sample Form- Form No. 7**)

Financial Documents

- (h) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); (**sample form-Form No.5**)

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

FINANCIAL COMPONENT (SECOND ENVELOPE)

- (a) Original of duly signed and accomplished Financial Bid Form; (**sample form-Form No. 1**)

- (b) Original of duly signed and accomplished Price Schedule(s). (**sample form-Form No. 2**)

FORMS



Omnibus Sworn Statement (Revised)

[Shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an

authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Securing Declaration Form

[Shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Form for the Procurement of Goods

[Shall be submitted with the Bid]

BID FORM

Date: _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of agent Currency Commission or gratuity

(If none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Price Schedule for Goods Offered from Within the Philippines

[Shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Statement of Single Largest Completed Contract (SLCC) Similar

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Supplier's Name and Address	Kinds of Goods	Date of Delivery	Contract Amount

Note: This statement shall be supported with NOA, Contract, NTP O.R or Sales Invoice & other docs, if necessary

Submitted by: _____

(Printed Name & Signature)

Designation: _____

Company Name: _____

Date: _____

**Statement of all Ongoing Government & Private Contracts Including Contracts Awarded But
Not Yet Started,**

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Amount	
						Contract Amount	Value of Outstanding Contract
Government							
Private							
						TOTAL	

Note: This statement shall be supported with NOA, Contract, NTP and other docs, if necessary

Submitted by: _____

(Printed Name & Signature)

Designation: _____

Company Name: _____

Date: _____