



Republic of the Philippines
CENTRAL MINDANAO UNIVERSITY
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Bids and Awards Committee – Goods and Services

BIDDING DOCUMENTS

FOR

PROCUREMENT OF VARIOUS BOOKS

ITB-27/ STF -23
Sixth Edition
July 2020

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission,*” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, and General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – **G**overnment **P**rocurement **P**olicy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



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INVITATION TO BID FOR *VARIOUS BOOKS* *ITB-27/STF -23*

1. The *CENTRAL MINDANAO UNIVERSITY*, through the *STF/2023* intends to apply the sum of Two Million Three Hundred Sixty-One Thousand Six Hundred Sixty-Two Pesos and 41/100 Only [2,361,662.41] being the ABC to payments under the contract for *Procurement of Various Books / ITB No.-27/STF-23*. **Bids received in excess of the total cost per item shall be automatically rejected at bid opening.**

The *CENTRAL MINDANAO UNIVERSITY* now invites bids for the above Procurement of Construction Supplies. Delivery of the Goods is required within **45 days** upon *receipt of notice to proceed*. Bidders should have completed, within **two (2) years** prior from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

3. Prospective Bidders may obtain further information from *CENTRAL MINDANAO UNIVERSITY* and inspect the Bidding Documents at the address given below during **7:00-11:00 AM and 1:00-5:00 PM**.
4. A complete set of Bidding Documents may be acquired by interested Bidders on **June 16, 2023** from the given address and website(s) below *and upon payment of a non-refundable fee in the amount of Five Thousand Pesos Only*:

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity. However, the Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

[NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.]

5. The *CMU* will hold a Pre-Bid Conference¹ on **June 29, 2023 @ 2:00 pm** at *BAC Conference Office, CMU, Musuan, Maramag, Bukidnon* and/or through video conferencing or webcasting, which shall be open to prospective bidders.

Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **July 11, 2023 at 2:00 pm**. Late bids shall not be accepted.

6. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
7. Bid opening shall be on **July 11, 2023 at 2:00 pm** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
8. The *CENTRAL MINDANAO UNIVERSITY* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

IRIS M. DAJAO-OPISO
Head, BAC-Secretariat
CP# 0917-718-2368
E-mail Add. bac@cmu.edu.ph

10. You may visit the following websites:

For downloading of Bidding Documents: cmu.edu.ph & philgeps.gov.ph

RONEL V. SUDARIA
BAC Chairperson for
Goods and Services

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.



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University Town, Musuan, Bukidnon
INSTRUCTION TO BIDDERS

1. All bids and eligibility requirements must be submitted to the BAC–Secretariat of Central Mindanao University – Bids and Awards Committee (BAC) on or before **2:00 o'clock in the afternoon, Central Mindanao University BAC Office time** on the day of the scheduled bidding. Bids submitted after the deadline shall not be accepted by the BAC;

2. All bids must be accompanied by a Bid Security in an amount equivalent to a percentage of the Approved Budget for the Contract to be bid (ABC) in an acceptable forms of bonds as follows:

CASH, MANAGER'S CHECK, CASHIER'S CHECK, BANK DRAFT OR BANK GUARANTEE - 2%
OF ABC

SURETY BOND - 5%
OF ABC

NOTARIZED BID SECURING DECLARATION

3. The prospective bidder should have an experience in undertaking a similar project within the University or any other government agencies and private companies for the last two (2) years with an amount of at least fifty percent (50 %) of the Approved Budget for the Contract to be bid;

4. In case the Net Financial Contracting Capacity (NFCC) is not equal to the ABC prospective bidder must secure a commitment from a License bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate equivalent to at least ten percent (10 %) of the ABC, which is specific to the contract;

5. A single-stage, two-envelope system of bidding will be adopted by the BAC;

6. A prospective bidder should submit his/her bid documents in **two (2) separate sealed bid envelopes**, with **envelope no. 1 duly marked as Eligibility & Technical requirements, envelope no. 2 mark Financial envelope** containing the bid proposal. All envelopes must be sealed in an outer envelope which shall be marked with the name of the contract to be bid and the name of the bidder and addressed to the BAC;

7. Bid documents submitted must be in **three (3) copies**, with the original mark as **original copy** to facilitate evaluation of the documents by the BAC – TWG;

8. Eligibility checking of the prospective bidders shall be done using a non – discretionary **“pass / fail criteria”**;

9. Withdrawal or Modification of Bids after Bid Opening is NOT allowed; Submission of Waiver after Bid Opening will mean forfeiture of Bid Security and Subject to

Administrative Sanction – Suspension of one year for 1st offense and Suspension of two years for the second offense.

10. All items are subject to inspection and tests prior to acceptance and payment.
11. All representatives shall be authorized by the Owner/ Proprietor through a Special Power of Attorney or a Secretary's Certificate in case of Corporations.
12. All clarifications must be in the form of writing.
13. Attached to make part of this Instruction to Bidders are sample standard forms to be included in the bidding documents.

(Sgd.) RONEL V. SUDARIA
BAC Chairman, GOODS AND SERVICES

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, *CENTRAL MINDANAO UNIVERSITY* wishes to receive Bids for the *[Procurement of Various Books]*, with identification number *[ITB NO. 27STF-23]*.

[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]

The Procurement Project (referred to herein as “Procurement of Various Books”) is composed of *[LOT 1]*, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *[STF2023]* in the amount of *(2,361,662.41)*

2.2. The source of funding is:

a. Special Trust Fund

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **ITB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and

obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. a. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA’s CPI, must be at least equivalent to:
 - a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed twenty percent (20%) of the contracted Goods.

- 7.2. *[If Procuring Entity has determined that subcontracting is allowed during the bidding, state:]* The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criteria stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.
- 7.3. *[If subcontracting is allowed during the contract implementation stage, state:]* The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.
- 7.4. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address *{[insert if applicable]}* and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *[state relevant period as provided in paragraph 2 of the **IB**]* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

- 11.5. *[Include if Framework Agreement will be used:]* Financial proposals for single or multi-year Framework Agreement shall be submitted before the deadline of submission of bids as prescribed in the **IB**. For multi-year Framework Agreement, evaluation of the financial proposal during this stage is for purposes of determining eligibility and whether or not such financial proposal is within the ABC.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
- a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.
- 12.2. *[Include if Framework Agreement will be used:]* For Framework Agreement, the following should also apply in addition to Clause 12.1:
- a. For a single year Framework Agreement, the prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not

subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

- b. For a multi-year Framework Agreement, the prices quoted by the Bidder during submission of eligibility documents shall be the ceiling and the price quoted during mini-competition must not exceed the initial price offer. The price quoted during call for mini-competition shall be fixed during the Bidder's performance of that Call-off and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

- a. Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until shall exceed one hundred twenty (120) calendar days from the date of the opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

14.3. *[Include if Framework Agreement will be used:]* In the case of Framework Agreement, other than the grounds for forfeiture under the 2016 revised IRR, the bid security may also be forfeited if the successful bidder fails to sign the Framework Agreement, or fails to furnish the performance security or performance securing declaration. Without prejudice on its forfeiture, bid

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

securities shall be returned only after the posting of performance security or performance securing declaration, as the case may be, by the winning Bidder or compliant Bidders and the signing of the Framework Agreement.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.
- 16.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, the submission of bids shall be for the initial evaluation of their technical and financial eligibility. Thereafter, those declared eligible during the said initial eligibility evaluation and entered into a Framework Agreement with the Procuring Entity shall submit anew their best financial offer at the address and on or before the date and time indicated in the Call for each mini-competition.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.
- 18.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, determination of margin of preference shall be conducted every call for Mini-Competition.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

[Include the following options if Framework Agreement will be used:]

- a. In the case of single-year Framework Agreement, the Lowest Calculated Bid shall be determined outright after the detailed evaluation;
 - b. For multi-year Framework Agreement, the determination of the eligibility and the compliance of bidders with the technical and financial aspects of the projects shall be initially made by the BAC, in accordance with Item 7.4.2 of the Guidelines on the Use of Framework Agreement.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case may be. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
 - 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4. The Project shall be awarded as follows:

Option 3 - One Project having several items, which shall be awarded as separate contracts per item.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

20.1. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HoPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.

20.2. Within a non-extendable period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, *{[Include if Framework Agreement will be used:]* or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant, *}* the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. *{[Include if Framework Agreement will be used:]* For every mini-competition in Framework Agreement, the LCB shall likewise submit the required documents for final Post Qualification. *}*

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

[Include the following clauses if Framework Agreement will be used:]

- 21.2. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Framework Agreement Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.
- 21.3. Within ten (10) calendar days from receipt of the Notice to Execute Framework Agreement with the Procuring Entity, the successful Bidder or its duly authorized representative shall formally enter into a Framework Agreement with the procuring entity for an amount of One Peso to be paid to the procuring entity as a consideration for the option granted by the procuring entity to procure the items in the Framework Agreement List when the need arises.
- 21.4. The Procuring Entity shall enter into a Framework Agreement with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 21.5. The following documents shall form part of the Framework Agreement:
- a. Framework Agreement Form;
 - b. Bidding Documents;
 - c. Call-offs;
 - d. Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.*, bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - e. Performance Security or Performance Securing Declaration, as the case may be;
 - f. Notice to Execute Framework Agreement; and
 - g. Other contract documents that may be required by existing laws and/or specified in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause					
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> a. <i>[Procurement of Various Books].</i> b. Completed within [2 YEARS] prior to the deadline for the submission and receipt of bids. 				
7.1	<i>[Specify the portions of Goods to be subcontracted, which shall not be a significant or material component of the Project as determined by the Procuring Entity.]</i>				
12	The price of the Goods shall be quoted DDP <i>[state place of destination]</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.				
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ul style="list-style-type: none"> a. The amount of not less than 47,233.25<i>[Indicate the amount equivalent to two percent (2%) of ABC]</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than 118,083.12 <i>[Indicate the amount equivalent to five percent (5%) of ABC]</i> if bid security is in Surety Bond. 				
19.3	<i>[In case the Project will be awarded by lot, list the grouping of lots by specifying the group title, items, and the quantity for every identified lot, and the corresponding ABC for each lot.]</i>				
	ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST
	1	A Broad and Balanced Curriculum in Primary Schools Educating the whole child , 2nd ed/ Susan Ogier 2022	copy	1	3,695.00
	2	A First Course in Linear Model Theory, 2nd ed/ Nalini Ravishanker, Zhiyi Chi, HB, 2022	copy	1	11,995.00

3	A Glossary for Doing Post Qualitative, new materialist and critical post humanist research across disciplines/ Murriss 2022	copy	1	5,605.00
4	A guide to environmental chemistry HB/ Fiscal 2023	copy	1	9,680.00
5	A Practical Introduction to Survey Design: A Beginner's Guide/ Haydn Aarons	copy	1	4,995.00
6	A Textbook of Engineering Chemistry/ Khare 2019	copy	1	2,750.00
7	A Textbook on Agricultural Microbiology (Theory & Practicals)/ R.K. Naresh, Ranjan Bhatt 2022	copy	1	2,995.00
8	Abrahams' and McMinn's Clinical Atlas of Human Anatomy, 8th ed/ Abrahams, Peter H. 2020	copy	1	8,850.00
9	Abstract Algebra: A Concrete Introduction/ Baxter 2022	copy	1	9,975.00
10	Advanced Calculus/ 3G 2020	copy	1	6,975.00
11	Advanced Organic Chemistry/ Seema 2022	copy	1	2,595.00
12	Advancement in Rice Sciences/ Jabeen 2020	copy	1	7,925.00
13	Advances in Banking Technology & Management/ RAO 2022	copy	1	5,933.00
14	Agricultural Economics/ Gupta, Satish 2019	copy	1	4,850.00
15	Agricultural Mechanics/3G E Learning 2019	copy	1	6,750.00
16	Agronomy of Major Cereals and Pulses/ Jhala 2022	copy	1	5,933.00

17	An Integrated Approach to Software Engineering/ Dr. Rajiv Chopra 2021	copy	1	5,995.00
18	Analytical Techniques for Food Bio preservation/ Abeer Iqbal 2022	copy	1	7,995.00
19	Animal Physiology and Morphology HB/ Morales 2023	copy	1	7,940.00
20	Anti-money Laundering Regulation and Compliance/ Dill 2021	copy	1	7,675.00
21	Appearance Anxiety 2019	copy	1	1,349.00
22	Applied Business Tools and Technologies in Tourism and Hospitality, 1st edition/ Rodolfa Jr. 2022	copy	1	550.00
23	Applied Clinical Informatics For Nurses. 2e. w/ Navigate 2 Advantage Access/ Alexander, F. 2019	copy	1	9,150.00
24	Applied Machine Learning/ Gopal 2019	copy	1	6,500.00
25	Aquatic Ecology HB/ Upadhyay 2023	copy	1	11,440.00
26	Asian Cultures and Contemporary Tourism/ Maria Rellie B. Kalacas 2022	copy	1	9,000.00
27	Atmospheric Science: An Introduction/ Dean, E. 2020	copy	1	5,000.00
28	AutoCad 2D Design Fundamentals/ Gill 2018	copy	1	4,350.00
29	AutoCAD for Dummies, 18th ed./ Fane 2019	copy	1	3,896.00
30	Automated Media/ Andrejevic 2020	copy	1	3,878.00

31	Avoiding Data Pitfalls/ Jones 2020	copy	1	4,996.00
32	Bacteriology: the study of bacteria/ Clifford 2023	copy	1	7,940.00
33	Banking and Finance Through Internet/ Dr. Vikas Jain 2023	copy	1	3,450.00
34	Basic Electronics/ Vinay Kumar 2022	copy	1	2,100.00
35	Basic Thermodynamics/ 3G 2020	copy	1	6,975.00
36	Basics Graphic Design 02 Design Research/ Leonard 2021	copy	1	2,882.00
37	Becoming a Reflective Practitioner, 6th/ Christopher Johns 2022	copy	1	6,495.00
38	Beyond Journalism/ Dellze 2020	copy	1	2,566.00
39	Biochemical techniques theory and practice/ Kylie Joseph 2022	copy	1	6,800.00
40	Biology. 6th Ed./ Brooker 2023	copy	1	5,850.00
41	Biotechnology for Food, Agriculture and Environment/ Ragini Bhardwaj & Dr. Jafar K. Lone 2022	copy	1	6,895.00
42	Biotechnology for Food, Agriculture and Environment/ Ragini Bhardwaj 2022	copy	1	4,950.00
43	Blockchain for Big Data/ Shaoliang Peng 2022	copy	1	9,083.80
44	Body Language and Communication Skills/ Dr. Sonia Arora. Random 2022	copy	1	4,950.00
45	Brand Management in Digital and Sustainable Times HB/ De Avila Santos 2022	copy	1	9,680.00
46	Breeding of Flowers HB/ Leavitt 2022	copy	1	13,900.00

47	Building Blocks of Quantum Mechanics:Theory and Applications/ Tao Xiang 2022	copy	1	9,995.00
48	Business and Professional Writing/ Howard 2023	copy	1	7,940.00
49	Calculus: Early Fundamentals/ Howard Anton 2022	copy	1	7,700.00
50	Cashew Production and Processing Technology/ Braden Aufderhar 2020	copy	1	6,000.00
51	Cataloging Library Resources: An Introduction/ Holt 2022	copy	1	5,940.00
52	Chemistry: World Edition/3G E Learning 2019	copy	1	7,875.00
53	Children's Learning in Early Childhood: Learning Theories in Practice 0-7 Years/ Sean MacBlain 2021	copy	1	3,495.00
54	Children's rights education in diverse classrooms: pedagogy, principles and practice/ Lee Jerome 2021	copy	1	12,600.00
55	Climatology: Principles, Models, and Applications/ Salvador Poole 2020	copy	1	6,500.00
56	Collaborative Crisis Management/ Bynander 2020	copy	1	4,789.00
57	College physics with an integrated approach to forces and kinematics/ Alan Giambattista 2020	copy	1	4,556.00
58	Colour Atlas of Trees and Woody Plants/ Bryan G. Bowes 2020	copy	1	7,883.00
59	Communicating across Cultures, 2nd ed/ Ting-Toomey 2019	copy	1	4,950.00

60	Communicating in Groups: Applications and Skill, 10E/ Adams, Katherine L. 2018	copy	1	4,750.00
61	Communication Skills for Professionals HB/ Devi 2023	copy	1	12,440.00
62	Community based Tourism Management/ Sophea Tieng 2022	copy	1	9,000.00
63	Comparative Politics and Government HB/ Arora 2023	copy	1	11,440.00
64	Compassionate School Practices: Fostering Children's Mental Health and Well-Being/ Christine Y. Mason~Dana L. Asby~Meghan Wenzel~Katherine T. Volk~Martha Staeheli 2021	copy	1	4,098.00
65	Complete Book of Physical Education, Sports and Health/ Dr. Pradeep Yadav 2020	copy	1	6,695.00
66	Complex Ecology: Foundational Perspectives on Dynamic Approaches to Ecology and Conversation/ edited by Charles G. Curtin 2018	copy	1	7,200.00
67	Computer and Information Science: An Interdisciplinary Approach/Zoey Clark 2023	copy	1	7,940.00
68	Computer Safety, Reliability, and Security/ Ibrahim Habli 2021	copy	1	7,654.90
69	Concepts and Applications in Particle Physics/ Roger Stokes 2022	copy	1	7,800.00
70	Conceptual Physics/ Terry Sullivan 2022	copy	1	7,800.00
71	Conduct Financial Planning Analysis and Research/ 3G E Learning 2022	copy	1	6,600.00

72	Core Concepts in Engineering: Electrical Engineering w/ DVD/ 3G E-Learning 2019	copy	1	5,625.00
73	Critical Pedagogy/ Tomas Boronski 2022	copy	1	3,848.46
74	Data Mining Techniques HB/ Glazier 2022	copy	1	13,999.00
75	Data Science in the Library/ Herndon 2022	copy	1	7,983.00
76	Data Science Strategy for Dummies/ Jagare 2019	copy	1	2,695.00
77	Data Skills for Media Professionals/ Blake 2020	copy	1	3,266.00
78	Design of Drainage Systems HB/ Dr. Ashoka P. 2023	copy	1	12,440.00
79	Design, Assessment, Monitoring and Maintenance of Bridges and Infrastructure Networks/ Frangopol 2019	copy	1	15,500.00
80	Designing Fashion Accessories Mastering Professional Design/ Peterson 2022	copy	1	6,500.00
81	Developing and administering: Early childhood education programs 10th ed./ Shauna M. Adams 2022	copy	1	9,000.00
82	Developmental and Educational Psychology/ Flowers 2022	copy	1	9,975.00
83	Developments in Biochemistry and Molecular Biology/ Rashmi Rana 2022	copy	1	5,200.00
84	Diminishing Returns at Work; The Consequences of Long Working Hours/ Pencavel, John H. 2018	copy	1	4,800.00

85	Discovering Psychology: The Science of Mind / John T. Cacioppo 2022	copy	1	11,000.00
86	Discrete Mathematics/ Madan Pal 2022	copy	1	2,495.00
87	Diseases of the Goat/ Rego. 2017	copy	1	5,850.00
88	Doing Business in Emerging Markets, 3rd ed/ S Tamer Cavusgil~Pervez N. Ghauri~Leigh Anne Liu 2021	copy	1	7,195.00
89	Drug Use and Misuse/ Maisto 9th 2022	copy	1	9,200.00
90	Earthquake Resistant Building Construction/ Sharma 2018	copy	1	1,200.00
91	Ecofriendly Management of Plant Diseases/ Schultz 2020	copy	1	7,950.00
92	E-Commerce: Operational Aspects Accounting, Auditing & Taxation Issues/ Gupta 2022	copy	1	5,933.00
93	Economic Indicators for Professionals/ Steindel 2019	copy	1	3,836.00
94	Ecotourism Planning and Management/ Yaduraj Choudhary 2022	copy	1	6,895.00
95	Electric Power Principles, 2nd ed./ Kirtley 2020	copy	1	8,996.00
96	Electrical Engineering HB/ Rishi Pal Singh 2023	copy	1	11,440.00
97	Electrical Inspection Testing & Certification, 2nd ed./ Drury 2020	copy	1	2,013.00
98	Elementary Number Theory/ 3G 2020	copy	1	6,975.00
99	Elements of environmental chemistry/ Molly Miller 2022	copy	1	7,800.00

100	Emergency Medical Technician with DVD/ 3G E-Learning 2022	copy	1	5,700.00	
101	Employee Relations Management with DVD/3G E Learning 2022	copy	1	6,900.00	
102	Encyclopaedia of Botany, (5 Vols)/ P.C. Jain, Ashindra Gautam 2022	copy	1	14,595.00	
103	Encyclopaedia of Educational Techniques and Methodology (4 Vols.)/ Peter Anderson 2022	set	1	23,850.00	
104	Encyclopaedia of Human Sociology and Psychology (3 vols.)/ Dr. R. P. Sagar 2022	set	1	18,500.00	
105	Encyclopaedia of Physics, (5 Vols.), / Shiv Mohan Dubey, Ravindra Pal 2022	set	1	13,500.00	
106	Encyclopaedia of Travel and Tourism Management (2 Vols.)/ Agatha Bierce 2022	set	1	10,350.00	
107	Engineering vibrations/ Premraj Meena 2022	copy	1	6,895.00	
108	English Semantics/ Neelam 2023	copy	1	9,900.00	
109	Enhancing Learning through Formative Assessment and Feedback, 2nd ed/ Alastair Irons, Sam Elkington 2022	copy	1	4,995.00	
110	Entrepreneurship in Tourism & Hospitality/ Osorno 2020	copy	1	460.00	
111	Enterprise Resource Planning/ Vrinda Arora 2021	copy	1	6,795.00	
112	Entrepreneurship in Tourism and Hospitality/ Compton 2023	copy	1	7,990.00	
113	Environmental Planning and Protection HB/ Singh 2023	copy	1	11,440.00	

114	Environmental Science for Beginners HB/ Naidoo 2023	copy	1	9,680.00	
115	Equity Management: Quantitative and Qualitative Aspects/ Vrinda Arora 2021	copy	1	6,795.00	
116	Essential Public Affairs for Journalists. 6th Ed/ Morrison, James 2019	copy	1	3,750.00	
117	Essentials of Anatomy and Physiology for Nursing Practice/ Cook 2nd 2021	copy	1	4,949.00	
118	Essentials of Medical Genetics for Nursing and Health Professionals. An Interprofessional Approach/ Gunder McClary, Laura M. 2020	copy	1	8,395.00	
119	Essentials of Psychology Concepts and Application. 6E/ Jeffrey S. Nevid 2022	copy	1	11,000.00	
120	Essentials of Supply Chain Management/ Catherine Green 2020	copy	1	7,800.00	
121	Experiencing Intercultural Communication: An Introduction 7e/ Martin 2022	copy	1	4,595.00	
122	Expert System Programming/ Anju Gautam 2022	copy	1	6,895.00	
123	Export and Import Management with DVD/3G E Learning 2022	copy	1	5,900.00	
124	Farm Structures and Environmental Control HB/ Edlington 2019	copy	1	6,930.00	
125	Field Trials in Oil Palm Breeding: A Manual/ Baihagi Sitepu 2020	copy	1	3,500.00	
126	Financial Modelling in Commodity Markets/ Fanelli 2020	copy	1	5,996.00	

127	Fisheries: Protein Nutrition/ Vikas Bhalla 2021	copy	1	6,795.00	
128	Focus on Asia: Art. Technology and Languages HB/ 3G E Learning 2019	copy	1	7,200.00	
129	Food Additive Toxicology HB/ Devendra Kumar 2022	copy	1	7,650.00	
130	Food Cost Control and Analysis HB/ Sinha 2023	copy	1	11,440.00	
131	Food Service Management/ Ratti 2022	copy	1	2,950.00	
132	Food Services and Catering Management HB/ Bedi 2023	copy	1	12,440.00	
133	Food Technology 4th ed with DVD/ 3G E-Learning 2023	copy	1	7,940.00	
134	Food Technology and Nutrigenomics/ Sykes 2022	copy	1	9,975.00	
135	Foods Containing Genetically Modified Materials/ Mayank Prakash 2023	copy	1	6,995.00	
136	Forest Conservation and Management/ Rosales 2017	copy	1	4,950.00	
137	Forest Ecology - An Evidence-Based Approach/ Binkley 2021	copy	1	7,995.00	
138	Formal and Analytical Solutions of Differential Equations/ Galina Filipuk 2022	copy	1	14,800.00	
139	Front Office Operations and Administration/ Rajendra Biswal 2022	copy	1	3,850.00	
140	Fundamentals of Genetics/ Rajendra Kumar Yadav, Shweta 2020	copy	1	2,995.00	
141	Fundamentals of Geophysics/ Lowrie 3rd 2020	copy	1	5,920.00	

142	Fundamentals of Lodging Operations/ Short 2023	copy	1	7,990.00	
143	Fundamentals of Pharmacology for Nursing & Healthcare Students/ edited by Ian Peate and Barry Hill 2021	copy	1	4,495.00	
144	Fundamentals of Plant Biochemistry and Biotechnology/ Dr. Rajendra Kumar Yadav, Dr. Lallu Singh 2021	copy	1	1,995.00	
145	Fundamentals to Biotechnology/ James Allen 2022	copy	1	7,800.00	
146	Fundamentals to Biotechnology/ James Allen 2022	copy	1	7,800.00	
147	Garment Construction with DVD/ 3G E-Learning 2023	copy	1	7,940.00	
148	Gender and Human Rights in a Global, Mobile Era/ Laura A. Hebert 2022	copy	1	6,595.00	
149	General, Organic, & Biological Chemistry/ Janice Gorzynski Smith 2022	copy	1	9,696.50	
150	Genetically Engineered Crops and Agroecology/ Shashi Shekhar Prasad 2023	copy	1	6,995.00	
151	Globalization and Education/ Brooks 2022	copy	1	5,950.00	
152	Graphs and Networks/ Kingan 2022	copy	1	9,889.00	
153	Gray's Anatomy/ H. Carter 2019	copy	1	1,350.00	
154	Ground Water Surveys and Investigation/ Mahajan 2019	copy	1	10,195.00	
155	Handbook of Agricultural Drainage Engineering HB/ Davis 2017	copy	1	6,370.00	

156	Handbook of Fibers and Polymers HB/ Yaduv 2022	copy	1	9,680.00	
157	Handbook of Food Contamination and Safety/ /Norton 2023	copy	1	7,950.00	
158	Handbook of Food Engineering/ Summers 2022	copy	1	5,940.00	
159	Handbook of Gas Turbine Engineering/ Andrew 2020	copy	1	4,995.00	
160	Handbook of Maize Production/ Fouda 2022	copy	1	8,925.00	
161	Handbook of Plant Disease Identification and Management/ Aglave 2021	copy	1	7,995.00	
162	Hazardous Waste Management/ Evans, J. 2020	copy	1	6,800.00	
163	Home Learning Environments for Young Children/ Cathy Nutbrown 2022	copy	1	4,495.00	
164	Hospitality and Catering: Intermediate/ Murphy 2022	copy	1	6,940.00	
165	Housekeeping: operations and management/ Phillips 2023	copy	1	7,940.00	
166	How to Read & Understand Educational Research/ Williams 2020	copy	1	3,299.00	
167	How to Thrive as a Library Professional Achieving Success and Satisfaction/ Markgreen 2020	copy	1	4,875.00	
168	How to Write a Research paper/ Barjesteh 2022	copy	1	9,980.00	
169	Human Development Careers/ Aubrey 2021	copy	1	1,250.00	
170	Human Resource Planning and Development HB/ Saini 2023	copy	1	11,440.00	

171	Hydropower Renewable Energy and the Environment/ Jeff Caldwell 2022	copy	1	6,500.00	
172	Hydropower: An Introduction/ Stephen Adams 2022	copy	1	7,800.00	
173	Inclusive Education for Special Children/ Hammond 2023	copy	1	7,990.00	
174	Indexing and Abstracting/ Saigal 2023	copy	1	11,440.00	
175	Industrial Ecology/ Spencer 2018	copy	1	5,250.00	
176	Innovations in Digital Libraries/ Singh 2022	copy	1	6,900.00	
177	Integral Calculus/ Madan Pal 2022	copy	1	3,950.00	
178	Integrating Motivational Interviewing and Cognitive Behavior Therapy in Clinical Practice/ Melanie Iarussi 2020	copy	1	4,617.00	
179	International Conflict Resolution, Political Violence and Peace Studies/ Kumar 2023	copy	1	11,440.00	
180	International Logistics/ Green 2022	copy	1	5,940.00	
181	Interpersonal Communication Skills/ Om Prakash Mathur 2018	copy	1	3,050.00	
182	Interpreting Qualitative Data/ Silverman 2020	copy	1	4,819.00	
183	Introduction to Comparative and International Education, 2nd ed/ Marshall 2019	copy	1	3,862.00	
184	Introduction to Contemporary Social Theory, 2nd ed/ Anthony Elliott, Charles Lemert 2022	copy	1	6,595.00	
185	Introduction to Criminal Justice/ Siegel 17th 2022	copy	1	9,600.00	

186	Introduction to Data Science/ Irizarry 2020	copy	1	8,995.00
187	Introduction to Developmental Biology/ Collins 2023	copy	1	7,940.00
188	Introduction to Food Science with DVD/ 3G E-Learning 2022	copy	1	5,700.00
189	Introduction to Information Systems Management/ Ruby Khan 2022	copy	1	4,150.00
190	Introduction to Meetings, incentive, conferences and event management/ Lindsay 2023	copy	1	7,990.00
191	Introduction to Nursing Research. Incorporating Evidence-Based Practice w/ Navigate Advantage Access/ Boswell, L. 2020	copy	1	10,500.00
192	Introduction to R Programming Language/ Nady 2022		1	6,900.00
193	Introduction to Sensory Evaluation of Food Products HB/ Kumar 2023	copy	1	9,680.00
194	Introduction to Tailoring with DVD/ 3G E-Learning 2023	copy	1	7,940.00
195	Introduction to Trigonometry/ Hughes 2020	copy	1	6,500.00
196	Introduction to Weather & Climate/ 3G 2019	copy	1	6,975.00
197	Introductory Mathematics/ Conley 2020	copy	1	6,500.00
198	Invertebrate Zoology/ Watson 2023	copy	1	7,940.00
199	Investigative Journalism/ Singh 2022	copy	1	5,933.00
200	Investigative Research: Theory and Practice/ Layder, Derek 2018	copy	1	4,350.00
201	Irrigation and Drainage Engineering/3G E Learning 2020	copy	1	5,900.00

202	Laboratory Manual for Civil Engineering Students. (In S.I Units)/ Pant, M. K. 2017		1	1,450.00	
203	Language Curriculum Design, 2nd ed/ Macalister 2020	copy	1	4,789.00	
204	Leadership in Early Childhood:Challenges and Complexities/ Jill Harrison 2022	copy	1	3,995.00	
205	LGBTQ Americans in the US Political Systems HB (Vol. 1 and 2 set)	copy	1	19,380.00	
206	Library Administration HB/ Singh 2022	set	1	7,650.00	
207	Library Resources and Services/ Varma 2023	copy	1	11,440.00	
208	Linear Algebra/ 3G 2020	copy	1	6,975.00	
209	Lippincott Q & A Review for NCLEX-RN. 13e/ Billings H. 2020	copy	1	8,850.00	
210	Logistics Engineering and Management/ Lynch 2019	copy	1	6,188.00	
211	Machine Learning: A Physicist Perspective/ Nelson Bolivar 2022	copy	1	9,000.00	
212	Makeup Artist A Career Guide (Intermediate)/ Palmer 2022	copy	1	6,500.00	
213	Manage Large Electrical Project/3G E-Learning 2022	copy	1	5,600.00	
214	Managing diversity and inclusion 2nd ed/ Syed 2020	copy	1	5,416.74	
215	Mass Communication Theories Explaining Origins, Processes, and Effects/ DeFleur 2nd 2022	copy	1	5,965.00	
216	Meal Management 2nd ed with DVD/3G E-Learning 2022	copy	1	5,600.00	

217	Mechanisms of Animal Growth & Development/ Medhurst 2020	copy	1	7,950.00	
218	Media and Society: Power, Platforms, and Participation 2e/ Nicholas Carah 2021	copy	1	4,475.00	
219	Mediarchy/ Citton 2019	copy	1	2,906.00	
220	Medical Terminology Active Learning through Case Studies/ Gow/Christensen 2023	copy	1	5,926.00	
221	Methodologies for Practice Research/ Costley 2019		1	3,995.00	
222	Methods of Social Research HB/ Goyal 2023	copy	1	12,440.00	
223	Microbiomes of Soils, Plants and Animals: An Integrated Approach/ Rachael E. Antwis 2020	copy	1	4,948.90	
224	Mixed Methods Social Network Analysis/ Froehlich, et.al 2020	copy	1	4,789.00	
225	Mobile Applications: Development Technologies 2nd ed/ 3G E-Learning 2022	copy	1	6,900.00	
226	Mobile Communication Design/ Umanath Mishra 2023	copy	1	6,995.00	
227	Mobile Data Mobilization/ Lee 2022	copy	1	5,960.00	
228	Modern Cosmology/ Alicia Knight 2022	copy	2	6,800.00	
229	Modern Geometry/ 3G 2020	copy	1	6,975.00	
230	Modern Methods in Teaching/ Balakrishnan 2022	copy	1	5,933.00	
231	Molecular Biology/ Melton 2023	copy	1	7,940.00	
232	Molecular Symmetry and Group Theory: An Introduction/ Sara Ruth 2022	copy	1	6,800.00	

233	Monetary, Investment and Trade Issues/ Hutchinson 2022	copy	1	9,975.00	
234	Myth of 'Free Media' and Fake News in the Post-Truth Era,/ Kalinga Seneviratne 2020	copy	1	8,995.00	
235	Natural Flava Quick & Easy Plant-Based Caribbean Recipes/ Craig / McAnuff 2022	copy	1	3,629.00	
236	Nuclear and Practical Physics/ Charles Mack 2022	copy	1	8,800.00	
237	Nuclear Chemistry/ Hofstader. J. 2020	copy	1	6,500.00	
238	Nursing Adults with Long Term Conditions. 3e/ Nicol, Jane 2019	copy	1	2,975.00	
239	Nursing Associate's Handbook Of Clinical Skills/ Peate 2021	copy	1	3,295.00	
240	Nutrition Education/ 3G-E Learning 2020	copy	1	6,400.00	
241	Nutrition For Dummies, 7th Edition/ Rinzler 2021	copy	1	2,495.00	
242	Nutrition, Health And Disease - A Lifespan Approach, 3e/ Evans 2021	copy	1	7,450.00	
243	Older People Nursing/ Dr. P. Hyma 2022	copy	1	4,950.00	
244	Online Teaching for Special Needs Students/ Hammond 2023	copy	1	7,990.00	
245	Operational Risk Modeling in Financial Services. The Exposure, Occurrence, Impact Method/ Naim 2019	copy	1	5,395.00	
246	Operations Management for Dummies, 2nd Edition/ Anderson 2022	copy	1	2,995.00	

247	Organization Theory: Management and Leadership Analysis/ Jesper Blomberg 2020	copy	1	6,795.00	
248	Organizations Behaving Badly/ Svyantek 2021	copy	1	4,940.00	
249	Pathophysiology & Pharmacology in Nursing, 2nd ed/ Ashelford 2019	copy	1	3,250.00	
250	Performance & Compensation Management/ Jain 2021	copy	1	7,995.00	
251	Physical Education: A Handbook for Teachers/ Dr. Mukesh Kumar Verma 2020	copy	1	6,695.00	
252	Physical Properties of Foods/ Kele/Hirpara 2022	copy	1	6,900.00	
253	Physiology of Sports and Exercise/ Rhodes 2022	copy	1	9,975.00	
254	Plant science: An introduction to botany/ Kenzie Cole 2022	copy	1	7,800.00	
255	Plant-Based Diet Cookbook for Dummies/ Sebestyen, Jenn 2022	copy	1	2,495.00	
256	Play and Learn Indoor Sports. (With Latest Rules)/ Dr.D. Balayan 2022	copy	1	950.00	
257	Political Development in the Developing World/ Kumar 2023	copy	1	11,440.00	
258	Practical Enzymology/ Austin Murphy 2022	copy	1	6,800.00	
259	Principles of Cell Biology/ Oliver Taylor 2022	copy	1	7,800.00	
260	Principles of Computational Biology/ Stanton 2023	copy	1	7,940.00	
261	Principles of Economics/ Peter Lewis 2022	copy	1	7,800.00	

262	Principles of Environmental Engineering and Science 4e/ Masten, Susan J. 2020	copy	1	4,150.00
263	Principles of Geology/ Leslie Taylor 2020	copy	1	5,000.00
264	Privacy and the News Media/ Frost 2020	copy	1	3,878.00
265	Probability, Statistics, and Data/ Darrin Speegle and Bryan Clair 2022	copy	1	11,548.46
266	Production and Materials Management/ Ankita Agrawal 2022	copy	1	4,150.00
267	Production Technology for Spices and Herbs and their Benefits/ Nekesah T. Wafullah 2021	copy	1	7,995.00
268	Professional English Speaking Skills HB/ Yadav 2023	copy	1	9,900.00
269	Professional Event Coordination/ Choudhary 2021	copy	1	5,833.00
270	Project Management A Practical Approach/ Roel Grit 5 th 2022	copy	1	5,810.00
271	Quantitative Methods in Management Research/ Shukla 2022	copy	1	4,550.00
272	Renewable Energy in Power Systems, 2nd ed./ Infield 2020	copy	1	5,900.00
273	Research Methodology for Social Sciences/ Acharyya 2020	copy	1	4,789.00
274	Research Methods in Library and Information Science/ Saigal 2023	copy	1	11,440.00
275	Research Methods, 4th ed/ Beins 2019	copy	1	7,700.00
276	Routledge Handbook of Food Waste/ Edited By Christian Reynolds 2020	copy	1	7,595.00

277	Saving Lakes: The Urban Socio-Cultural and Technological Perspectives/ Ng, Wun Jern 2018	copy	1	4,350.00
278	School and Academic Librarianship/ Ram 2023	copy	1	11,440.00
279	Seed Testing Techniques for Seed Spices/ Yadav 2019	copy	1	1,995.00
280	Service Management/ Ankita Agrawal 2022	copy	1	3,850.00
281	Simplifying Risk Management: An Evidence-Based Approach to Creating Value for Stakeholders/ Roberts 2022	copy	1	6,995.00
282	Social Anthropology/ Nidhi Singh 2022	copy	1	3,850.00
283	Social Media and Ourselves/ 3G E-Learning 2019	copy	1	6,975.00
284	Social Research Methods: Qualitative, Quantitative and Mixed Methods Approaches/ Gronmo, Sigmund 2020	copy	1	4,725.00
285	Socio-cultural insights of childbirth in South Asia: stories of women in the Himalayas/ Sabitra Kaphle 2022	set	1	18,480.00
286	Sociology of Crime and Delinquency HB/ Saharan 2023		1	11,440.00
287	Software Architecture/ Vishnu Prasad 2022	copy	1	6,895.00
288	Software Engineering: A Practitioner's Approach, 9th ed./ Pressman 2020	copy	1	4,833.00
289	Solid State Physics/ Charles Mack 2022	copy	1	8,800.00
290	Sports Injuries Handbook with DVD/ 3G E Learning 2023	copy	1	7,600.00
291	Start Up Guide: Bakery 2nd ed with DVD/ 3G E Learning 2023	copy	1	7,940.00

292	Startup Guide: Telemarketing Services with DVD/ 3G E-Learning 2021	copy	1	5,700.00
293	Statistics for Engineers and Scientists, 5th ed. / Navini 2020	copy	1	4,946.00
294	Steven's & Lowe's Human Histology/ Lowe 5 th 2020	copy	1	8,917.00
295	Strength of Materials HB/ Dr. Khanna 2023	copy	1	12,440.00
296	Structural Analysis Fundamentals/ Gayed 2022	copy	1	6,420.00
297	Structural Dynamics and Earthquake Engineering/ Vasam. 2019	copy	1	3,550.00
298	Student Centered Research/ Pelech 2021	copy	1	4,940.00
299	Sustainable Engineering/ Dr. Srinivas Vasam, Dr. K. Jagannadha Rao 2021	copy	1	850.00
300	Teaching Exceptional Children/ Hammond 2023	copy	1	7,990.00
301	Teaching Grammar, Punctuation & Spelling in Primary Schools, 3rd ed/ Waugh, et. al 2019	copy	1	3,349.00
302	Teaching Motivation for Student Engagement/ Meyer 2021	copy	1	4,949.00
303	Technology New Trajectories in Law/ Penny Crofts 2021	copy	1	5,974.00
304	Textbook of Management Process and Organizational Behaviour/ Aman Ahire 2022	copies	1	4,650.00
305	The Art and Craft of TV Directing Conversations with Episodic Television Directors. / Jim Hemphill 2020	copy	1	4,048.65
306	The Concise Encyclopedia of Applied Linguistics/ Chappelle 2020	copy	1	5,896.00

307	The Corporate Culture Survival Guide, 3rd ed./ Schein 2019	copy	1	2,996.00
308	The Cybersecurity Playbook/ Cerra 2019	copy	1	2,546.00
309	The Digital Economy/ Jordan 2020	copy	1	2,546.00
310	The Good Earth Introduction to Earth Science/ McConnell 5 th 2021	copy	1	4,825.00
311	The Innovation Ultimatum/ Brown 2020	copy	1	2,816.00
312	The Language of Journalism; A Multi-Genre Approach/ Angela Smith & Michael Higgins 2020	copy	1	2,995.00
313	The Photographer's Career Guide to Shooting Production Stills for Film and Television/ Jace Downs 2022	copy	1	4,643.00
314	The Photography Teacher's Handbook/ Horner 2016	copy	1	3,996.00
315	The Profession of Dietetics/ Canter/Daniels 7 th 2022	copy	1	8,946.00
316	The SAGE Handbook of Responsible Management Learning and Education/ Dirk C. Moosmayer~Oliver Laasch~Carole Parkes~Kenneth G. Brown 2020	copy	1	17,995.00
317	The Tourism, Hospitality and Events Student's Guide to Study and Employability/ Sally Everett~Nicola Cade~Abigail Hunt~Deborah Lock~Katie Lupton~Steve McDonald 2021	copy	1	4,795.00
318	Theories and Practice of Administrations HB/ Singh 2023	copy	1	11,440.00
319	Theory & Practice of Electrical Machine Design/ Datta 2018	copy	1	3,995.00

320	Theory, Practice and Techniques in Retail Management/ 3G E Learning 2018	copy	1	5,940.00
321	This is Balanced Literacy: Grade K-6/ Fisher, et.al 2020	copy	1	3,944.00
322	Transformative Visions for Qualitative Inquiry/ Edited By Norman K. Denzin 2022	copy	1	6,595.00
323	Transforming Food Environments/ Evans 2022	copy	1	5,999.00
324	Trends in Second Language Acquisition/ Barjesteh, et.al. 2022	copy	1	8,925.00
325	Trusting the News in a Digital Age/ Jeffrey Dvorkin 2021	copy	1	5,295.00
326	Underground Construction/ Gupta 2022	copy	1	5,933.00
327	Understanding bioinformatics/ Julian Simpson 2022	copy	1	7,800.00
328	Understanding Biomass Energy/ Mark Cook 2022	copy	1	6,800.00
329	Understanding Inorganic Chemistry/ Remi Dalton 2022	copy	1	7,800.00
330	Understanding Liberalism/ Cole 2020	copy	1	5,900.00
331	Understanding Logic and Critical Thinking/ Barnaby 2020	copy	1	5,700.00
332	Understanding Media and Mass Communication/ Atkinson 2023	copy	1	7,940.00
333	Urban Forest Ecosystem Management/ Syed Wajahat 2019	copy	1	9,450.00
334	Urban Horticulture/ Surendra Bhanot 2021	copy	1	6,795.00
335	Using Computers in Banking/ 3G E Learning 2019	copy	1	6,075.00
336	Valuing Business Using Regression Analysis/ C.Fred Hall,III 2021	copy	1	7,995.00

	337	Veterinary Parasitology/ Marquez 2017	copy	1	6,450.00
	338	Viral Diseases in Plants/ Chauhan 2022	copy	1	5,933.00
	339	Volleyball Fundamentals. 2e/ Dearing 2019	copy	1	2,595.00
	340	Water Resource Engineering/ Sahay 2022	copy	1	5,200.00
	341	Web Programming using PHP & MySQL/ Lampawog 2021	copy	1	792.00
	342	What is Cultural Sociology?/ Lyn Spillman 2020	copy	1	1,995.00
	343	Whole: What Teachers Need to Help Students Thrive/ Miller 2020	copy	1	3,276.00
	344	Woodworking and Carpentry Basics: the beginners guide/ Adams 2023	copy	1	7,940.00
	345	Working with Trauma-Exposed Children and Adolescents Evidence-Based and Age-Appropriate Practices/ Pozzulo 2019	copy	1	3,846.00
	346	Workshop Machining/ Harrison 2022	copy	1	5,980.00
	347	World Entertainment Media/ Sigismondi 2020	copy	1	4,376.00
	348	Zoology: study of the animal kingdom/ Porter 2023	copy	1	7,940.00
20.2	<i>[List here any licenses and permits relevant to the Project and the corresponding law requiring it.]</i>				
21.2	<i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.]</i>				

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

[Include the following clauses if Framework Agreement will be used:]

2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.

- 2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. *{[Include if Framework Agreement will be used:]} In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.*

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:]} or Framework Agreement* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <p><i>Select appropriate requirements and delete the rest.</i></p>

	<p>a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</p>
	<p>b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</p> <p>c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</p> <p>d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</p>
	<p>e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</p> <p>f. <i>[Specify additional incidental service requirements, as needed.]</i></p> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <p>a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and</p> <p>b. in the event of termination of production of the spare parts:</p>
	<p>i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and</p>

	<p>ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.</p> <p>The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of [<i>indicate here the time period specified. If not used, indicate a time period of three times the warranty period</i>].</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within [<i>insert appropriate time period</i>] months of placing the order.</p>
	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p>
	Name of the Procuring Entity

	<p>Name of the Supplier</p> <p>Contract Description</p> <p>Final Destination</p> <p>Gross weight</p> <p>Any special lifting instructions</p> <p>Any special handling instructions</p> <p>Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p>

	<p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p><i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.”</p>
4	<p>The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i></p>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Unit Cost	Delivered, Weeks/Months
1	A Broad and Balanced Curriculum in Primary Schools Educating the whole child , 2nd ed/ Susan Ogier 2022	1		
2	A First Course in Linear Model Theory, 2nd ed/ Nalini Ravishanker, Zhiyi Chi, HB, 2022	1		
3	A Glossary for Doing Post Qualitative, new materialist and critical post humanist research across disciplines/ Murriss 2022	1		
4	A guide to environmental chemistry HB/ Fiscal 2023	1		
5	A Practical Introduction to Survey Design: A Beginner's Guide/ Haydn Aarons	1		
6	A Textbook of Engineering Chemistry/ Khare 2019	1		
7	A Textbook on Agricultural Microbiology (Theory & Practicals)/ R.K. Naresh, Ranjan Bhatt 2022	1		
8	Abrahams' and McMinn's Clinical Atlas of Human Anatomy, 8th ed/ Abrahams, Peter H. 2020	1		
9	Abstract Algebra: A Concrete Introduction/ Baxter 2022	1		
10	Advanced Calculus/ 3G 2020	1		

11	Advanced Organic Chemistry/ Seema 2022	1		
12	Advancement in Rice Sciences/ Jabeen 2020	1		
13	Advances in Banking Technology & Management/ RAO 2022	1		
14	Agricultural Economics/ Gupta, Satish 2019	1		
15	Agricultural Mechanics/3G E Learning 2019	1		
16	Agronomy of Major Cereals and Pulses/ Jhala 2022	1		
17	An Integrated Approach to Software Engineering/ Dr. Rajiv Chopra 2021	1		
18	Analytical Techniques for Food Biopreservation/ Abeer Iqbal 2022	1		
19	Animal Physiology and Morphology HB/ Morales 2023	1		
20	Anti-money Laundering Regulation and Compliance/ Dill 2021	1		
21	Appearance Anxiety 2019	1		
22	Applied Business Tools and Technologies in Tourism and Hospitality, 1st edition/ Rodolfa Jr. 2022	1		
23	Applied Clinical Informatics For Nurses. 2e. w/ Navigate 2 Advantage Access/ Alexander, F. 2019	1		
24	Applied Machine Learning/ Gopal 2019	1		
25	Aquatic Ecology HB/ Upadhyay 2023	1		
26	Asian Cultures and Contemporary Tourism/ Maria Rellie B. Kalacas 2022	1		

27	Atmospheric Science: An Introduction/ Dean, E. 2020	1		
28	AutoCad 2D Design Fundamentals/ Gill 2018	1		
29	AutoCAD for Dummies, 18th ed./ Fane 2019	1		
30	Automated Media/ Andrejevic 2020	1		
31	Avoiding Data Pitfalls/ Jones 2020	1		
32	Bacteriology: the study of bacteria/ Clifford 2023	1		
33	Banking and Finance Through Internet/ Dr. Vikas Jain 2023	1		
34	Basic Electronics/ Vinay Kumar 2022	1		
35	Basic Thermodynamics/ 3G 2020	1		
36	Basics Graphic Design 02 Design Research/ Leonard 2021	1		
37	Becoming a Reflective Practitioner, 6th/ Christopher Johns 2022	1		
38	Beyond Journalism/ Dellze 2020	1		
39	Biochemical techniques theory and practice/ Kylie Joseph 2022	1		
40	Biology. 6th Ed./ Brooker 2023	1		
41	Biotechnology for Food, Agriculture and Environment/ Ragini Bhardwaj & Dr. Jafar K. Lone 2022	1		
42	Biotechnology for Food, Agriculture and Environment/ Ragini Bhardwaj 2022	1		
43	Blockchain for Big Data/ Shaoliang Peng 2022	1		
44	Body Language and Communication Skills/ Dr. Sonia Arora. Random 2022	1		

45	Brand Management in Digital and Sustainable Times HB/ De Avila Santos 2022	1		
46	Breeding of Flowers HB/ Leavitt 2022	1		
47	Building Blocks of Quantum Mechanics:Theory and Applications/ Tao Xiang 2022	1		
48	Business and Professional Writing/ Howard 2023	1		
49	Calculus: Early Fundamentals/ Howard Anton 2022	1		
50	Cashew Production and Processing Technology/ Braden Aufderhar 2020	1		
51	Cataloging Library Resources: An Introduction/ Holt 2022	1		
52	Chemistry: World Edition/3G E Learning 2019	1		
53	Children's Learning in Early Childhood: Learning Theories in Practice 0-7 Years/ Sean MacBlain 2021	1		
54	Children's rights education in diverse classrooms: pedagogy, principles and practice/ Lee Jerome 2021	1		
55	Climatology: Principles, Models, and Applications/ Salvador Poole 2020	1		
56	Collaborative Crisis Management/ Bynander 2020	1		
57	College physics with an integrated approach to forces and kinematics/ Alan Giambattista 2020	1		
58	Colour Atlas of Trees and Woody Plants/ Bryan G. Bowes 2020	1		
59	Communicating across Cultures, 2nd ed/ Ting-Toomey 2019	1		

60	Communicating in Groups: Applications and Skill, 10E/ Adams, Katherine L. 2018	1		
61	Communication Skills for Professionals HB/ Devi 2023	1		
62	Community based Tourism Management/ Sophea Tieng 2022	1		
63	Comparative Politics and Government HB/ Arora 2023	1		
64	Compassionate School Practices: Fostering Children's Mental Health and Well-Being/ Christine Y. Mason~Dana L. Asby~Meghan Wenzel~Katherine T. Volk~Martha Staeheli 2021	1		
65	Complete Book of Physical Education, Sports and Health/ Dr. Pradeep Yadav 2020	1		
66	Complex Ecology: Foundational Perspectives on Dynamic Approaches to Ecology and Conversation/ edited by Charles G. Curtin 2018	1		
67	Computer and Information Science: An Interdisciplinary Approach/Zoey Clark 2023	1		
68	Computer Safety, Reliability, and Security/ Ibrahim Habli 2021	1		
69	Concepts and Applications in Particle Physics/ Roger Stokes 2022	1		
70	Conceptual Physics/ Terry Sullivan 2022	1		
71	Conduct Financial Planning Analysis and Research/ 3G E Learning 2022	1		
72	Core Concepts in Engineering: Electrical Engineering w/ DVD/ 3G E-Learning 2019	1		

73	Critical Pedagogy/ Tomas Boronski 2022	1		
74	Data Mining Techniques HB/ Glazier 2022	1		
75	Data Science in the Library/ Herndon 2022	1		
76	Data Science Strategy for Dummies/ Jagare 2019	1		
77	Data Skills for Media Professionals/ Blake 2020	1		
78	Design of Drainage Systems HB/ Dr. Ashoka P. 2023	1		
79	Design, Assessment, Monitoring and Maintenance of Bridges and Infrastructure Networks/ Frangopol 2019	1		
80	Designing Fashion Accessories Mastering Professional Design/ Peterson 2022	1		
81	Developing and administering: Early childhood education programs 10th ed./ Shauna M. Adams 2022	1		
82	Developmental and Educational Psychology/ Flowers 2022	1		
83	Developments in Biochemistry and Molecular Biology/ Rashmi Rana 2022	1		
84	Diminishing Returns at Work; The Consequences of Long Working Hours/ Pencavel, John H. 2018	1		
85	Discovering Psychology: The Science of Mind / John T. Cacioppo 2022	1		
86	Discrete Mathematics/ Madan Pal 2022	1		
87	Diseases of the Goat/ Rego. 2017	1		

88	Doing Business in Emerging Markets, 3rd ed/ S Tamer Cavusgil~Pervez N. Ghauri~Leigh Anne Liu 2021	1		
89	Drug Use and Misuse/ Maisto 9th 2022	1		
90	Earthquake Resistant Building Construction/ Sharma 2018	1		
91	Ecofriendly Management of Plant Diseases/ Schultz 2020	1		
92	E-Commerce: Operational Aspects Accounting, Auditing & Taxation Issues/ Gupta 2022	1		
93	Economic Indicators for Professionals/ Steindel 2019	1		
94	Ecotourism Planning and Management/ Yaduraj Choudhary 2022	1		
95	Electric Power Principles, 2nd ed./ Kirtley 2020	1		
96	Electrical Engineering HB/ Rishi Pal Singh 2023	1		
97	Electrical Inspection Testing & Certification, 2nd ed./ Drury 2020	1		
98	Elementary Number Theory/ 3G 2020	1		
99	Elements of environmental chemistry/ Molly Miller 2022	1		
100	Emergency Medical Technician with DVD/ 3G E-Learning 2022	1		
101	Employee Relations Management with DVD/3G E Learning 2022	1		
102	Encyclopaedia of Botany, (5 Vols)/ P.C. Jain, Ashindra Gautam 2022	1		
103	Encyclopaedia of Educational Techniques and Methodology (4 Vols.)/ Peter Anderson 2022	1		

104	Encyclopaedia of Human Sociology and Psychology (3 vols.)/ Dr. R. P. Sagar 2022	1		
105	Encyclopaedia of Physics, (5 Vols.), / Shiv Mohan Dubey, Ravindra Pal 2022	1		
106	Encyclopaedia of Travel and Tourism Management (2 Vols.)/ Agatha Bierce 2022	1		
107	Engineering vibrations/ Premraj Meena 2022	1		
108	English Semantics/ Neelam 2023	1		
109	Enhancing Learning through Formative Assessment and Feedback, 2nd ed/ Alastair Irons, Sam Elkington 2022	1		
110	Enterpreneurship in Tourism & Hospitality/ Osorno 2020	1		
111	Enterprise Resource Planning/ Vrinda Arora 2021	1		
112	Entrepreneurship in Tourism and Hospitality/ Compton 2023	1		
113	Environmental Planning and Protection HB/ Singh 2023	1		
114	Environmental Science for Beginners HB/ Naidoo 2023	1		
115	Equity Management: Quantitative and Qualitative Aspects/ Vrinda Arora 2021	1		
116	Essential Public Affairs for Journalists. 6th Ed/ Morrison, James 2019	1		
117	Essentials of Anatomy and Physiology for Nursing Practice/ Cook 2nd 2021	1		

118	Essentials of Medical Genetics for Nursing and Health Professionals. An Interprofessional Approach/ Gunder McClary, Laura M. 2020	1		
119	Essentials of Psychology Concepts and Application. 6E/ Jeffrey S. Nevid 2022	1		
120	Essentials of Supply Chain Management/ Catherine Green 2020	1		
121	Experiencing Intercultural Communication: An Introduction 7e/ Martin 2022	1		
122	Expert System Programming/ Anju Gautam 2022	1		
123	Export and Import Management with DVD/3G E Learning 2022	1		
124	Farm Structures and Environmental Control HB/ Edlington 2019	1		
125	Field Trials in Oil Palm Breeding: A Manual/ Baihagi Sitepu 2020	1		
126	Financial Modelling in Commodity Markets/ Fanelli 2020	1		
127	Fisheries: Protein Nutrition/ Vikas Bhalla 2021	1		
128	Focus on Asia: Art. Technology and Languages HB/ 3G E Learning 2019	1		
129	Food Additive Toxicology HB/ Devendra Kumar 2022	1		
130	Food Cost Control and Analysis HB/ Sinha 2023	1		
131	Food Service Management/ Ratti 2022	1		
132	Food Services and Catering Management HB/ Bedi 2023	1		

133	Food Technology 4th ed with DVD/ 3G E-Learning 2023	1		
134	Food Technology and Nutrigenomics/ Sykes 2022	1		
135	Foods Containing Genetically Modified Materials/ Mayank Prakash 2023	1		
136	Forest Conservation and Management/ Rosales 2017	1		
137	Forest Ecology - An Evidence-Based Approach/ Binkley 2021	1		
138	Formal and Analytical Solutions of Differential Equations/ Galina Filipuk 2022	1		
139	Front Office Operations and Administration/ Rajendra Biswal 2022	1		
140	Fundamentals of Genetics/ Rajendra Kumar Yadav, Shweta 2020	1		
141	Fundamentals of Geophysics/ Lowrie 3rd 2020	1		
142	Fundamentals of Lodging Operations/ Short 2023	1		
143	Fundamentals of Pharmacology for Nursing & Healthcare Students/ edited by Ian Peate and Barry Hill 2021	1		
144	Fundamentals of Plant Biochemistry and Biotechnology/ Dr. Rajendra Kumar Yadav, Dr. Lallu Singh 2021	1		
145	Fundamentals to Biotechnology/ James Allen 2022	1		
146	Fundamentals to Biotechnology/ James Allen 2022	1		
147	Garment Construction with DVD/ 3G E-Learning 2023	1		

148	Gender and Human Rights in a Global, Mobile Era/ Laura A. Hebert 2022	1		
149	General, Organic, & Biological Chemistry/ Janice Gorzynski Smith 2022	1		
150	Genetically Engineered Crops and Agroecology/ Shashi Shekhar Prasad 2023	1		
151	Globalization and Education/ Brooks 2022	1		
152	Graphs and Networks/ Kingan 2022	1		
153	Gray's Anatomy/ H. Carter 2019	1		
154	Ground Water Surveys and Investigation/ Mahajan 2019	1		
155	Handbook of Agricultural Drainage Engineering HB/ Davis 2017	1		
156	Handbook of Fibers and Polymers HB/ Yaduv 2022	1		
157	Handbook of Food Contamination and Safety/ /Norton 2023	1		
158	Handbook of Food Engineering/ Summers 2022	1		
159	Handbook of Gas Turbine Engineering/ Andrew 2020	1		
160	Handbook of Maize Production/ Fouda 2022	1		
161	Handbook of Plant Disease Identification and Management/ Aglave 2021	1		
162	Hazardous Waste Management/ Evans, J. 2020	1		
163	Home Learning Environments for Young Children/ Cathy Nutbrown 2022	1		

164	Hospitality and Catering: Intermediate/ Murphy 2022	1		
165	Housekeeping: operations and management/ Phillips 2023	1		
166	How to Read & Understand Educational Research/ Williams 2020	1		
167	How to Thrive as a Library Professional Achieving Success and Satisfaction/ Markgreen 2020	1		
168	How to Write a Research paper/ Barjesteh 2022	1		
169	Human Development Careers/ Aubrey 2021	1		
170	Human Resource Planning and Development HB/ Saini 2023	1		
171	Hydropower Renewable Energy and the Environment/ Jeff Caldwell 2022	1		
172	Hydropower: An Introduction/ Stephen Adams 2022	1		
173	Inclusive Education for Special Children/ Hammond 2023	1		
174	Indexing and Abstracting/ Saigal 2023	1		
175	Industrial Ecology/ Spencer 2018	1		
176	Innovations in Digital Libraries/ Singh 2022	1		
177	Integral Calculus/ Madan Pal 2022	1		
178	Integrating Motivational Interviewing and Cognitive Behavior Therapy in Clinical Practice/ Melanie Iarussi 2020	1		
179	International Conflict Resolution, Political Violence and Peace Studies/ Kumar 2023	1		
180	International Logistics/ Green 2022	1		

181	Interpersonal Communication Skills/ Om Prakash Mathur 2018	1		
182	Interpreting Qualitative Data/ Silverman 2020	1		
183	Introduction to Comparative and International Education, 2nd ed/ Marshall 2019	1		
184	Introduction to Contemporary Social Theory, 2nd ed/ Anthony Elliott, Charles Lemert 2022	1		
185	Introduction to Criminal Justice/ Siegel 17th 2022	1		
186	Introduction to Data Science/ Irizarry 2020	1		
187	Introduction to Developmental Biology/ Collins 2023	1		
188	Introduction to Food Science with DVD/ 3G E-Learning 2022	1		
189	Introduction to Information Systems Management/ Ruby Khan 2022	1		
190	Introduction to Meetings, incentive, conferences and event management/ Lindsay 2023	1		
191	Introduction to Nursing Research. Incorporating Evidence-Based Practice w/ Navigate Advantage Access/ Boswell, L. 2020	1		
192	Introduction to R Programming Language/ Nady 2022	1		
193	Introduction to Sensory Evaluation of Food Products HB/ Kumar 2023	1		
194	Introduction to Tailoring with DVD/ 3G E-Learning 2023	1		
195	Introduction to Trigonometry/ Hughes 2020	1		

196	Introduction to Weather & Climate/ 3G 2019	1		
197	Introductory Mathematics/ Conley 2020	1		
198	Invertebrate Zoology/ Watson 2023	1		
199	Investigative Journalism/ Singh 2022	1		
200	Investigative Research: Theory and Practice/ Layder, Derek 2018	1		
201	Irrigation and Drainage Engineering/3G E Learning 2020	1		
202	Laboratory Manual for Civil Engineering Students. (In S.I Units)/ Pant, M. K. 2017	1		
203	Language Curriculum Design, 2nd ed/ Macalister 2020	1		
204	Leadership in Early Childhood:Challenges and Complexities/ Jill Harrison 2022	1		
205	LGBTQ Americans in the US Political Systems HB (Vol. 1 and 2 set)	1		
206	Library Administration HB/ Singh 2022	1		
207	Library Resources and Services/ Varma 2023	1		
208	Linear Algebra/ 3G 2020	1		
209	Lippincott Q & A Review for NCLEX-RN. 13e/ Billings H. 2020	1		
210	Logistics Engineering and Management/ Lynch 2019	1		
211	Machine Learning: A Physicist Perspective/ Nelson Bolivar 2022	1		
212	Makeup Artist A Career Guide (Intermediate)/ Palmer 2022	1		

213	Manage Large Electrical Project/3G E-Learning 2022	1		
214	Managing diversity and inclusion 2nd ed/ Syed 2020	1		
215	Mass Communication Theories Explaining Origins, Processes, and Effects/ DeFleur 2nd 2022	1		
216	Meal Management 2nd ed with DVD/3G E-Learning 2022	1		
217	Mechanisms of Animal Growth & Development/ Medhurst 2020	1		
218	Media and Society: Power, Platforms, and Participation 2e/ Nicholas Carah 2021	1		
219	Mediarchy/ Citton 2019	1		
220	Medical Terminology Active Learning through Case Studies/ Gow/Christensen 2023	1		
221	Methodologies for Practice Research/ Costley 2019	1		
222	Methods of Social Research HB/ Goyal 2023	1		
223	Microbiomes of Soils, Plants and Animals: An Integrated Approach/ Rachael E. Antwis 2020	1		
224	Mixed Methods Social Network Analysis/ Froehlich, et.al 2020	1		
225	Mobile Applications: Development Technologies 2nd ed/ 3G E-Learning 2022	1		
226	Mobile Communication Design/ Umanath Mishra 2023	1		
227	Mobile Data Mobilization/ Lee 2022	1		
228	Modern Cosmology/ Alicia Knight 2022	2		

229	Modern Geometry/ 3G 2020	1		
230	Modern Methods in Teaching/ Balakrishnan 2022	1		
231	Molecular Biology/ Melton 2023	1		
232	Molecular Symmetry and Group Theory: An Introduction/ Sara Ruth 2022	1		
233	Monetary, Investment and Trade Issues/ Hutchinson 2022	1		
234	Myth of 'Free Media' and Fake News in the Post-Truth Era,/ Kalinga Seneviratne 2020	1		
235	Natural Flava Quick & Easy Plant- Based Caribbean Recipes/ Craig / McAnuff 2022	1		
236	Nuclear and Practical Physics/ Charles Mack 2022	1		
237	Nuclear Chemistry/ Hofstader. J. 2020	1		
238	Nursing Adults with Long Term Conditions. 3e/ Nicol, Jane 2019	1		
239	Nursing Associate's Handbook Of Clinical Skills/ Peate 2021	1		
240	Nutrition Education/ 3G-E Learning 2020	1		
241	Nutrition For Dummies, 7th Edition/ Rinzler 2021	1		
242	Nutrition, Health And Disease - A Lifespan Approach, 3e/ Evans 2021	1		
243	Older People Nursing/ Dr. P. Hyma 2022	1		
244	Online Teaching for Special Needs Students/ Hammond 2023	1		
245	Operational Risk Modeling in Financial Services. The Exposure, Occurrence, Impact Method/ Naim 2019	1		

246	Operations Management for Dummies, 2nd Edition/ Anderson 2022	1		
247	Organization Theory: Management and Leadership Analysis/ Jesper Blomberg 2020	1		
248	Organizations Behaving Badly/ Svyantek 2021	1		
249	Pathophysiology & Pharmacology in Nursing, 2nd ed/ Ashelford 2019	1		
250	Performance & Compensation Management/ Jain 2021	1		
251	Physical Education: A Handbook for Teachers/ Dr. Mukesh Kumar Verma 2020	1		
252	Physical Properties of Foods/ Kele/Hirpara 2022	1		
253	Physiology of Sports and Exercise/ Rhodes 2022	1		
254	Plant science: An introduction to botany/ Kenzie Cole 2022	1		
255	Plant-Based Diet Cookbook for Dummies/ Sebestyen, Jenn 2022	1		
256	Play and Learn Indoor Sports. (With Latest Rules)/ Dr.D. Balayan 2022	1		
257	Political Development in the Developing World/ Kumar 2023	1		
258	Practical Enzymology/ Austin Murphy 2022	1		
259	Principles of Cell Biology/ Oliver Taylor 2022	1		
260	Principles of Computational Biology/ Stanton 2023	1		
261	Principles of Economics/ Peter Lewis 2022	1		
262	Principles of Environmental Engineering and Science 4e/ Masten, Susan J. 2020	1		

263	Principles of Geology/ Leslie Taylor 2020	1		
264	Privacy and the News Media/ Frost 2020	1		
265	Probability, Statistics, and Data/ Darrin Speegle and Bryan Clair 2022	1		
266	Production and Materials Management/ Ankita Agrawal 2022	1		
267	Production Technology for Spices and Herbs and their Benefits/ Nekesah T. Wafullah 2021	1		
268	Professional English Speaking Skills HB/ Yadav 2023	1		
269	Professional Event Coordination/ Choudhary 2021	1		
270	Project Management A Practical Approach/ Roel Grit 5 th 2022	1		
271	Quantitative Methods in Management Research/ Shukla 2022	1		
272	Renewable Energy in Power Systems, 2nd ed./ Infield 2020	1		
273	Research Methodology for Social Sciences/ Acharyya 2020	1		
274	Research Methods in Library and Information Science/ Saigal 2023	1		
275	Research Methods, 4th ed/ Beins 2019	1		
276	Routledge Handbook of Food Waste/ Edited By Christian Reynolds 2020	1		
277	Saving Lakes: The Urban Socio-Cultural and Technological Perspectives/ Ng, Wun Jern 2018	1		
278	School and Academic Librarianship/ Ram 2023	1		
279	Seed Testing Techniques for Seed Spices/ Yadav 2019	1		

280	Service Management/ Ankita Agrawal 2022	1		
281	Simplifying Risk Management: An Evidence-Based Approach to Creating Value for Stakeholders/ Roberts 2022	1		
282	Social Anthropology/ Nidhi Singh 2022	1		
283	Social Media and Ourselves/ 3G E-Learning 2019	1		
284	Social Research Methods: Qualitative, Quantitative and Mixed Methods Approaches/ Gronmo, Sigmund 2020	1		
285	Socio-cultural insights of childbirth in South Asia: stories of women in the Himalayas/ Sabitra Kaphle 2022	1		
286	Sociology of Crime and Delinquency HB/ Saharan 2023	1		
287	Software Architecture/ Vishnu Prasad 2022	1		
288	Software Engineering: A Practitioner's Approach, 9th ed./ Pressman 2020	1		
289	Solid State Physics/ Charles Mack 2022	1		
290	Sports Injuries Handbook with DVD/ 3G E Learning 2023	1		
291	Start Up Guide: Bakery 2nd ed with DVD/ 3G E Learning 2023	1		
292	Startup Guide: Telemarketing Services with DVD/ 3G E-Learning 2021	1		
293	Statistics for Engineers and Scientists, 5th ed. / Navini 2020	1		
294	Steven's & Lowe's Human Histology/ Lowe 5 th 2020	1		
295	Strength of Materials HB/ Dr. Khanna 2023	1		

296	Structural Analysis Fundamentals/ Gayed 2022	1		
297	Structural Dynamics and Earthquake Engineering/ Vasam. 2019	1		
298	Student Centered Research/ Pelech 2021	1		
299	Sustainable Engineering/ Dr. Srinivas Vasam, Dr. K. Jagannadha Rao 2021	1		
300	Teaching Exceptional Children/ Hammond 2023	1		
301	Teaching Grammar, Punctuation & Spelling in Primary Schools, 3rd ed/ Waugh, et. al 2019	1		
302	Teaching Motivation for Student Engagement/ Meyer 2021	1		
303	Technology New Trajectories in Law/ Penny Crofts 2021	1		
304	Textbook of Management Process and Organizational Behaviour/ Aman Ahire2022	1		
305	The Art and Craft of TV Directing Conversations with Episodic Television Directors. / Jim Hemphill 2020	1		
306	The Concise Encyclopedia of Applied Linguistics/ Chapelle 2020	1		
307	The Corporate Culture Survival Guide, 3rd ed./ Schein 2019	1		
308	The Cybersecurity Playbook/ Cerra 2019	1		
309	The Digital Economy/ Jordan 2020	1		
310	The Good Earth Introduction to Earth Science/ McConnell 5 th 2021	1		
311	The Innovation Ultimatum/ Brown 2020	1		
312	The Language of Journalism; A Multi- Genre Approach/ Angela Smith & Michael Higgins 2020	1		

313	The Photographer's Career Guide to Shooting Production Stills for Film and Television/ Jace Downs 2022	1		
314	The Photography Teacher's Handbook/ Horner 2016	1		
315	The Profession of Dietetics/ Canter/Daniels 7 th 2022	1		
316	The SAGE Handbook of Responsible Management Learning and Education/ Dirk C. Moosmayer~Oliver Laasch~Carole Parkes~Kenneth G. Brown 2020	1		
317	The Tourism, Hospitality and Events Student's Guide to Study and Employability/ Sally Everett~Nicola Cade~Abigail Hunt~Deborah Lock~Katie Lupton~Steve McDonald 2021	1		
318	Theories and Practice of Administrations HB/ Singh 2023	1		
319	Theory & Practice of Electrical Machine Design/ Datta 2018	1		
320	Theory, Practice and Techniques in Retail Management/ 3G E Learning 2018	1		
321	This is Balanced Literacy: Grade K-6/ Fisher, et.al 2020	1		
322	Transformative Visions for Qualitative Inquiry/ Edited By Norman K. Denzin 2022	1		
323	Transforming Food Environments/ Evans 2022	1		
324	Trends in Second Language Acquisition/ Barjesteh, et.al. 2022	1		
325	Trusting the News in a Digital Age/ Jeffrey Dvorkin 2021	1		
326	Underground Construction/ Gupta 2022	1		

327	Understanding bioinformatics/ Julian Simpson 2022	1		
328	Understanding Biomass Energy/ Mark Cook 2022	1		
329	Understanding Inorganic Chemistry/ Remi Dalton 2022	1		
330	Understanding Liberalism/ Cole 2020	1		
331	Understanding Logic and Critical Thinking/ Barnaby 2020	1		
332	Understanding Media and Mass Communication/ Atkinson 2023	1		
333	Urban Forest Ecosystem Management/ Syed Wajahat 2019	1		
334	Urban Horticulture/ Surendra Bhanot 2021	1		
335	Using Computers in Banking/ 3G E Learning 2019	1		
336	Valuing Business Using Regression Analysis/ C.Fred Hall,III 2021	1		
337	Veterinary Parasitology/ Marquez 2017	1		
338	Viral Diseases in Plants/ Chauhan 2022	1		
339	Volleyball Fundamentals. 2e/ Dearing 2019	1		
340	Water Resource Engineering/ Sahay 2022	1		
341	Web Programming using PHP & MySQL/ Lampawog 2021	1		
342	What is Cultural Sociology?/ Lyn Spillman 2020	1		
343	Whole: What Teachers Need to Help Students Thrive/ Miller 2020	1		
344	Woodworking and Carpentry Basics: the beginners guide/ Adams 2023	1		

345	Working with Trauma-Exposed Children and Adolescents Evidence-Based and Age-Appropriate Practices/ Pozzulo 2019	1		
346	Workshop Machining/ Harrison 2022	1		
347	World Entertainment Media/ Sigismondi 2020	1		
348	Zoology: study of the animal kingdom/ Porter 2023	1		

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
1	A Broad and Balanced Curriculum in Primary Schools Educating the whole child , 2nd ed/ Susan Ogier 2022	
2	A First Course in Linear Model Theory, 2nd ed/ Nalini Ravishanker, Zhiyi Chi, HB, 2022	
3	A Glossary for Doing Post Qualitative, new materialist and critical post humanist research across disciplines/ Murriss 2022	
4	A guide to environmental chemistry HB/ Fiscal 2023	
5	A Practical Introducion to Survey Design: A Beginner's Guide/ Haydn Aarons	
6	A Textbook of Engineering Chemistry/ Khare 2019	

7	A Textbook on Agricultural Microbiology (Theory & Practicals)/ R.K. Naresh, Ranjan Bhatt 2022	
8	Abrahams' and McMinn's Clinical Atlas of Human Anatomy, 8th ed/ Abrahams, Peter H. 2020	
9	Abstract Algebra: A Concrete Introduction/ Baxter 2022	
10	Advanced Calculus/ 3G 2020	
11	Advanced Organic Chemistry/ Seema 2022	
12	Advancement in Rice Sciences/ Jabeen 2020	
13	Advances in Banking Technology & Management/ RAO 2022	
14	Agricultural Economics/ Gupta, Satish 2019	
15	Agricultural Mechanics/3G E Learning 2019	
16	Agronomy of Major Cereals and Pulses/ Jhala 2022	
17	An Integrated Approach to Software Engineering/ Dr. Rajiv Chopra 2021	
18	Analytical Techniques for Food Biopreservation/ Abeer Iqbal 2022	
19	Animal Physiology and Morphology HB/ Morales 2023	
20	Anti-money Laundering Regulation and Compliance/ Dill 2021	
21	Appearance Anxiety 2019	
22	Applied Business Tools and Technologies in Tourism and Hospitality, 1st edition/ Rodolfa Jr. 2022	

23	Applied Clinical Informatics For Nurses. 2e. w/ Navigate 2 Advantage Access/ Alexander, F. 2019	
24	Applied Machine Learning/ Gopal 2019	
25	Aquatic Ecology HB/ Upadhyay 2023	
26	Asian Cultures and Contemporary Tourism/ Maria Rellie B. Kalacas 2022	
27	Atmospheric Science: An Introduction/ Dean, E. 2020	
28	AutoCad 2D Design Fundamentals/ Gill 2018	
29	AutoCAD for Dummies, 18th ed./ Fane 2019	
30	Automated Media/ Andrejevic 2020	
31	Avoiding Data Pitfalls/ Jones 2020	
32	Bacteriology: the study of bacteria/ Clifford 2023	
33	Banking and Finance Through Internet/ Dr. Vikas Jain 2023	
34	Basic Electronics/ Vinay Kumar 2022	
35	Basic Thermodynamics/ 3G 2020	
36	Basics Graphic Design 02 Design Research/ Leonard 2021	
37	Becoming a Reflective Practitioner, 6th/ Christopher Johns 2022	
38	Beyond Journalism/ Dellze 2020	
39	Biochemical techniques theory and practice/ Kylie Joseph 2022	
40	Biology. 6th Ed./ Brooker 2023	

41	Biotechnology for Food, Agriculture and Environment/ Ragini Bhardwaj & Dr. Jafar K. Lone 2022	
42	Biotechnology for Food, Agriculture and Environment/ Ragini Bhardwaj 2022	
43	Blockchain for Big Data/ Shaoliang Peng 2022	
44	Body Language and Communication Skills/ Dr. Sonia Arora. Random 2022	
45	Brand Management in Digital and Sustainable Times HB/ De Avila Santos 2022	
46	Breeding of Flowers HB/ Leavitt 2022	
47	Building Blocks of Quantum Mechanics: Theory and Applications/ Tao Xiang 2022	
48	Business and Professional Writing/ Howard 2023	
49	Calculus: Early Fundamentals/ Howard Anton 2022	
50	Cashew Production and Processing Technology/ Braden Aufderhar 2020	
51	Cataloging Library Resources: An Introduction/ Holt 2022	
52	Chemistry: World Edition/3G E Learning 2019	
53	Children's Learning in Early Childhood: Learning Theories in Practice 0-7 Years/ Sean MacBlain 2021	
54	Children's rights education in diverse classrooms: pedagogy, principles and practice/ Lee Jerome 2021	

55	Climatology: Principles, Models, and Applications/ Salvador Poole 2020	
56	Collaborative Crisis Management/ Bynander 2020	
57	College physics with an integrated approach to forces and kinematics/ Alan Giambattista 2020	
58	Colour Atlas of Trees and Woody Plants/ Bryan G. Bowes 2020	
59	Communicating across Cultures, 2nd ed/ Ting-Toomey 2019	
60	Communicating in Groups: Applications and Skill, 10E/ Adams, Katherine L. 2018	
61	Communication Skills for Professionals HB/ Devi 2023	
62	Community based Tourism Management/ Sophea Tieng 2022	
63	Comparative Politics and Government HB/ Arora 2023	
64	Compassionate School Practices: Fostering Children's Mental Health and Well-Being/ Christine Y. Mason~Dana L. Asby~Meghan Wenzel~Katherine T. Volk~Martha Staeheli 2021	
65	Complete Book of Physical Education, Sports and Health/ Dr. Pradeep Yadav 2020	
66	Complex Ecology: Foundational Perspectives on Dynamic Approaches to Ecology and Conversation/ edited by Charles G. Curtin 2018	
67	Computer and Information Science: An Interdisciplinary Approach/Zoey Clark 2023	
68	Computer Safety, Reliability, and Security/ Ibrahim Habli 2021	

69	Concepts and Applications in Particle Physics/ Roger Stokes 2022	
70	Conceptual Physics/ Terry Sullivan 2022	
71	Conduct Financial Planning Analysis and Research/ 3G E Learning 2022	
72	Core Concepts in Engineering: Electrical Engineering w/ DVD/ 3G E-Learning 2019	
73	Critical Pedagogy/ Tomas Boronski 2022	
74	Data Mining Techniques HB/ Glazier 2022	
75	Data Science in the Library/ Herndon 2022	
76	Data Science Strategy for Dummies/ Jagare 2019	
77	Data Skills for Media Professionals/ Blake 2020	
78	Design of Drainage Systems HB/ Dr. Ashoka P. 2023	
79	Design, Assessment, Monitoring and Maintenance of Bridges and Infrastructure Networks/ Frangopol 2019	
80	Designing Fashion Accessories Mastering Professional Design/ Peterson 2022	
81	Developing and administering: Early childhood education programs 10th ed./ Shauna M. Adams 2022	
82	Developmental and Educational Psychology/ Flowers 2022	
83	Developments in Biochemistry and Molecular Biology/ Rashmi Rana 2022	

84	Diminishing Returns at Work; The Consequences of Long Working Hours/ Pencavel, John H. 2018	
85	Discovering Psychology: The Science of Mind / John T. Cacioppo 2022	
86	Discrete Mathematics/ Madan Pal 2022	
87	Diseases of the Goat/ Rego. 2017	
88	Doing Business in Emerging Markets, 3rd ed/ S Tamer Cavusgil~Pervez N. Ghauri~Leigh Anne Liu 2021	
89	Drug Use and Misuse/ Maisto 9 th 2022	
90	Earthquake Resistant Building Construction/ Sharma 2018	
91	Ecofriendly Management of Plant Diseases/ Schultz 2020	
92	E-Commerce: Operational Aspects Accounting, Auditing & Taxation Issues/ Gupta 2022	
93	Economic Indicators for Professionals/ Steindel 2019	
94	Ecotourism Planning and Management/ Yaduraj Choudhary 2022	
95	Electric Power Principles, 2nd ed./ Kirtley 2020	
96	Electrical Engineering HB/ Rishi Pal Singh 2023	
97	Electrical Inspection Testing & Certification, 2nd ed./ Drury 2020	
98	Elementary Number Theory/ 3G 2020	
99	Elements of environmental chemistry/ Molly Miller 2022	

100	Emergency Medical Technician with DVD/ 3G E-Learning 2022	
101	Employee Relations Management with DVD/3G E Learning 2022	
102	Encyclopaedia of Botany, (5 Vols)/ P.C. Jain, Ashindra Gautam 2022	
103	Encyclopaedia of Educational Techniques and Methodology (4 Vols.)/ Peter Anderson 2022	
104	Encyclopaedia of Human Sociology and Psychology (3 vols.)/ Dr. R. P. Sagar 2022	
105	Encyclopaedia of Physics, (5 Vols.), / Shiv Mohan Dubey, Ravindra Pal 2022	
106	Encyclopaedia of Travel and Tourism Management (2 Vols.)/ Agatha Bierce 2022	
107	Engineering vibrations/ Premraj Meena 2022	
108	English Semantics/ Neelam 2023	
109	Enhancing Learning through Formative Assessment and Feedback, 2nd ed/ Alastair Irons, Sam Elkington 2022	
110	Entrepreneurship in Tourism & Hospitality/ Osorno 2020	
111	Enterprise Resource Planning/ Vrinda Arora 2021	
112	Entrepreneurship in Tourism and Hospitality/ Compton 2023	
113	Environmental Planning and Protection HB/ Singh 2023	
114	Environmental Science for Beginners HB/ Naidoo 2023	
115	Equity Management: Quantitative and Qualitative Aspects/ Vrinda Arora 2021	

116	Essential Public Affairs for Journalists. 6th Ed/ Morrison, James 2019	
117	Essentials of Anatomy and Physiology for Nursing Practice/ Cook 2 nd 2021	
118	Essentials of Medical Genetics for Nursing and Health Professionals. An Interprofessional Approach/ Gunder McClary, Laura M. 2020	
119	Essentials of Psychology Concepts and Application. 6E/ Jeffrey S. Nevid 2022	
120	Essentials of Supply Chain Management/ Catherine Green 2020	
121	Experiencing Intercultural Communication: An Introduction 7e/ Martin 2022	
122	Expert System Programming/ Anju Gautam 2022	
123	Export and Import Management with DVD/3G E Learning 2022	
124	Farm Structures and Environmental Control HB/ Edlington 2019	
125	Field Trials in Oil Palm Breeding: A Manual/ Baihagi Sitepu 2020	
126	Financial Modelling in Commodity Markets/ Fanelli 2020	
127	Fisheries: Protein Nutrition/ Vikas Bhalla 2021	
128	Focus on Asia: Art. Technology and Languages HB/ 3G E Learning 2019	
129	Food Additive Toxicology HB/ Devendra Kumar 2022	
130	Food Cost Control and Analysis HB/ Sinha 2023	

131	Food Service Management/ Ratti 2022	
132	Food Services and Catering Management HB/ Bedi 2023	
133	Food Technology 4th ed with DVD/ 3G E-Learning 2023	
134	Food Technology and Nutrigenomics/ Sykes 2022	
135	Foods Containing Genetically Modified Materials/ Mayank Prakash 2023	
136	Forest Conservation and Management/ Rosales 2017	
137	Forest Ecology - An Evidence-Based Approach/ Binkley 2021	
138	Formal and Analytical Solutions of Differential Equations/ Galina Filipuk 2022	
139	Front Office Operations and Administration/ Rajendra Biswal 2022	
140	Fundamentals of Genetics/ Rajendra Kumar Yadav, Shweta 2020	
141	Fundamentals of Geophysics/ Lowrie 3 rd 2020	
142	Fundamentals of Lodging Operations/ Short 2023	
143	Fundamentals of Pharmacology for Nursing & Healthcare Students/ edited by Ian Peate and Barry Hill 2021	
144	Fundamentals of Plant Biochemistry and Biotechnology/ Dr. Rajendra Kumar Yadav, Dr. Lallu Singh 2021	
145	Fundamentals to Biotechnology/ James Allen 2022	

146	Fundamentals to Biotechnology/ James Allen 2022	
147	Garment Construction with DVD/ 3G E-Learning 2023	
148	Gender and Human Rights in a Global, Mobile Era/ Laura A. Hebert 2022	
149	General, Organic, & Biological Chemistry/ Janice Gorzynski Smith 2022	
150	Genetically Engineered Crops and Agroecology/ Shashi Shekhar Prasad 2023	
151	Globalization and Education/ Brooks 2022	
152	Graphs and Networks/ Kingan 2022	
153	Gray's Anatomy/ H. Carter 2019	
154	Ground Water Surveys and Investigation/ Mahajan 2019	
155	Handbook of Agricultural Drainage Engineering HB/ Davis 2017	
156	Handbook of Fibers and Polymers HB/ Yaduv 2022	
157	Handbook of Food Contamination and Safety/ /Norton 2023	
158	Handbook of Food Engineering/ Summers 2022	
159	Handbook of Gas Turbine Engineering/ Andrew 2020	
160	Handbook of Maize Production/ Fouda 2022	
161	Handbook of Plant Disease Identification and Management/ Aglave 2021	
162	Hazardous Waste Management/ Evans, J. 2020	

163	Home Learning Environments for Young Children/ Cathy Nutbrown 2022	
164	Hospitality and Catering: Intermediate/ Murphy 2022	
165	Housekeeping: operations and management/ Phillips 2023	
166	How to Read & Understand Educational Research/ Williams 2020	
167	How to Thrive as a Library Professional Achieving Success and Satisfaction/ Markgreen 2020	
168	How to Write a Research paper/ Barjesteh 2022	
169	Human Development Careers/ Aubrey 2021	
170	Human Resource Planning and Development HB/ Saini 2023	
171	Hydropower Renewable Energy and the Environment/ Jeff Caldwell 2022	
172	Hydropower: An Introduction/ Stephen Adams 2022	
173	Inclusive Education for Special Children/ Hammond 2023	
174	Indexing and Abstracting/ Saigal 2023	
175	Industrial Ecology/ Spencer 2018	
176	Innovations in Digital Libraries/ Singh 2022	
177	Integral Calculus/ Madan Pal 2022	
178	Integrating Motivational Interviewing and Cognitive Behavior Therapy in Clinical Practice/ Melanie Iarussi 2020	

179	International Conflict Resolution, Political Violence and Peace Studies/ Kumar 2023	
180	International Logistics/ Green 2022	
181	Interpersonal Communication Skills/ Om Prakash Mathur 2018	
182	Interpreting Qualitative Data/ Silverman 2020	
183	Introduction to Comparative and International Education, 2nd ed/ Marshall 2019	
184	Introduction to Contemporary Social Theory, 2nd ed/ Anthony Elliott, Charles Lemert 2022	
185	Introduction to Criminal Justice/ Siegel 17 th 2022	
186	Introduction to Data Science/ Irizarry 2020	
187	Introduction to Developmental Biology/ Collins 2023	
188	Introduction to Food Science with DVD/ 3G E-Learning 2022	
189	Introduction to Information Systems Management/ Ruby Khan 2022	
190	Introduction to Meetings, incentive, conferences and event management/ Lindsay 2023	
191	Introduction to Nursing Research. Incorporating Evidence-Based Practice w/ Navigate Advantage Access/ Boswell, L. 2020	
192	Introduction to R Programming Language/ Nady 2022	
193	Introduction to Sensory Evaluation of Food Products HB/ Kumar 2023	
194	Introduction to Tailoring with DVD/ 3G E-Learning 2023	

195	Introduction to Trigonometry/ Hughes 2020	
196	Introduction to Weather & Climate/ 3G 2019	
197	Introductory Mathematics/ Conley 2020	
198	Invertebrate Zoology/ Watson 2023	
199	Investigative Journalism/ Singh 2022	
200	Investigative Research: Theory and Practice/ Layder, Derek 2018	
201	Irrigation and Drainage Engineering/3G E Learning 2020	
202	Laboratory Manual for Civil Engineering Students. (In S.I Units)/ Pant, M. K. 2017	
203	Language Curriculum Design, 2nd ed/ Macalister 2020	
204	Leadership in Early Childhood:Challenges and Complexities/ Jill Harrison 2022	
205	LGBTQ Americans in the US Political Systems HB (Vol. 1 and 2 set)	
206	Library Administration HB/ Singh 2022	
207	Library Resources and Services/ Varma 2023	
208	Linear Algebra/ 3G 2020	
209	Lippincott Q & A Review for NCLEX-RN. 13e/ Billings H. 2020	
210	Logistics Engineering and Management/ Lynch 2019	
211	Machine Learning: A Physicist Perspective/ Nelson Bolivar 2022	

212	Makeup Artist A Career Guide (Intermediate)/ Palmer 2022	
213	Manage Large Electrical Project/3G E-Learning 2022	
214	Managing diversity and inclusion 2nd ed/ Syed 2020	
215	Mass Communication Theories Explaining Origins, Processes, and Effects/ DeFleur 2nd 2022	
216	Meal Management 2nd ed with DVD/3G E-Learning 2022	
217	Mechanisms of Animal Growth & Development/ Medhurst 2020	
218	Media and Society: Power, Platforms, and Participation 2e/ Nicholas Carah 2021	
219	Mediarchy/ Citton 2019	
220	Medical Terminology Active Learning through Case Studies/ Gow/Christensen 2023	
221	Methodologies for Practice Research/ Costley 2019	
222	Methods of Social Research HB/ Goyal 2023	
223	Microbiomes of Soils, Plants and Animals: An Integrated Approach/ Rachael E. Antwis 2020	
224	Mixed Methods Social Network Analysis/ Froehlich, et.al 2020	
225	Mobile Applications: Development Technologies 2nd ed/ 3G E-Learning 2022	
226	Mobile Communication Design/ Umanath Mishra 2023	

227	Mobile Data Mobilization/ Lee 2022	
228	Modern Cosmology/ Alicia Knight 2022	
229	Modern Geometry/ 3G 2020	
230	Modern Methods in Teaching/ Balakrishnan 2022	
231	Molecular Biology/ Melton 2023	
232	Molecular Symmetry and Group Theory: An Introduction/ Sara Ruth 2022	
233	Monetary, Investment and Trade Issues/ Hutchinson 2022	
234	Myth of 'Free Media' and Fake News in the Post-Truth Era,/ Kalinga Seneviratne 2020	
235	Natural Flava Quick & Easy Plant-Based Caribbean Recipes/ Craig / McAnuff 2022	
236	Nuclear and Practical Physics/ Charles Mack 2022	
237	Nuclear Chemistry/ Hofstader. J. 2020	
238	Nursing Adults with Long Term Conditions. 3e/ Nicol, Jane 2019	
239	Nursing Associate's Handbook Of Clinical Skills/ Peate 2021	
240	Nutrition Education/ 3G-E Learning 2020	
241	Nutrition For Dummies, 7th Edition/ Rinzler 2021	
242	Nutrition, Health And Disease - A Lifespan Approach, 3e/ Evans 2021	

243	Older People Nursing/ Dr. P. Hyma 2022	
244	Online Teaching for Special Needs Students/ Hammond 2023	
245	Operational Risk Modeling in Financial Services. The Exposure, Occurrence, Impact Method/ Naim 2019	
246	Operations Management for Dummies, 2nd Edition/ Anderson 2022	
247	Organization Theory: Management and Leadership Analysis/ Jesper Blomberg 2020	
248	Organizations Behaving Badly/ Svyantek 2021	
249	Pathophysiology & Pharmacology in Nursing, 2nd ed/ Ashelford 2019	
250	Performance & Compensation Management/ Jain 2021	
251	Physical Education: A Handbook for Teachers/ Dr. Mukesh Kumar Verma 2020	
252	Physical Properties of Foods/ Kele/Hirpara 2022	
253	Physiology of Sports and Exercise/ Rhodes 2022	
254	Plant science: An introduction to botany/ Kenzie Cole 2022	
255	Plant-Based Diet Cookbook for Dummies/ Sebestyen, Jenn 2022	
256	Play and Learn Indoor Sports. (With Latest Rules)/ Dr.D. Balayan 2022	

257	Political Development in the Developing World/ Kumar 2023	
258	Practical Enzymology/ Austin Murphy 2022	
259	Principles of Cell Biology/ Oliver Taylor 2022	
260	Principles of Computational Biology/ Stanton 2023	
261	Principles of Economics/ Peter Lewis 2022	
262	Principles of Environmental Engineering and Science 4e/ Masten, Susan J. 2020	
263	Principles of Geology/ Leslie Taylor 2020	
264	Privacy and the News Media/ Frost 2020	
265	Probability, Statistics, and Data/ Darrin Speegle and Bryan Clair 2022	
266	Production and Materials Management/ Ankita Agrawal 2022	
267	Production Technology for Spices and Herbs and their Benefits/ Nekesah T. Wafullah 2021	
268	Professional English Speaking Skills HB/ Yadav 2023	
269	Professional Event Coordination/ Choudhary 2021	
270	Project Management A Practical Approach/ Roel Grit 5th 2022	
271	Quantitative Methods in Management Research/ Shukla 2022	

272	Renewable Energy in Power Systems, 2nd ed./ Infield 2020	
273	Research Methodology for Social Sciences/ Acharyya 2020	
274	Research Methods in Library and Information Science/ Saigal 2023	
275	Research Methods, 4th ed/ Beins 2019	
276	Routledge Handbook of Food Waste/ Edited By Christian Reynolds 2020	
277	Saving Lakes: The Urban Socio-Cultural and Technological Perspectives/ Ng, Wun Jern 2018	
278	School and Academic Librarianship/ Ram 2023	
279	Seed Testing Techniques for Seed Spices/ Yadav 2019	
280	Service Management/ Ankita Agrawal 2022	
281	Simplifying Risk Management: An Evidence-Based Approach to Creating Value for Stakeholders/ Roberts 2022	
282	Social Anthropology/ Nidhi Singh 2022	
283	Social Media and Ourselves/ 3G E-Learning 2019	
284	Social Research Methods: Qualitative, Quantitative and Mixed Methods Approaches/ Gronmo, Sigmund 2020	
285	Socio-cultural insights of childbirth in South Asia: stories of women in the Himalayas/ Sabitra Kaphle 2022	

286	Sociology of Crime and Delinquency HB/ Saharan 2023	
287	Software Architecture/ Vishnu Prasad 2022	
288	Software Engineering: A Practitioner's Approach, 9th ed./ Pressman 2020	
289	Solid State Physics/ Charles Mack 2022	
290	Sports Injuries Handbook with DVD/ 3G E Learning 2023	
291	Start Up Guide: Bakery 2nd ed with DVD/ 3G E Learning 2023	
292	Startup Guide: Telemarketing Services with DVD/ 3G E-Learning 2021	
293	Statistics for Engineers and Scientists, 5th ed. / Navini 2020	
294	Steven's & Lowe's Human Histology/ Lowe 5th 2020	
295	Strength of Materials HB/ Dr. Khanna 2023	
296	Structural Analysis Fundamentals/ Gayed 2022	
297	Structural Dynamics and Earthquake Engineering/ Vasam. 2019	
298	Student Centered Research/ Pelech 2021	
299	Sustainable Engineering/ Dr. Srinivas Vasam, Dr. K. Jagannadha Rao 2021	
300	Teaching Exceptional Children/ Hammond 2023	

301	Teaching Grammar, Punctuation & Spelling in Primary Schools, 3rd ed/ Waugh, et. al 2019	
302	Teaching Motivation for Student Engagement/ Meyer 2021	
303	Technology New Trajectories in Law/ Penny Crofts 2021	
304	Textbook of Management Process and Organizational Behaviour/ Aman Ahire2022	
305	The Art and Craft of TV Directing Conversations with Episodic Television Directors. / Jim Hemphill 2020	
306	The Concise Encyclopedia of Applied Linguistics/ Chapelle 2020	
307	The Corporate Culture Survival Guide, 3rd ed./ Schein 2019	
308	The Cybersecurity Playbook/ Cerra 2019	
309	The Digital Economy/ Jordan 2020	
310	The Good Earth Introduction to Earth Science/ McConnell 5 th 2021	
311	The Innovation Ultimatum/ Brown 2020	
312	The Language of Journalism; A Multi-Genre Approach/ Angela Smith & Michael Higgins 2020	
313	The Photographer's Career Guide to Shooting Production Stills for Film and Television/ Jace Downs 2022	
314	The Photography Teacher's Handbook/ Horner 2016	
315	The Profession of Dietetics/ Canter/Daniels 7 th 2022	
316	The SAGE Handbook of Responsible Management Learning and Education/ Dirk C.	

	Moosmayer~Oliver Laasch~Carole Parkes~Kenneth G. Brown 2020	
317	The Tourism, Hospitality and Events Student's Guide to Study and Employability/ Sally Everett~Nicola Cade~Abigail Hunt~Deborah Lock~Katie Lupton~Steve McDonald 2021	
318	Theories and Practice of Administrations HB/ Singh 2023	
319	Theory & Practice of Electrical Machine Design/ Datta 2018	
320	Theory, Practice and Techniques in Retail Management/ 3G E Learning 2018	
321	This is Balanced Literacy: Grade K-6/ Fisher, et.al 2020	
322	Transformative Visions for Qualitative Inquiry/ Edited By Norman K. Denzin 2022	
323	Transforming Food Environments/ Evans 2022	
324	Trends in Second Language Acquisition/ Barjesteh, et.al. 2022	
325	Trusting the News in a Digital Age/ Jeffrey Dvorkin 2021	
326	Underground Construction/ Gupta 2022	
327	Understanding bioinformatics/ Julian Simpson 2022	
328	Understanding Biomass Energy/ Mark Cook 2022	
329	Understanding Inorganic Chemistry/ Remi Dalton 2022	
330	Understanding Liberalism/ Cole 2020	
331	Understanding Logic and Critical Thinking/ Barnaby 2020	

332	Understanding Media and Mass Communication/ Atkinson 2023	
333	Urban Forest Ecosystem Management/ Syed Wajahat 2019	
334	Urban Horticulture/ Surendra Bhanot 2021	
335	Using Computers in Banking/ 3G E Learning 2019	
336	Valuing Business Using Regression Analysis/ C.Fred Hall,III 2021	
337	Veterinary Parasitology/ Marquez 2017	
338	Viral Diseases in Plants/ Chauhan 2022	
339	Volleyball Fundamentals. 2e/ Dearing 2019	
340	Water Resource Engineering/ Sahay 2022	
341	Web Programming using PHP & MySQL/ Lampawog 2021	
342	What is Cultural Sociology?/ Lyn Spillman 2020	
343	Whole: What Teachers Need to Help Students Thrive/ Miller 2020	
344	Woodworking and Carpentry Basics: the beginners guide/ Adams 2023	
345	Working with Trauma-Exposed Children and Adolescents Evidence-Based and Age-Appropriate Practices/ Pozzulo 2019	
346	Workshop Machining/ Harrison 2022	
347	World Entertainment Media/ Sigismondi 2020	
348	Zoology: study of the animal kingdom/ Porter 2023	

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The Technical Component (First Envelope) shall contain the following:

1. Eligibility Requirements.

<i>Class "A" Documents</i>	
<u>Legal Documents</u>	
<input type="checkbox"/>	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;
<u>Technical Documents</u>	
<input type="checkbox"/>	(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; within the relevant period in the bidding documents. The Statement shall include all information required in the PBDs prescribed by the GPPB. (<i>Sample form-Form No. 3</i>). The duly signed form shall still be submitted even if the bidder has no on-going contract.
<input type="checkbox"/>	(c) Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance of officials receipt(s) issued for the contract, within the relevant periods provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form-Form No. 4)
	(d) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities,

	<p>stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.</p>
<input type="checkbox"/>	<p>(e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;</p> <p><u>or</u></p> <p>Original copy of Notarized Bid Securing Declaration;</p> <p>(f) Scheduled VI- Schedule of Requirements with signature of Bidder’s authorized representative.</p>
<input type="checkbox"/>	<p>(g) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; <u>and</u></p>
	<p>(b) Original duly signed Omnibus Sworn Statement (OSS);</p> <p>and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample Form- Form No. 7)</p>
<p><i>Financial Documents</i></p>	
<input type="checkbox"/>	<p>(h) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC); (sample form-Form No.5)</p> <p><u>or</u></p> <p>A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.</p>
<p><i>Class “B” Documents</i></p>	
<input type="checkbox"/>	<p>(i) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;</p> <p><u>or</u></p> <p>Duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.</p>

FINANCIAL COMPONENT (SECOND ENVELOPE)

<input type="checkbox"/>	(a) Original of duly signed and accomplished Financial Bid Form; (sample form-Form No. 1)
<input type="checkbox"/>	(b) Original of duly signed and accomplished Price Schedule(s). (sample form-Form No. 2)

FORMS



Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]*
[year] at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Form for the Procurement of Goods

[shall be submitted with the Bid]

BID FORM

Date: _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of agent Currency Commission or gratuity

(If none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Price Schedule for Goods Offered from Within the Philippines

[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Statement of Single Largest Completed Contract (SLCC) Similar

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Supplier's Name and Address	Kinds of Goods	Date of Delivery	Contract Amount

Note: This statement shall be supported with NOA, Contract, NTP O.R or Sales Invoice & other docs, if necessary

Submitted by: _____

(Printed Name & Signature)

Designation: _____

Company Name: _____

Date: _____

Statement of all Ongoing Government & Private Contracts Including Contracts Awarded But
Not Yet Started,

						Amount	
Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Contract Amount	Value of Outstanding Contract
Government							
Private							
						TOTAL	

Note: This statement shall be supported with NOA, Contract, NTP and other docs, if necessary

Submitted by: _____

(Printed Name & Signature)

Designation: _____

Company Name: _____

Date: _____