



Republic of the Philippines
CENTRAL MINDANAO UNIVERSITY
University Town, Musuan, Maramag, Bukidnon
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Bids and Awards Committee – Goods and Services

BIDDING DOCUMENTS

FOR

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES

ITB-63/ GF/STF/RGMO-23

Sixth Edition

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – **G**overnment **P**rocurement **P**olicy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



Republic of the Philippines
CENTRAL MINDANAO UNIVERSITY
Bids and Awards Committee
University Town, Musuan, Maramag, Bukidnon
E-mail: bac@cmu.edu.ph

INVITATION TO BID FOR *SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES* *ITB-63/GF/STF/RGMO -23*

1. The *CENTRAL MINDANAO UNIVERSITY*, through the *GF/STF/RGMO2023* intends to apply the sum of Two Million Three Hundred Twenty-One Thousand One Hundred Eighty-One Pesos and 02/100 Only (2,321,181.02] being the ABC to payments under the contract for *SUPPLY AND DELIVERY OF VARIOUS OFFICE / ITB No.-63/GF/STF/RGMO-23*. **Bids received in excess of the total cost per LOT shall be automatically rejected at bid opening. Details are as follows:**

Lot No.	Funding	Description	ABC
1	GF	Office Supplies	1,715,181.97
2	STF	Office Supplies	23,721.74
3	STF	Office Supplies	31,965.00
4	STF	Office Supplies	9,465.00
5	STF	Office Supplies	75,827.68
6	STF	Office Supplies	16,556.00
7	STF	Office Supplies	10,792.90
8	STF	Office Supplies	53,539.18
9	STF	Office Supplies	252,037.00
9	RGMO	Office Supplies	132,094.55

2. The *CENTRAL MINDANAO UNIVERSITY* now invites bids for the above *SUPPLY AND DELIVERY OF VARIOUS OFFICE*. Delivery of the Goods is required within **45 days** upon receipt of notice to proceed. Bidders should have completed, within **two (2) years** prior from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *CENTRAL MINDANAO UNIVERSITY* and inspect the Bidding Documents at the address given below during **7:00-11:00 AM and 1:00-5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 19 to November 6, 2023** from the given address and website(s) below *and upon payment of a non-refundable fee in the amount of Five Thousand Pesos Onl(5,000.00):*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity. However, the Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

[NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.]

6. The CMU will hold a Pre-Bid Conference¹ on **October 19, 2023 @ 9:00 am** at *BAC Conference Office, CMU, Musuan, Maramag, Bukidnon* and/or through video conferencing or webcasting, which shall be open to prospective bidders.

Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **November 6, 2023 at 9:00 am**. Late bids shall not be accepted.

7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **November 6, 2023 at 9:00 am** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
9. The *CENTRAL MINDANAO UNIVERSITY* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

IRIS M. DAJAO-OPISO
Head, BAC-Secretariat
CP# 0917-718-2368
E-mail Add. bac@cmu.edu.ph

11. You may visit the following websites:

For downloading of Bidding Documents: cmu.edu.ph & philgeps.gov.ph

HERMIE P. PAVA
BAC Chairperson for
Goods and Services



Republic of the Philippines
CENTRAL MINDANAO UNIVERSITY
University Town, Musuan, Bukidnon

INSTRUCTION TO BIDDERS

1. All bids and eligibility requirements must be submitted to the BAC–Secretariat of Central Mindanao University – Bids and Awards Committee (BAC) on or before **9:00 o'clock in the morning, Central Mindanao University BAC Office time** on the day of the scheduled bidding. Bids submitted after the deadline shall not be accepted by the BAC;
2. All bids must be accompanied by a Bid Security in an amount equivalent to a percentage of the Approved Budget for the Contract to be bid (ABC) in an acceptable forms of bonds as follows:

CASH, MANAGER'S CHECK, CASHIER'S CHECK, BANK DRAFT OR BANK GUARANTEE OF ABC	- 2%
SURETY BOND OF ABC	- 5%

NOTARIZED BID SECURING DECLARATION
3. The prospective bidder should have an experience in undertaking a similar project within the University or any other government agencies and private companies for the last two (2) years with an amount of at least fifty percent (50 %) of the Approved Budget for the Contract to be bid;
4. In case the Net Financial Contracting Capacity (NFCC) is not equal to the ABC prospective bidder must secure a commitment from a License bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate equivalent to at least ten percent (10 %) of the ABC, which is specific to the contract;
5. A single-stage, two-envelope system of bidding will be adopted by the BAC;
6. A prospective bidder should submit his/her bid documents in **two (2) separate sealed bid envelopes**, with **envelope no. 1 duly marked as Eligibility & Technical requirements, envelope no. 2 mark Financial envelope** containing the bid proposal. All envelopes must be sealed in an outer envelope which shall be marked with the name of the contract to be bid and the name of the bidder and addressed to the BAC;
7. Bid documents submitted must be in **three (3) copies**, with the original mark as **original copy** to facilitate evaluation of the documents by the BAC – TWG;
8. Eligibility checking of the prospective bidders shall be done using a non – discretionary **“pass / fail criteria”**;

9. Withdrawal or Modification of Bids after Bid Opening is NOT allowed; Submission of Waiver after Bid Opening will mean forfeiture of Bid Security and Subject to Administrative Sanction – Suspension of one year for 1st offense and Suspension of two years for the second offense.
10. All items are subject to inspection and tests prior to acceptance and payment.
11. All representatives shall be authorized by the Owner/ Proprietor through a Special Power of Attorney or a Secretary's Certificate in case of Corporations.
12. All clarifications must be in the form of writing.
13. Attached to make part of this Instruction to Bidders are sample standard forms to be included in the bidding documents.

(Sgd.) HERMIE P. PAVA
BAC Chairman, GOODS AND SERVICES

Section II. Instructions to Bidders

1. cope of Bid

The Procuring Entity, *CENTRAL MINDANAO UNIVERSITY* wishes to receive Bids for the *[Supply and Delivery of Various Office Supplies]*, with identification number *[ITB NO. 63/GF/STF/RGMO-23]*.

The Procurement Project (referred to herein as “Supply and Delivery of Various Office Supplies”) is composed of *[LOT 3]*, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *[GF/STF/RGMO-2023]* in the amount of *(2,321,181.02)*

2.2. The source of funding is:

- a. Special Trust Fund
- b. General Fund
- c. Revolving Fund

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **ITB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or

through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. a. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA’s CPI, must be at least equivalent to:
 - a. For the procurement of Non-Expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed twenty percent (20%) of the contracted Goods.
- 7.2. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or

workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address *{[insert if applicable]}* and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *[state relevant period as provided in paragraph 2 of the IB]* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.
- 12.2. *[Include if Framework Agreement will be used:]* For Framework Agreement, the following should also apply in addition to Clause 12.1:
 - a. For a single year Framework Agreement, the prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not

subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

- b. For a multi-year Framework Agreement, the prices quoted by the Bidder during submission of eligibility documents shall be the ceiling and the price quoted during mini-competition must not exceed the initial price offer. The price quoted during call for mini-competition shall be fixed during the Bidder's performance of that Call-off and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:
 - a. Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until shall exceed one hundred twenty (120) calendar days from the date of the opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.
- 14.3. *[Include if Framework Agreement will be used:]* In the case of Framework Agreement, other than the grounds for forfeiture under the 2016 revised IRR, the bid security may also be forfeited if the successful bidder fails to sign the Framework Agreement, or fails to furnish the performance security or performance securing declaration. Without prejudice on its forfeiture, bid securities shall be returned only after the posting of performance security or

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

performance securing declaration, as the case may be, by the winning Bidder or compliant Bidders and the signing of the Framework Agreement.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.
- 16.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, the submission of bids shall be for the initial evaluation of their technical and financial eligibility. Thereafter, those declared eligible during the said initial eligibility evaluation and entered into a Framework Agreement with the Procuring Entity shall submit anew their best financial offer at the address and on or before the date and time indicated in the Call for each mini-competition.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.
- 18.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, determination of margin of preference shall be conducted every call for Mini-Competition.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

[Include the following options if Framework Agreement will be used:]

- a. In the case of single-year Framework Agreement, the Lowest Calculated Bid shall be determined outright after the detailed evaluation;
- b. For multi-year Framework Agreement, the determination of the eligibility and the compliance of bidders with the technical and financial aspects of the projects shall be initially made by the BAC, in accordance with Item 7.4.2 of the Guidelines on the Use of Framework Agreement.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case may be. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:
- Option 2 – One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HoPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.
- 20.2. Within a non-extendable period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, *{[Include if Framework Agreement will be used:]* or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant,*}* the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. *{[Include if Framework Agreement will be used:]* For every mini-competition in Framework Agreement, the LCB shall likewise submit the required documents for final Post Qualification.*}*

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

[Include the following clauses if Framework Agreement will be used:]

- 21.2. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Framework Agreement Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.
- 21.3. Within ten (10) calendar days from receipt of the Notice to Execute Framework Agreement with the Procuring Entity, the successful Bidder or its duly authorized representative shall formally enter into a Framework Agreement with the procuring entity for an amount of One Peso to be paid to the procuring entity as a consideration for the option granted by the procuring entity to procure the items in the Framework Agreement List when the need arises.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause					
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> a. <i>[Supply and Delivery of Various Office Supplies].</i> b. Completed within [2 YEARS] prior to the deadline for the submission and receipt of bids. 				
7.1	<i>[Specify the portions of Goods to be subcontracted, which shall not be a significant or material component of the Project as determined by the Procuring Entity.]</i>				
12	The price of the Goods shall be quoted DDP <i>[state place of destination]</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.				
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ul style="list-style-type: none"> a. The amount of not less than 46,423.62 <i>[Indicate the amount equivalent to two percent (2%) of ABC]</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than 116,059.05 <i>[Indicate the amount equivalent to five percent (5%) of ABC]</i> if bid security is in Surety Bond. 				
19.3	<i>[In case the Project will be awarded by lot, list the grouping of lots by specifying the group title, items, and the quantity for every identified lot, and the corresponding ABC for each lot.]</i>				
	ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST
		LOT 1- GF			
	1	A3 Paper, 70gsm	ream	48	480.00

2	"Hi Brite" Imp Book, Paper 70 AF 100 25x38, Size: 635x965mm, Basic Weight: 100gsm, No. of Sheets: 250 sheets/ream	ream	1	4,750.00
3	Adhesive tape 2" width	piece	20	50.00
4	Aluminum Duct Tape, 2 inches	roll	7	160.00
5	Ballpen, Black (0.5 mm)	piece	1739	15.00
6	Ballpen, Blue (0.5 mm)	piece	1673	15.00
7	Ballpen, Red (0.5 mm)	piece	611	15.00
8	Ballpen,Green (0.5 mm)	piece	39	15.00
9	Blueprint paper,Copyer Diazo Paper (Amonia Process) 107 cm x 46 meters, 42 in. x 50 yds	rolls	12	1,700.00
10	Board Paper assorted color long	pack	40	105.00
11	Bookends holder (big),metal	box	20	250.00
12	Bookpaper,Blue Multi Color Copy (Long)	ream	39	435.00
13	Bookpaper,Green, Multi Color Copy (Long)	ream	18	435.00
14	Bookpaper,Pink, Multi Color Copy (Long)	ream	90	435.00
15	Bookpaper,Yellow, Multi Color Copy (Long)	ream	92	435.00
16	Cartolina paper, Dark Green	piece	2	16.50
17	Cartolina paper, Dark Yellow	piece	12	16.50
18	Cartolina paper, White	piece	2	16.50
19	Cartolina paper,black	piece	2	16.50
20	Cartolina paper,Dark blue	piece	12	16.50
21	Cartolina paper,Dark Orange	piece	17	16.50

22	Cartolina paper,light orange imported	piece	17	16.50	
23	Cartolina paper,red	piece	2	16.50	
24	Cartolina, Light Blue, thick Substance120	piece	2	23.10	
25	Cartolina, Light Green, thick Substance120	piece	12	23.10	
26	Cartolina, Light Yellow, thick Substance120	piece	12	23.10	
27	Cartolina, white, thick Substance120	piece	12	23.10	
28	Certificate holder (short)	pc	20	55.00	
29	Certificate Paper (Long,)	ream	57	1,370.00	
30	Certificate Paper(short)	ream	20	1,160.00	
31	Certificate Paper Laid Specialty Paper work	pack	10	45.00	
32	Class Record (College)	piece	560	49.50	
33	Colored Chalk	box	19	41.25	
34	Corks sheets , 2x3	piece	4	850.00	
35	Correction pen w/ metal tip, good quality	piece	151	120.00	
36	Cotton (big)	piece	21	225.00	
37	Cutter, heavy duty	pcs	57	17.04	
38	Data File Box, w/cover (Big)	piece	148	385.00	
39	Diploma Jacket (11.0x8.50) Logo: Gold Diameter: 3.5"	piece	195	130.00	
40	Data Folder, made of chipboard, taglia	piece	390	95.00	
41	Engineers field notebook	piece	10	150.00	
42	FC arch file folder, 2 ring, 3 horizontal, blue	piece	12	185.00	

43	Felt Paper BLUE	piece	2	41.25	
44	Felt Paper RED	piece	2	41.25	
45	Felt Paper YELLOW	piece	2	41.25	
46	Finger Moistener	piece	4	45.00	
47	Folder (tagboard, long)	piece	710	15.00	
48	Folder with metal tab expanded, green	piece	5	41.25	
49	Folder with metal tab expanded, maroon	piece	0	41.25	
50	Frames for Certificates (8x11 black)	piece	120	90.75	
51	Green Colored premium cloth book binding repair tape 15 yard	roll	18	900.00	
52	Glue ,(118ml)	piece	82	60.00	
53	Glue Gun, heavy duty	piece	6	500.00	
54	Glue Stick, small	piece	25	8.00	
55	Gluegun Stick, Jumbo	piece	15	25.00	
56	HP Bright white inkjet paper C6036A 24"	roll	20	600.00	
57	HP Bright white inkjet paper C6036A 36"	roll	20	1,300.00	
58	HP natural Tracing Paper 24"	roll	20	2,600.00	
59	HP natural Tracing Paper 36"	roll	20	2,800.00	
60	ILLUSTRATION BOARD, (30"x40")	piece	25	74.25	
61	Labelling tape, white	roll	48	65.00	
62	Laid Paper,short,20's,85gsm(Certification)	pack	10	40.00	
63	Laid Paper,long, 20's,85gsm,green	pack	25	55.00	

64	Laid Paper,Long,20's,85gsm,white	pack	50	55.00	
65	Laid Paper,short,20's,85gsm,beige	pack	53	40.00	
66	Laid Paper,short,20's,85gsm,green	pack	13	40.00	
67	Laid Paper,short,20's,85gsm,light yellow	pack	23	40.00	
68	Laid Paper,short,20's,85gsm,mint green	pack	20	40.00	
69	Latest Edition of DPWH Blue Book	piece	1	1,500.00	
70	Laminating Film,12 inches x 50 mtrs	pack	3	2,250.00	
71	Laminating Pouches 222 x286 x150, 100/box short size	box	3	1,200.00	
72	Manila Paper	piece	55	9.90	
73	Morocco Paper, green 10s long	pack	13	95.00	
74	Morocco Paper, red 10s long	pack	13	95.00	
75	Morocco Paper, white 10s long	pack	13	95.00	
76	Morocco Paper,apple green 10s long	pack	13	95.00	
77	Morocco Paper,blue 10s long	pack	13	95.00	
78	Morocco Paper,Dark Blue 10s long	pack	14	95.00	
79	Morocco Paper,maroon 10s long	pack	13	95.00	
80	Morocco Paper,Orange 10s long	pack	13	95.00	
81	Morocco Paper,Yellow 10s long	pack	13	95.00	
82	Notarial Seal-Gold#24Globe:Note: 40each per bx	box	5	105.00	
83	OIL, for general purpose lubricant, 120 mL	bottle	9	85.00	

84	PENCIL, mechanical, for 0.5mm lead	piece	12	90.00	
85	Photo Paper, 8.5" x 13", 20 sheets	pack	67	180.00	
86	Photo Paper, A4, premium, 20 sheets	pack	123	150.00	
87	Press folder w/o tab,long,glossy green)	piece	415	30.00	
88	PUSH PIN, flat head type, assorted colors, 100 pieces per case	case	47	50.00	
89	Puncher,paper,heavy duty,with three hole guide	piece	2	400.00	
90	Ring Binder , 1 " x 44", Black,Thick	piece	14	102.00	
91	Ring Binder , 1 " x 44", royal blue,Thick	piece	10	102.00	
92	Ring Binder , 1/2"X 44", Assorted colors,Thick	piece	5	28.00	
93	Ring Binder , 1/4" x 44", Assorted colors, thick	piece	5	25.00	
94	Ring Binder , 2" x 44", black, thick 10 pcs per bundle	bundle	5	583.00	
95	Ring Binder , Plastic 25mm, 10 pieces per bundle	bundle	5	318.00	
96	Sign pen, Green	piece	38	45.00	
97	Signature Arrow Stickers	pack	40	35.00	
98	Staedler pencil (F)	piece	5	65.00	
99	Staple HD-3LS 15mm (1215 Fa-H), Max box of 10's	box	4	915.00	
100	Staple HD-3LS 17mm (1215 Fa-H), Max box of 10's	box	4	945.00	
101	Staple wire #10 (small)	box	81	31.80	

102	Stapler, heavy duty with staple remover	piece	24	470.00	
103	Sticker paper (Matte), long 10s	pack	58	85.00	
104	Sticker Paper (satin white 10's)A4	pack	107	85.00	
105	Sticker paper-Long-orange 10s	pack	10	120.00	
106	Sticker paper-Long-yellow 10s	pack	2	120.00	
107	Tape, transparent, 1/2 inch	roll	85	22.00	
108	Tracing Paper 82g/m-18, 3mx106.7 cm	rolls	10	1,650.00	
109	Thumbtacks	box	35	22.00	
110	White Folder, long	piece	703	17.50	
111	WorX paper (color: pale cream; size: 8.5 x 13 long; GSM: 200 Sheets 10)	set	10	35.00	
112	Yellow Pad	pad	20	39.00	
113	Sticky notes, stylish fil index	pack	2	135.30	
114	Scissors 8 inches, Multi-purpose heavy duty	pad	1	52.00	
115	Taglia File Folder-level arch (Royal Blue)	piece	50	200.00	
116	Crystal TechPen water gel ballpen 0.7mm-Blue	box	1	250.00	
117	Crystal TechPen water gel ballpen 0.7mm-Black	box	1	250.00	
118	My gel Pen Roller Ballpen 0.5 (Blue) 12 pcs/box)	box	4	261.00	
119	Permanent Marker Broad/fine-Blue	box	1	450.00	
120	Permanent Marker Broad/fine-Black	box	1	450.00	
121	Mongol Pencil No.1 Eberhard Faber-12 pcs/pack	pack	2	100.00	

122	Sticky Notes- 3x3	piece	3	25.00	
123	Cellophane Tape- 1 inch by 100 meters	roll	10	35.00	
124	Scissor 10"-Heavy duty	piece	1	100.00	
125	Glossy Photo Paper tree TypeA4 Size	pack	10	20.00	
126	Correction tape 8m x 5mm	piece	3	35.00	
127	Steel ruler	piece	3	550.00	
128	NOTE PAD, stick on, 50mmx76mm	pad	15	42.62	
129	NOTE PAD, stick on, 76mmx100mm	pad	5	46.88	
130	Calculator, Two way power, DX-120S, 12 digits	piece	6	600.00	
131	Clipboard with cover, long	piece	6	300.00	
132	White expanding folder with green spine,size long	piece	100	15.00	
133	Highlighter Marker (10pcs)	set	1	640.00	
134	Correction Tape, film base type, UL 6m min	piece	524	22.44	
135	Fastener, White coated, multicolor, 70mm between prongs	box	24	105.51	
136	Ribbon, for manual typewriter, in box, with wach spool individually wrapped in plastic	box	30	37.50	
137	Archfile Folder 3" Horizontal (FC) Red	piece	25	300.00	
138	worx paper (short)	pack	10	35.00	
139	Staple wire No. 35	box	5	150.00	
140	Certificate holder A4	BOX	18	68.00	
141	cutter (paper cutter heavy duty)	klg	5	45.00	

142	stamp pad ink, purple or violet, 50 ml	bottle	2	39.88	
143	HP 56A black original laserjet toner cartridge (7,400 copies @5% coverage A4 size)	PC	2	3,340.00	
144	Canon LBP2900 #303	CAR T	1	5,300.00	
145	Canon LBP2900 #303	CAR T	1	3,808.00	
146	HP Laserjet-35A	cart	4	4,000.00	
147	Universal Ink ,100ml Blk	cart	258	294.68	
148	Universal Ink ,100ml Cyan	bottle	102	294.68	
149	Universal Ink, 100ml Magenta	bottle	103	294.68	
150	Universal Ink,100ml yellow	bottle	103	294.68	
151	BT 5000 M	cart	6	500.00	
152	BT 5000 C	bot	6	500.00	
153	BT 5000 Y	bot	8	500.00	
154	BT D60	bot	6	500.00	
155	EPSON Ink 003 Black	bottle	195	400.00	
156	EPSON Ink 003 Yellow	cart	110	400.00	
157	EPSON Ink 003 magenta	cart	110	400.00	
158	EPSON Ink 003 cyan	cart	110	400.00	
159	Epson Black Ink Standard Capacity for WF-878-879R	bot	3	6,650.00	
160	Epson Cyan Ink Standard Capacity for WF-878-879R	cart	2	9,470.00	
161	Epson Magenta Ink Standard Capacity for WF-878-879R	cart	2	9,470.00	
162	Epson Yellow Ink Standard Capacity for WF-878-879R	cart	2	9,470.00	

163	Maintenance Box for WF-878/879R	cart	2	4,860.00	
164	Epson Genuine Ink T03Y100/200/300/400 Inks (black,cyan,yellow,magenta)	box	1	4,500.00	
165	HP 82 Cyan, HP CH566A	set	3	1,800.00	
166	HP 82 Magenta, HP CH567A	piece	3	1,800.00	
167	HP 82 Yellow, HP CH568A	piece	3	1,800.00	
168	HP 82 Black CH565A	piece	3	1,800.00	
169	HP 728 300-ml Matte Black DesignJet Ink Cartridge	piece	5	13,000.00	
170	HP 728 300-ml Yellow DesignJet Ink Cartridge	cart	2	13,000.00	
171	HP 728 300-ml Magenta DesignJet Ink Cartridge	cart	2	13,000.00	
172	HP 728 300-ml Cyan DesignJet Ink Cartridge	cart	2	13,000.00	
173	EPSON refill ink # 008 Black 127ml	cart	10	1,000.00	
174	EPSON refill ink # 008 Yellow 70ml	bottle	5	920.00	
175	EPSON refill ink # 008 Magenta 70ml	bottle	5	920.00	
176	EPSON refill ink # 008 Cyan 70ml	bottle	5	920.00	
177	Ink Black, EPSON 004	bottle	6	350.00	
178	Ink Magenta, EPSON 004	bottle	2	350.00	
179	Ink Cyan, EPSON 004	bottle	2	350.00	
180	Ink Yellow, EPSON 004	bottle	2	350.00	
181	Ink, Black EPSON L3210 (BK003)	bottle	17	260.00	
182	Flash ink, oil based for flash stamp, blue, 30ml	bottle	6	300.00	

183	HP LASERJET-56X	piece	2	6,337.30	
184	INK For brother DCP 710 W BT 5000 M	cart	5	550.00	
185	INK For brother DCP 710 W BT 5000 C	bot	5	550.00	
186	INK For brother DCP 710 W BT 5000 Y	bot	5	550.00	
187	INK For brother DCP 710 W BT D60	bot	1	550.00	
188	EPSON 001 C13T03Y100 Black	pcs	10	635.00	
189	EPSON 001 C13T03Y100 Cyan	cart	10	419.10	
190	EPSON 001 C13T03Y100 Magenta	cart	10	419.10	
191	EPSON 001 C13T03Y100 Yellow	cart	10	419.10	
192	Toner for HP Neverstop Laser Printer W1103A	bot	13	1,600.00	
193	Toner Cartridge 119A, Black	crg	1	4,760.00	
194	Toner Cartridge 119A, Magenta	piece	1	4,500.00	
195	Toner Cartridge 119A, Cyan	pc	1	4,500.00	
196	Toner Cartridge 119A, Yellow	pc	1	4,500.00	
197	Ink Refill black for EPSON L120 (65ML)	pc	15	300.00	
198	Ink refill yellow for EPSON L120	bot	4	300.00	
199	Ink refill magenta for EPSON L120	bot	4	300.00	
200	Ink refill cyan for EPSON L120	bot	4	300.00	
Lot 2					
	V. Suminguit				
1	Paper, Multi-Purpose (copy) A4, 80 gsm	ream	15	249.18	

2	Paper, Multi-Purpose (copy) legal, 80 gsm	ream	15	281.04	
3	Notepad, stick on, (2 x 3") min	pad	5	49.95	
4	Tape, Masking, width: 24mm	roll	5	83.75	
5	Tape, Transparent, width: 24mm	roll	5	83.75	
6	Correction Tape, film base type , UL 6m min	piece	10	22.44	
7	Ink Cart, Epson C13T664100 (T6641), Black	cart	10	407.93	
8	Load Card ™	piece	12	400.00	
9	Highlighter marker (10 pcs)	set	1	640.00	
10	Ruler, plastic, 18", width 38mm	piece	2	24.78	
11	Flash Drive, 16 GB capacity	piece	1	442.89	
12	Stapler, Standard type, load cap: 200 staples	piece	3	131.54	
13	Fastener, plastic, 70mm between prongs	box	3	126.35	
14	Ink Cart, Epson C13T664100 (T6641), cyan	cart	3	407.93	
15	Ink Cart, Epson C13T664100 (T6641), magenta	cart	3	407.93	
16	Ink Cart, Epson C13T664100 (T6641), yellow	cart	3	407.93	
LOT 3					
	J. Tizuela				
1	Color Bond, Blue 70GSM	ream	10	400.00	
2	4 Sections files shelf desktop file rack paper book holder Document Tray organizer storage box (size: 30.5 *25.7*31cm)	pcs	5	200.00	
3	Cartolina Assorted Color	pcs	100	10.00	

4	Folder, Tagboard, for legal size documents	ream	20	370.00	
5	Folder, Tagboard, for A4 size documents	ream	5	370.00	
6	G-Tech Pen (0.3) Blue	box	1	850.00	
7	Expanding Envelope (Legal, Brown)	pcs	10	25.00	
8	Expanding Envelope (Red, Brown)	pcs	10	25.00	
9	Document Brown Envelope (Long 100pcs)	ream	2	300.00	
10	Certificate Plastic Holder, A4 Size	pcs	10	75.00	
11	Certificate Plastic Holder, Legal Size	pcs	10	75.00	
12	Official Record Book hard cover 8.5 inches x 11 inches 200 pages	pcs	5	250.00	
13	Official Record Book hard cover 8.5 inches x 11 inches 100 pages	pcs	5	200.00	
14	Ballpen (Branded) Black 0.5mm	pcs	5	90.00	
15	Ballpen (Branded) Blue 0.5mm	pcs	5	90.00	
16	Paper Clip Binder, 2 inches	box	2	100.00	
17	Paper Clip Binder, 1 5/8 inch	box	2	70.00	
18	Paper Clip Binder, 1 1/4 inch	box	2	50.00	
19	Paper Clip Binder, 1 inch	box	2	40.00	
20	Red Light Cartolina	pieces	30	12.00	
21	Yellow Cartolina	pieces	30	12.00	
22	Light Green Cartolina	pieces	30	12.00	
23	Sky Blue Cartolina	pieces	30	12.00	
24	Orange Light Cartolina	pieces	30	12.00	
25	White Cartolina	pieces	30	12.00	

26	Pink Cartolina	pieces	30	12.00	
27	Certificate Paper Laid Specialty Paper Worx Paper 10pieces/pack 90 gsm (Letter Size, Unscented White)	pack	10	35.00	
28	Certificate Paper Laid Specialty Paper Worx Paper 10pieces/pack 90 gsm (A4 Size, Unscented White)	pack	10	45.00	
29	Certificate Paper Laid Specialty Paper Worx Paper 10pieces/pack 90 gsm (Legal Size, Unscented White)	pack	10	55.00	
30	Certificate Frame, Letter size, Black	pieces	10	180.00	
31	Certificate Frame, A4 size, Black	pieces	10	180.00	
32	Certificate Frame, Legal size, Black	pieces	10	180.00	
33	Sticker Paper Matte White A4 10sheets/pack	pack	5	65.00	
30	Certificate Frame, Letter size, Black	pieces	10	180.00	
31	Certificate Frame, A4 size, Black	pieces	10	180.00	
32	Certificate Frame, Legal size, Black	pieces	10	180.00	
33	Sticker Paper Matte White A4 10sheets/pack	pack	5	65.00	
LOT 4					
	J. Capuyan				
1	WorX Paper (Color: Pale Cream; Size: 8.5 x 13 Long; GSM: 200; Sheets: 10)	pack	30	49.50	
2	Book Paper, White Legal, 8.5' x 13'	ream	14	270.00	

3	Ink Cart, EPSON C13T664100 (T6641), Black	cart	5	300.00
4	Ink Cart, EPSON C13T664100 (T6641), Yellow	cart	3	300.00
5	Ink Cart, EPSON C13T664100 (T6641), Magenta	cart	3	300.00
6	Ink Cart, EPSON C13T664100 (T6641), Cyan	cart	3	300.00
LOT 5				
N. Margate				
1	Alcohol, ethyl, 68%-72%, scented, 3.785 liters	Gallon	4	526.24
2	Paper, Multi-Purpose (COPY) A4, 70 gsm	Ream	20	153.09
3	Paper, Multi-Purpose (COPY) Legal, 70 gsm	Ream	15	159.82
4	Glue, all-purpose, gross weight: 200 grams min	Jar	10	71.42
5	Staple Wire, for Heavy Duty staplers, (23/13)	Box	10	22.72
6	Tape, Masking, width:24mm (±1mm)	Roll	10	62.79
7	Tape, Transparent, width:24mm (±1mm)	Roll	20	11.60
8	Broom, Soft (tambo)	piece	4	156.68
9	Broom, Stick (Ting-Ting), usable length:760mm min	piece	4	20.93
10	Detergent Bar, 140grams as packed	piece	4	10.38
11	Detergent Powder, all purpose, 1kg	Pack	10	43.04

12	Mophead, made of Rayon, weight: 400 grams min	piece	8	142.32
13	External hard drive, 1 TB, 2.5" HDD, USB 3.0	piece	2	3,048.45
14	Mouse, Optical, USB Connection Type, 1 unit in ind	unit	5	128.00
15	Correction Tape, film base type, UL 6m min	piece	10	16.12
16	Ink Cart, EPSON C13T664100 (T6641), Black	cart	18	287.04
17	Ink Cart, EPSON C13T664100 (T6641), Cyan	cart	13	287.04
18	Ink Cart, EPSON C13T664100 (T6641), Magenta	cart	13	287.04
19	Ink Cart, EPSON C13T664100 (T6641), Yellow	cart	13	287.04
20	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	piece	20	39.80
21	Ballpen, Black (0.5 mm)	piece	15	16.50
22	Ballpen, Blue (0.5 mm)	piece	30	16.50
23	Book paper, Green, Muti Color Copy (Long)	Ream	5	495.00
24	Book paper, Yellow, Muti Color Copy (Long)	Ream	5	495.00
25	Bleach, Chlorox, 3.785L	gallon	5	180.00
26	Dishwashing liquid, 500 ml	piece	10	123.75
27	Dust Pan, big, aluminum	piece	1	231.00
28	Gloves, rubberize, elbow length, large	pair	5	165.00
29	Toilet bowl brush	piece	4	99.00
30	Toilet deodorant Cake, 50 grams	piece	10	41.25
31	Brother BT D60 Black	Bottle	5	500.00

32	Brother BT 5000 Magenta	Bottle	5	500.00
33	Brother BT 5000 Yellow	Bottle	5	500.00
34	Brother BT D60 Cyan	Bottle	5	500.00
35	Inkjet Printer- Multifunction Color Ink Printer Print Resolution (Pixel): 5760 x 144 dpi or higher Scan Paper Size-Long Bond Paper or A4	set	1	15,000.00
LOT 6				
	G. Escarlos			
1	Canon ink refill Black G3010	bot	2	450.00
2	Canon ink refill Cyan G3010	bot	1	500.00
3	Canon ink refill Magenta G3010	bot	1	500.00
4	Canon ink refill Yellow G3010	bot	1	500.00
	G. Escarlos			
5	Folder Long with metal Tab Expanded	pieces	150	40.00
6	Paper Clip plastic Coated: 32mm min	box	20	16.80
7	Paper Clip plastic Coated: 50mm min	box	50	30.00
8	Stick Note Pad 101 x 76mm	pack	20	50.00
9	Stick Note Pad 50mm x 76mm	pack	20	80.00
10	Clip Backfold all metal 32mm	box	50	25.00
11	Clip Backfold all metal 50mm	box	40	61.75
Lot 7	P. Domagsang			
1	Alcohol, ethyl, 500ml	bottle	5	47.85
2	Sign Pen, Black, liquid or gel	piece	10	22.20
3	Sign Pen, Blue, liquid or gel	piece	10	22.20

4	Sign Pen, Red, liquid or gel	piece	10	22.20
5	Battery, dry cell, size AAA, Two (2) pieces per blister pack	pack	2	18.34
6	Air Freshener, Aerosol type, 150g	can	3	81.64
7	Broom, Soft (Walis Tambo)	piece	5	136.24
8	Broom, Stick (Walis Ting-ting)	piece	5	22.78
9	Cleaner, Toilet Bowl and Urinal, 900mL-1000mL	bottle	5	41.60
10	Cleanser, Scouring Powder, 350g	can	2	23.92
11	Detergent Bar, 140g as packed	piece	5	8.30
12	Detergent Powder, all-purpose, 1kg	pouch	5	54.08
13	Disinfectant Spray, Aerosol Type, 400g	can	3	139.89
14	Furniture Cleaner, Aerosol type, 300ml	can	3	120.12
15	Liquid Hand Soap, 500ml	bottle	5	42.95
16	Scouring Pad, 5 pieces per pack	pack	2	57.93
17	Trashbag, black, 37" x 40", XL 10 pieces per roll or pack	pack	4	144.04
18	Glue, all-purpose, 200 grams	jar	3	70.72
19	Staple Wire, standard	box	10	23.76
20	Tape, transparent, 48 mm	roll	5	22.57
21	Calculator, Compact	unit	2	266.24
22	Clip, backfold, 19mm	box	10	8.72
23	Clip, backfold, 25mm	box	10	14.75
24	Correction Tape, 8 meters	piece	20	11.53
25	Envelope, Documentary, Legal, 500 pices per box	box	1	980.72

26	Fastener, metal, non-sharp edges, 50 sets per box	box	5	94.64
27	Folder, L-type, legal 50 pieces per pack	pack	2	238.57
28	Pencil, lead/graphite, with eraser, one (1) dozen per box	box	2	20.79
29	Puncher, paper, heavy duty	piece	2	150.80
30	Scissors, symmetrical or asymmetrical	pair	5	33.37
31	Stapler, standard Type	piece	5	145.60
32	Stapler Remover, plier type	piece	5	27.87
33	Note Pad, stick on, 2" x 3", 100 sheets per pad	pad	5	37.06
34	Note Pad, stick on, 3" x 4", 100 sheets per pad	pad	5	59.28
35	Note Pad, stick on, 3" x 3", 100 sheets per pad	pad	5	52.00
36	Tissue, interfolded paper towel, 150 pulls per pack	pack	5	33.80
37	Toilet Tissue Paper, 2 ply, 12 rolls in a pack	pack	9	86.32
lot 8				
	J. Escarlos			
1	Battery, size AA, Alkaline, 2 pieces per blister pack	pack	10	17.42
2	Battery, size AAA, alkaline, 2 pieces per blister pack	pack	10	15.03
3	Battery, size D, alkaline, 2 pieces per blister pack	pack	5	77.56
	J. Escarlos			

4	AIR FRESHENER, 280mL/can	can	20	83.20
5	Clip, backfold, 19mm, 12 pieces per box	box	10	7.28
6	Clip, backfold, 25mm, 12 pieces per box	box	10	13.50
7	Clip, backfold, 32mm, 12 pieces per box	box	10	19.12
8	Clip, backfold, 50mm, 12 pieces per box	box	10	43.68
9	Correction Tape, 6 meters (min), 1 piece in individual plastic	pieces	10	31.20
10	Folder, Tagboard, Legal size, 100 pieces	pack	20	200.37
11	Marker, Whiteboard, bullet type, black	pieces	12	10.28
12	Marker, Whiteboard, bullet type, blue	pieces	12	10.28
13	Marker, Whiteboard, bullet type, red	pieces	12	10.28
	J. Escarlos			
14	Broom, soft (tambo)	pieces	20	88.40
15	Cleaner, Toilet bowl and Urinal, 900-	bottle	20	41.60
16	Cleanser, scouring powder, 350grams/can	can	20	21.27
17	Detergent Powder, all purpose,	pouch	20	37.43
18	Disinfectant Spray, 400-550 grams	can	10	119.60
19	Dust Pan, non-rigid plastic	pieces	2	27.96
20	Insecticide, aerosol type, 600mL/can	can	20	124.80
21	Mophead, made of rayon	pieces	10	98.80

22	Rag, all cotton, 32 pieces per kilo per bundle	bundle	2	49.69
23	Scouring pad, 5 pieces per pack	pack	2	102.96
24	Trashbag, plastic, transparent, 10pieces/roll	roll	30	139.88
25	Disinfectant, bleaching solution	cont.	10	101.82
	J. Escarlos			
26	A3 Paper	ream	10	334.75
27	Glue, (118ml)	pieces	10	51.50
28	Glue Gun	pieces	5	360.50
29	Labelling tape	roll	10	49.44
30	Push Pin, flat head type, assorted colors, 100 pieces per case	case	5	28.84
	J. Escarlos			
31	Bleach, Chlorox	gallon	20	153.00
32	Dishwashing paste (big)	pieces	10	76.50
33	Disinfectant Liquid, Lysol	pieces	10	255.00
34	Door Mat for CR	pieces	4	132.60
35	Gloves, rubberize, elbow length, large	pair	2	76.50
36	Gloves, rubberized Knitted	pair	6	51.00
37	Soap, Bathroom, 90 grams, 1 piece in individual box	pieces	10	24.18
38	Toilet Deodorant Cake, 50 grams, 3 pieces/pack	pieces	24	25.50
39	Trash can, plastic (2-3 gal, flip-top)	pieces	4	153.00

	J. Escarlos			
40	EPSON ink refill Black, 100ml	bottle	16	358.13
41	EPSON ink refill Cyan, 100ml	bottle	10	358.13
42	EPSON ink refill Magenta, 100ml	bottle	10	358.13
43	EPSON ink refill Yellow, 100ml	bottle	10	358.13
	J. Escarlos			
14	Broom, soft (tambo)	pieces	20	88.40
15	Cleaner, Toilet bowl and Urinal, 900-	bottle	20	41.60
16	Cleanser, scouring powder, 350grams/can	can	20	21.27
17	Detergent Powder, all purpose,	pouch	20	37.43
18	Disinfectant Spray, 400-550 grams	can	10	119.60
19	Dust Pan, non-rigid plastic	pieces	2	27.96
20	Insecticide, aerosol type, 600mL/can	can	20	124.80
21	Mophead, made of rayon	pieces	10	98.80
22	Rag, all cotton, 32 pieces per kilo per bundle	bundle	2	49.69
23	Scouring pad, 5 pieces per pack	pack	2	102.96
24	Trashbag, plastic, transparent, 10pieces/roll	roll	30	139.88
25	Disinfectant, bleaching solution	cont.	10	101.82
	J. Escarlos			
26	A3 Paper	ream	10	334.75
27	Glue, (118ml)	pieces	10	51.50

28	Glue Gun	pieces	5	360.50
29	Labelling tape	roll	10	49.44
30	Push Pin, flat head type, assorted colors, 100 pieces per case	case	5	28.84
	J. Escarlos			
31	Bleach, Chlorox	gallon	20	153.00
32	Dishwashing paste (big)	pieces	10	76.50
33	Disinfectant Liquid, Lysol	pieces	10	255.00
34	Door Mat for CR	pieces	4	132.60
35	Gloves, rubberize, elbow length, large	pair	2	76.50
36	Gloves, rubberized Knitted	pair	6	51.00
37	Soap, Bathroom, 90 grams, 1 piece in individual box	pieces	10	24.18
38	Toilet Deodorant Cake, 50 grams, 3 pieces/pack	pieces	24	25.50
39	Trash can, plastic (2-3 gal, flip-top)	pieces	4	153.00
	J. Escarlos			
40	EPSON ink refill Black, 100ml	bottle	16	358.13
41	EPSON ink refill Cyan, 100ml	bottle	10	358.13
42	EPSON ink refill Magenta, 100ml	bottle	10	358.13
43	EPSON ink refill Yellow, 100ml	bottle	10	358.13
LOT 9				
	A. Castro			
1	INSECTICIDE, aerosol type, net content: 600ml min	can	6	161.00

2	HAND SANITIZER, 500 ml	bottle	24	175.00
3	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	24	51.00
4	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon	3	527.00
5	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle	6	51.00
6	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	2	524.00
7	POVIDONE IODINE, 10 % solution, 120 ml	gallon	3	239.00
8	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	1	37.00
9	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	24	43.00
10	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	24	69.00
11	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	24	55.00
12	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	100	197.00
13	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	100	209.00
14	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	200	154.00
15	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	300	160.00
16	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	50	83.00
17	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	50	118.00
18	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	12	101.00

19	TISSUE, interfolded paper towel	pack	12	41.00
20	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	6	42.00
21	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	6	23.00
22	GLUE, all purpose, gross weight: 200 grams min	jar	6	72.00
23	STAPLE WIRE, STANDARD, (26/6)	box	50	25.00
24	TAPE, MASKING, width: 24mm (±1mm)	roll	2	63.00
25	TAPE, MASKING, width: 48mm (±1mm)	roll	2	123.00
26	TAPE, PACKAGING, width: 48mm (±1mm)	Unit	2	23.00
27	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	5	12.00
28	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	5	23.00
29	TWINE, plastic, one (1) kilo per roll	roll	2	67.00
30	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	3	1,277.00
31	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	4	1,576.00
32	THERMOGUN	piece	3	2,529.00
33	RULER, plastic, 450mm (18"), width: 38mm min	piece	2	21.00
34	AIR FRESHENER, aerosol, 280ml/150g min	can	12	104.00
35	BROOM, soft (tambo)	piece	6	157.00

36	BROOM, STICK (TING-TING), usable length: 760mm min	piece	3	21.00
37	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	3	48.00
38	CLEANSER, SCOURING POWDER, 350g min./can	can	3	28.00
39	DETERGENT BAR, 140 grams as packed	piece	2	11.00
40	DETERGENT POWDER, all purpose, 1kg	pack	6	44.00
41	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	6	149.00
42	SODIUM HYPOCHLORITE, 3.785 liters	gallon	2	151.00
43	HAND SOAP, Liquid, 500ml	bottle	12	119.00
44	FLOOR WAX, PASTE, RED	can	2	357.00
45	FURNITURE CLEANER, aerosol type, 300ml min per can	can	12	133.00
46	MOP BUCKET, heavy duty, hard plastic	unit	2	2,632.00
47	RAGS, all cotton, 32 pieces per kilogram min	bundle	3	62.00
48	SCOURING PAD, 5 pieces per pack	pack	2	124.00
49	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	15	155.00
50	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	6	3,049.00
51	FLASH DRIVE, 16 GB capacity	piece	30	193.00
52	MOUSE, WIRELESS, USB	unit	3	178.00

53	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	5	11.00
54	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	5	18.00
55	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	5	24.00
56	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	5	56.00
57	CORRECTION TAPE, film base type, UL 6m min	piece	50	17.00
58	FOLDER, TAGBOARD, for A4 size documents	piece	225	79.00
59	FASTENER, METAL, 70mm between prongs	box	5	96.00
60	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	1	1,096.00
61	FOLDER, TAGBOARD, for A4 size documents	pack	5	50.00
62	FOLDER, TAGBOARD, for legal size documents	pack	5	50.00
63	MARKER, FLUORESCENT, 3 assorted colors per set	set	3	54.00
64	MARKER, whiteboard, black, felt tip, bullet type	piece	5	16.00
65	MARKER, whiteboard, blue, felt tip, bullet type	piece	5	16.00
66	MARKER, whiteboard, red, felt tip, bullet type	piece	5	16.00
67	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	2	9.00
68	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	2	20.00

69	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	2	24.00
70	CUTTER KNIFE, for heavy duty cutter	piece	3	18.00
71	CUTTER KNIFE, for general purpose	piece	5	39.00
72	DATING AND STAMPING MACHINE, heavy duty	piece	1	523.00
73	PENCIL SHARPENER, manual, single cutter head	piece	1	234.00
74	PUNCHER, paper, heavy duty, with two hole guide	piece	4	152.00
75	SCISSORS, symmetrical, blade length: 65mm min	pair	5	47.00
76	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	5	204.00
77	STAPLE REMOVER, PLIER-TYPE	piece	6	29.00
78	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	3	74.00
79	CALCULATOR, compact, 12 digits	unit	2	399.00
80	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	2	328.00
81	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	3	6.00
82	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	75	40.00
83	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	300	40.00
84	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	20	40.00
85	Universal Ink ,100ml Blk	bot	3	300.00

86	Universal Ink ,100ml Cyan	bot	3	300.00
87	Universal Ink, 100ml Magenta	bot	3	300.00
88	Universal Ink,100ml yellow	bot	3	300.00
LOT 10 RGMO				
1	3 Layer mesh documents tray data filing rack	pcs	4	400.00
2	Alcohol, Ethyl 70% Solution	gallon	5	230.00
3	Aluminum duct tape, 2 inches	roll	2	149.00
4	Automatic Numbering machine oil-based ink, black	pcs	2	70.00
5	Automatic numbering machine , refill ink felt pad	pack	2	110.00
6	Brown envelope, expanding, kraftboard for legal size doc	box	1	1,182.15
7	Correction pen, quick dry	piece	5	45.00
8	Correction tape, film base type, UL 6m min	piece	15	22.44
9	Data folder with taglia lock (blue)	piece	15	110.00
10	Detergent powder, all purpose, 40g	pack	200	5.00
11	Disinfectant spray, aerosol type, 400-550grams	can	1	196.89
12	Eveready stamp ink refill, blue	piece	1	55.00
13	Folder, tagboard, brown for legal size documents	pack	1	447.69
14	Index tab, self-adhesive, transparent	box	1	76.70
15	Kw-trio Automatic Numbering maching 6 digits, 7 movements	piece	1	1,680.00

16	Marker, Flourescent, 3 assorted colors per set	set	2	59.61
17	Muriatic acid 1 liter	bottle	10	90.00
18	Multi insect killer spray	can	2	350.00
19	Paper clip, vinyl/plastic coat, length:32mm min	box	2	10.07
20	Paper clip, vinyl/plastic coat, length:48mm min	box	2	22.49
21	Paper Multicopy 80 gsm, size:210mmx297mm	ream	20	287.04
22	Paper, Multicopy, 80gsm, size:216mmx330mm	ream	20	314.66
23	Paperclip board long	piece	2	95.00
24	Pencil Sharpener, manual, single cutter head	piece	1	324.68
25	Pencil, lead w/eraser, wood cased, hardness:HB	box	1	33.29
26	Record Book, 500 pages, size:214mmx278mm min	book	10	163.17
27	Rubber bond 60mm	box	1	50.00
28	Safeguard Classic pure white scent body soap 65g (Set of 12)	piece	5	120.00
29	Sign pen, black, liquid/gel ink, 0.5mm needle tip	piece	10	55.41
30	Sign pen, blue, liquid/gel ink, 0.5mm needle tip	piece	10	55.41
31	Staple wire, standard, (26/6)	box	10	32.10
32	Stapler, standard type, staple size 26/6	piece	2	131.54
33	Sticky notes 50x20mm 4in1	pack	5	30.00
34	Stick notes 75x50mm	pad	10	17.00

35	Stick notes 75x75mm	pad	10	23.00
36	Tape, transparent, 2 inches x 100 meters	roll	2	55.00
37	Tape, transparent, 1 inch	roll	3	30.00
38	Thumbtacks	box	4	18.00
39	Tissue paper 8pcs/bundle	bundle	2	240.00
40	Trashbag, plastic black XL	roll	20	70.00
41	Trashbag, plastic, medium	roll	10	35.00
42	Walis Ting-ting	pcs	4	55.00
43	White Letter Envelope, long	pack	2	85.00
46	A3 Paper, 70 gsm	ream	10	380.00
47	Ballpen, Blue (0.5mm)	piece	24	10.00
48	Ballpen, Red (0.5mm)	piece	12	10.00
49	Bookpaper, Blue Multi color copy (Long)	ream	1	325.00
50	Bookpaper, Pink, Multi color copy (Long)	ream	1	325.00
51	Bookpaper, Yellow, multi color copy (Long)	ream	1	325.00
52	Cartolina, Light Blue, Thick substance240	piece	500	20.00
53	Cartolina, Light Yellow thick substance 240	piece	500	20.00
54	Cartolina, White thick substance240	piece	700	17.00
55	Certificate paper (Long)	ream	1	950.00
56	Certificate paper (short)	ream	1	800.00
57	Finger moistener	piece	15	30.00

58	Photopaper a4, waterproof 260gsm	piece	2	1,500.00
59	Staple HD-3LS 10mm (1215 Fa- H), Max, box of 12's	pack	5	480.00
60	Staple HD-3LS 13mm (1215 Fa- H), Max box of 10's	box	5	500.00
61	Staple HD-3LS-15mm (1215 Fa- H) Max box of 10's	box	5	650.00
62	Staple HD-3LS-15mm (1215 Fa- H) Max box of 10's	box	5	650.00
63	Staple HD-3LS 17mm (1215 Fa- H) Max box of 10's	box	5	670.00
64	Stapler, heavy duty with staple remover	piece	2	1,000.00
65	White glue, black container, 3.785L	contai ner	2	450.00
66	Coated paper (C2S) 25inx38in 120lbs	bundl e	4	3,500.00
67	Insecticide,aerosol type, net content:600ml min	pcs	3	176.29
68	Alcohol, isopropyl, 68%-72%, scented, 3.785 liters	gallon	4	575.58
69	Staple wire, standard, (26/6)	box	3	26.68
70	Tape, Masking, width:48mm (±1mm)	roll	2	134.85
71	Tape, Packaging, width: 48mm (±1mm)	roll	2	25.26
72	Tape, Transparent, width: 24mm(±1mm)	roll	3	12.76
73	Light Bulb, light Emitting Diode (LED), 6W	pcs	10	103.93
74	Stainless Steel Ruler, 60cm (24 inches")	pcs	1	150.00

75	Broom, soft (tambo)	pcs	3	172.34
76	Cleaner Toilet Bowl and urinal, 900ml-1000ml	bottle	2	52.62
77	Cleanser, scouring powder, 350g min./can	can	3	30.26
78	Detergent Bar, 140grams as packed	pcs	3	11.42
79	Detergent Powder, all purpose, 1kg	pack	1	47.35
80	Disinfectant Spray, aerosol type, 400-550 grams	can	2	163.13
81	Dust pan, non-rigid plastic w/ detachable handle	pcs	1	31.41
82	Hand soap, liquid, 500ml	bottle	2	130.24
83	Furniture cleaner, aerosol type, 300ml min per can	can	2	146.15
84	Mophandle, heavy duty, aluminum, screw type	pcs	1	184.18
85	Mophead., made of rayon, weight: 400 grams min	pcs	2	156.56
86	Rags, all cotton, 32 pieces per kilogram min	bundle	1	68.08
87	External Hard Drive, 1TB 2.5" HDD, USB 3.0	piece	2	3,353.30
88	Flash drive, 64GBcapacity	piece	1	400.00
89	Mouse, Optical, USB Connection type, 1 unit in	unit	4	140.79
90	Correction Tape, film base type, UL 6m min.	pcs	6	17.74
91	Envelope, Expanding, kraftboard, for legal size	box	1	934.08

92	Folder, Tagboard, for A4 size documents	pack	1	352.93
93	Folder, Tagboard, for legal size documents	pack	1	406.52
94	Paper clip, vinyl/plastic coat, length:32mm mimn	box	3	9.82
95	Paper clip, vinyl/plastic coat, length:50mm min	box	4	21.62
96	Rubber band, 70mm min lay flat length (#18)	box	1	138.52
97	Cutter blade, for heavy duty cutter	piece	10	18.75
98	Cutter knife, for general purpose	piece	3	42.29
99	Stapler, binder type, heavy duty, desktop	unit	1	1,156.41
100	Tape dispenser, table top, for 24mm width tape	piece	1	88.57
101	Ink cart, EPSON C13T664100 (T6641), Black	cart	10	315.74
102	Ink cart, EPSON C13T664200 (T6642), Cyan	cart	5	315.74
103	Ink cart, EPSON C13T664300 (T6643) Magenta	cart	5	315.74
104	Ink cart, EPSON C13T664400 (T6644), Yellow	cart	5	315.74
105	sign pen, blue, liquid gel ink, 0.5mm needle tip	piece	6	43.78

20.2	<i>[List here any licenses and permits relevant to the Project and the corresponding law requiring it.]</i>
21.2	<i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.]</i>

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

[Include the following clauses if Framework Agreement will be used:]

- 2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.
- 2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. *{[Include if Framework Agreement will be used:] In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.}*

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:] or Framework Agreement}* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <p><i>Select appropriate requirements and delete the rest.</i></p>

	<p>a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</p>
	<p>b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</p> <p>c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</p> <p>d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</p>
	<p>e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</p> <p>f. <i>[Specify additional incidental service requirements, as needed.]</i></p> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <p>a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and</p> <p>b. in the event of termination of production of the spare parts:</p>

	<p>i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and</p>
	<p>ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.</p> <p>The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of <i>[indicate here the time period specified. If not used, indicate a time period of three times the warranty period]</i>.</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within <i>[insert appropriate time period]</i> months of placing the order.</p>
	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p>

	Name of the Procuring Entity
	Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready</p>

	for shipment and the actual date of shipment the period of delay will be considered force majeure.
	<p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.”
4	The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Unit Cost	Delivered, Weeks/Months
LOT 1- GF				
1	A3 Paper, 70gsm	48		
2	"Hi Brite" Imp Book, Paper 70 AF 100 25x38, Size: 635x965mm, Basic Weight: 100gsm, No. of Sheets: 250 sheets/ream	1		
3	Adhesive tape 2" width	20		
4	Aluminum Duct Tape, 2 inches	7		
5	Ballpen, Black (0.5 mm)	1739		
6	Ballpen, Blue (0.5 mm)	1673		
7	Ballpen, Red (0.5 mm)	611		
8	Ballpen, Green (0.5 mm)	39		
9	Blueprint paper, Copyer Diazo Paper (Amonia Process) 107 cm x 46 meters, 42 in. x 50 yds	12		
10	Board Paper assorted color long	40		
11	Bookends holder (big), metal	20		
12	Bookpaper, Blue Multi Color Copy (Long)	39		
13	Bookpaper, Green, Multi Color Copy (Long)	18		
14	Bookpaper, Pink, Multi Color Copy (Long)	90		

15	Bookpaper, Yellow, Multi Color Copy (Long)	92		
16	Cartolina paper, Dark Green	2		
17	Cartolina paper, Dark Yellow	12		
18	Cartolina paper, White	2		
19	Cartolina paper, black	2		
20	Cartolina paper, Dark blue	12		
21	Cartolina paper, Dark Orange	17		
22	Cartolina paper, light orange imported	17		
23	Cartolina paper, red	2		
24	Cartolina, Light Blue, thick Substance 120	2		
25	Cartolina, Light Green, thick Substance 120	12		
26	Cartolina, Light Yellow, thick Substance 120	12		
27	Cartolina, white, thick Substance 120	12		
28	Certificate holder (short)	20		
29	Certificate Paper (Long,)	57		
30	Certificate Paper (short)	20		
31	Certificate Paper Laid Specialty Paper work	10		
32	Class Record (College)	560		
33	Colored Chalk	19		
34	Corks sheets , 2x3	4		
35	Correction pen w/ metal tip, good quality	151		
36	Cotton (big)	21		
37	Cutter, heavy duty	57		

38	Data File Box, w/cover (Big)	148		
39	Diploma Jacket (11.0x8.50) Logo: Gold Diameter: 3.5"	195		
40	Data Folder, made of chipboard, taglia	390		
41	Engineers field notebook	10		
42	FC arch file folder, 2 ring, 3 horizontal, blue	12		
43	Felt Paper BLUE	2		
44	Felt Paper RED	2		
45	Felt Paper YELLOW	2		
46	Finger Moistener	4		
47	Folder (tagboard, long)	710		
48	Folder with metal tab expanded, green	5		
49	Folder with metal tab expanded, maroon	0		
50	Frames for Certificates (8x11 black)	120		
51	Green Colored premium cloth book binding repair tape 15 yard	18		
52	Glue ,(118ml)	82		
53	Glue Gun, heavy duty	6		
54	Glue Stick, small	25		
55	Gluegun Stick, Jumbo	15		
56	HP Bright white inkjet paper C6036A 24"	20		
57	HP Bright white inkjet paper C6036A 36"	20		
58	HP natural Tracing Paper 24"	20		
59	HP natural Tracing Paper 36"	20		
60	ILLUSTRATION BOARD, (30"x40")	25		

61	Labelling tape, white	48		
62	Laid Paper,short,20's,85gsm(Certification)	10		
63	Laid Paper,long, 20's,85gsm,green	25		
64	Laid Paper,Long,20's,85gsm,white	50		
65	Laid Paper,short,20's,85gsm,beige	53		
66	Laid Paper,short,20's,85gsm,green	13		
67	Laid Paper,short,20's,85gsm,light yellow	23		
68	Laid Paper,short,20's,85gsm,mint green	20		
69	Latest Edition of DPWH Blue Book	1		
70	Laminating Film,12 inches x 50 mtrs	3		
71	Laminating Pouches 222 x286 x150, 100/box short size	3		
72	Manila Paper	55		
73	Morocco Paper, green 10s long	13		
74	Morocco Paper, red 10s long	13		
75	Morocco Paper, white 10s long	13		
76	Morocco Paper,apple green 10s long	13		
77	Morocco Paper,blue 10s long	13		
78	Morocco Paper,Dark Blue 10s long	14		
79	Morocco Paper,maroon 10s long	13		
80	Morocco Paper,Orange 10s long	13		
81	Morocco Paper,Yellow 10s long	13		
82	Notarial Seal-Gold#24Globe:Note: 40each per bx	5		
83	OIL, for general purpose lubricant, 120 mL	9		
84	PENCIL, mechanical, for 0.5mm lead	12		

85	Photo Paper, 8.5" x 13", 20 sheets	67		
86	Photo Paper, A4, premium, 20 sheets	123		
87	Press folder w/o tab,long,glossy green)	415		
88	PUSH PIN, flat head type, assorted colors, 100 pieces per case	47		
89	Puncher,paper,heavy duty,with three hole guide	2		
90	Ring Binder , 1 " x 44", Black,Thick	14		
91	Ring Binder , 1 " x 44", royal blue,Thick	10		
92	Ring Binder , 1/2"X 44", Assorted colors,Thick	5		
93	Ring Binder , 1/4" x 44", Assorted colors, thick	5		
94	Ring Binder , 2" x 44", black, thick 10 pcs per bundle	5		
95	Ring Binder , Plastic 25mm, 10 pieces per bundle	5		
96	Sign pen, Green	38		
97	Signature Arrow Stickers	40		
98	Staedler pencil (F)	5		
99	Staple HD-3LS 15mm (1215 Fa-H), Max box of 10's	4		
100	Staple HD-3LS 17mm (1215 Fa-H), Max box of 10's	4		
101	Staple wire #10 (small)	81		
102	Stapler, heavy duty with staple remover	24		
103	Sticker paper (Matte), long 10s	58		
104	Sticker Paper (satin white 10's)A4	107		
105	Sticker paper-Long-orange 10s	10		

106	Sticker paper-Long-yellow 10s	2		
107	Tape, transparent, 1/2 inch	85		
108	Tracing Paper 82g/m-18, 3mx106.7 cm	10		
109	Thumbtacks	35		
110	White Folder, long	703		
111	WorX paper (color: pale cream; size: 8.5 x 13 long; GSM: 200 Sheets 10)	10		
112	Yellow Pad	20		
113	Sticky notes, stylish fil index	2		
114	Scissors 8 inches, Multi-purpose heavy duty	1		
115	Taglia File Folder-level arch (Royal Blue)	50		
116	Crystal TechPen water gel ballpen 0.7mm-Blue	1		
117	Crystal TechPen water gel ballpen 0.7mm-Black	1		
118	My gel Pen Roller Ballpen 0.5 (Blue) 12 pcs/box)	4		
119	Permanent Marker Broad/fine-Blue	1		
120	Permanent Marker Broad/fine-Black	1		
121	Mongol Pencil No.1 Eberhard Faber-12 pcs/pack	2		
122	Sticky Notes- 3x3	3		
123	Cellophane Tape- 1 inch by 100 meters	10		
124	Scissor 10"-Heavy duty	1		
125	Glossy Photo Paper tree TypeA4 Size	10		
126	Correction tape 8m x 5mm	3		
127	Steel ruler	3		

128	NOTE PAD, stick on, 50mmx76mm	15		
129	NOTE PAD, stick on, 76mmx100mm	5		
130	Calculator, Two way power, DX-120S, 12 digits	6		
131	Clipboard with cover, long	6		
132	White expanding folder with green spine,size long	100		
133	Highlighter Marker (10pcs)	1		
134	Correction Tape, film base type, UL 6m min	524		
135	Fastener, White coated, multicolor, 70mm between prongs	24		
136	Ribbon, for manual typewriter, in box, with wach spool individually wrapped in plastic	30		
137	Archfile Folder 3" Horizontal (FC) Red	25		
138	worx paper (short)	10		
139	Staple wire No. 35	5		
140	Certificate holder A4	18		
141	cutter (paper cutter heavy duty)	5		
142	stamp pad ink, purple or violet, 50 ml	2		
143	HP 56A black original laserjet toner cartridge (7,400 copies @5% coverage A4 size)	2		
144	Canon LBP2900 #303	1		
145	Canon LBP2900 #303	1		
146	HP Laserjet-35A	4		
147	Universal Ink ,100ml Blk	258		
148	Universal Ink ,100ml Cyan	102		
149	Universal Ink, 100ml Magenta	103		

150	Universal Ink,100ml yellow	103		
151	BT 5000 M	6		
152	BT 5000 C	6		
153	BT 5000 Y	8		
154	BT D60	6		
155	EPSON Ink 003 Black	195		
156	EPSON Ink 003 Yellow	110		
157	EPSON Ink 003 magenta	110		
158	EPSON Ink 003 cyan	110		
159	Epson Black Ink Standard Capacity for WF-878-879R	3		
160	Epson Cyan Ink Standard Capacity for WF-878-879R	2		
161	Epson Magenta Ink Standard Capacity for WF-878-879R	2		
162	Epson Yellow Ink Standard Capacity for WF-878-879R	2		
163	Maintenance Box for WF-878/879R	2		
164	Epson Genuine Ink T03Y100/200/300/400 Inks (black,cyan,yellow,magenta)	1		
165	HP 82 Cyan, HP CH566A	3		
166	HP 82 Magenta, HP CH567A	3		
167	HP 82 Yellow, HP CH568A	3		
168	HP 82 Black CH565A	3		
169	HP 728 300-ml Matte Black DesignJet Ink Cartridge	5		
170	HP 728 300-ml Yellow DesignJet Ink Cartridge	2		
171	HP 728 300-ml Magenta DesignJet Ink Cartridge	2		

172	HP 728 300-ml Cyan DesignJet Ink Cartridge	2		
173	EPSON refill ink # 008 Black 127ml	10		
174	EPSON refill ink # 008 Yellow 70ml	5		
175	EPSON refill ink # 008 Magenta 70ml	5		
176	EPSON refill ink # 008 Cyan 70ml	5		
177	Ink Black, EPSON 004	6		
178	Ink Magenta, EPSON 004	2		
179	Ink Cyan, EPSON 004	2		
180	Ink Yellow, EPSON 004	2		
181	Ink, Black EPSON L3210 (BK003)	17		
182	Flash ink, oil based for flash stamp, blue, 30ml	6		
183	HP LASERJET-56X	2		
184	INK For brother DCP 710 W BT 5000 M	5		
185	INK For brother DCP 710 W BT 5000 C	5		
186	INK For brother DCP 710 W BT 5000 Y	5		
187	INK For brother DCP 710 W BT D60	1		
188	EPSON 001 C13T03Y100 Black	10		
189	EPSON 001 C13T03Y100 Cyan	10		
190	EPSON 001 C13T03Y100 Magenta	10		
191	EPSON 001 C13T03Y100 Yellow	10		
192	Toner for HP Neverstop Laser Printer W1103A	13		
193	Toner Cartridge 119A, Black	1		
194	Toner Cartridge 119A, Magenta	1		
195	Toner Cartridge 119A, Cyan	1		

196	Toner Cartridge 119A, Yellow	1		
197	Ink Refill black for EPSON L120 (65ML)	15		
198	Ink refill yellow for EPSON L120	4		
199	Ink refill magenta for EPSON L120	4		
200	Ink refill cyan for EPSON L120	4		
Lot 2				
	V. Suminguit			
1	Paper, Multi-Purpose (copy) A4, 80 gsm	15		
2	Paper, Multi-Purpose (copy) legal, 80 gsm	15		
3	Notepad, stick on, (2 x 3") min	5		
4	Tape, Masking, width: 24mm	5		
5	Tape, Transparent, width: 24mm	5		
6	Correction Tape, film base type , UL 6m min	10		
7	Ink Cart, Epson C13T664100 (T6641), Black	10		
8	Load Card TM	12		
9	Highlighter marker (10 pcs)	1		
10	Ruler, plastic, 18", width 38mm	2		
11	Flash Drive, 16 GB capacity	1		
12	Stapler, Standard type, load cap: 200 staples	3		
13	Fastener, plastic, 70mm between prongs	3		
14	Ink Cart, Epson C13T664100 (T6641), cyan	3		
15	Ink Cart, Epson C13T664100 (T6641), magenta	3		

16	Ink Cart, Epson C13T664100 (T6641), yellow	3		
LOT 3				
	J. Tizuela			
1	Color Bond, Blue 70GSM	10		
2	4 Sections files shelf desktop file rack paper book holder Document Tray organizer storage box (size: 30.5 *25.7*31cm)	5		
3	Cartolina Assorted Color	100		
4	Folder, Tagboard, for legal size documents	20		
5	Folder, Tagboard, for A4 size documents	5		
6	G-Tech Pen (0.3) Blue	1		
7	Expanding Envelope (Legal, Brown)	10		
8	Expanding Envelope (Red, Brown)	10		
9	Document Brown Envelope (Long 100pcs)	2		
10	Certificate Plastic Holder, A4 Size	10		
11	Certificate Plastic Holder, Legal Size	10		
12	Official Record Book hard cover 8.5 inches x 11 inches 200 pages	5		
13	Official Record Book hard cover 8.5 inches x 11 inches 100 pages	5		
14	Ballpen (Branded) Black 0.5mm	5		
15	Ballpen (Branded) Blue 0.5mm	5		
16	Paper Clip Binder, 2 inches	2		
17	Paper Clip Binder, 1 5/8 inch	2		
18	Paper Clip Binder, 1 1/4 inch	2		
19	Paper Clip Binder, 1 inch	2		

20	Red Light Cartolina	30		
21	Yellow Cartolina	30		
22	Light Green Cartolina	30		
23	Sky Blue Cartolina	30		
24	Orange Light Cartolina	30		
25	White Cartolina	30		
26	Pink Cartolina	30		
27	Certificate Paper Laid Specialty Paper Worx Paper 10pieces/pack 90 gsm (Letter Size, Unscented White)	10		
28	Certificate Paper Laid Specialty Paper Worx Paper 10pieces/pack 90 gsm (A4 Size, Unscented White)	10		
29	Certificate Paper Laid Specialty Paper Worx Paper 10pieces/pack 90 gsm (Legal Size, Unscented White)	10		
30	Certificate Frame, Letter size, Black	10		
31	Certificate Frame, A4 size, Black	10		
32	Certificate Frame, Legal size, Black	10		
33	Sticker Paper Matte White A4 10sheets/pack	5		
30	Certificate Frame, Letter size, Black	10		
31	Certificate Frame, A4 size, Black	10		
32	Certificate Frame, Legal size, Black	10		
33	Sticker Paper Matte White A4 10sheets/pack	5		
LOT 4				
	J. Capuyan			
1	WorX Paper (Color: Pale Cream; Size: 8.5 x 13 Long; GSM: 200; Sheets: 10)	30		

2	Book Paper, White Legal, 8.5' x 13'	14		
3	Ink Cart, EPSON C13T664100 (T6641), Black	5		
4	Ink Cart, EPSON C13T664100 (T6641), Yellow	3		
5	Ink Cart, EPSON C13T664100 (T6641), Magenta	3		
6	Ink Cart, EPSON C13T664100 (T6641), Cyan	3		
LOT 5				
	N. Margate			
1	Alcohol, ethyl, 68%-72%, scented, 3.785 liters	4		
2	Paper, Multi-Purpose (COPY) A4, 70 gsm	20		
3	Paper, Multi-Purpose (COPY) Legal, 70 gsm	15		
4	Glue, all-purpose, gross weight: 200 grams min	10		
5	Staple Wire, for Heavy Duty staplers, (23/13)	10		
6	Tape, Masking, width:24mm (\pm 1mm)	10		
7	Tape, Transparent, width:24mm (\pm 1mm)	20		
8	Broom, Soft (tambo)	4		
9	Broom, Stick (Ting-Ting), usable lengt:760mm min	4		
10	Detergent Bar, 140grams as packed	4		
11	Detergent Powder, all purpose, 1kg	10		
12	Mophead, made of Rayon, weight: 400 grams min	8		

13	External hard drive, 1 TB, 2.5" HDD, USB 3.0	2		
14	Mouse, Optical, USB Connection Type, 1 unit in ind	5		
15	Correction Tape, film base type, UL 6m min	10		
16	Ink Cart, EPSON C13T664100 (T6641), Black	18		
17	Ink Cart, EPSON C13T664100 (T6641), Cyan	13		
18	Ink Cart, EPSON C13T664100 (T6641), Magenta	13		
19	Ink Cart, EPSON C13T664100 (T6641), Yellow	13		
20	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	20		
21	Ballpen, Black (0.5 mm)	15		
22	Ballpen, Blue (0.5 mm)	30		
23	Book paper, Green, Muti Color Copy (Long)	5		
24	Book paper, Yellow, Muti Color Copy (Long)	5		
25	Bleach, Chlorox, 3.785L	5		
26	Dishwashing liquid, 500 ml	10		
27	Dust Pan, big, aluminum	1		
28	Gloves, rubberize, elbow length, large	5		
29	Toilet bowl brush	4		
30	Toilet deodorant Cake, 50 grams	10		
31	Brother BT D60 Black	5		
32	Brother BT 5000 Magenta	5		
33	Brother BT 5000 Yellow	5		

34	Brother BT D60 Cyan	5		
35	Inkjet Printer- Multifunction Color Ink Printer Print Resolution (Pixel): 5760 x 144 dpi or higher Scan Paper Size-Long Bond Paper or A4	1		
LOT 6				
	G. Escarlos			
1	Canon ink refill Black G3010	2		
2	Canon ink refill Cyan G3010	1		
3	Canon ink refill Magenta G3010	1		
4	Canon ink refill Yellow G3010	1		
	G. Escarlos			
5	Folder Long with metal Tab Expanded	150		
6	Paper Clip plastic Coated: 32mm min	20		
7	Paper Clip plastic Coated: 50mm min	50		
8	Stick Note Pad 101 x 76mm	20		
9	Stick Note Pad 50mm x 76mm	20		
10	Clip Backfold all metal 32mm	50		
11	Clip Backfold all metal 50mm	40		
Lot 7	P. Domagsang			
1	Alcohol, ethyl, 500ml	5		
2	Sign Pen, Black, liquid or gel	10		
3	Sign Pen, Blue, liquid or gel	10		
4	Sign Pen, Red, liquid or gel	10		
5	Battery, dry cell, size AAA, Two (2) pieces per blister pack	2		
6	Air Freshener, Aerosol type, 150g	3		
7	Broom, Soft (Walis Tambo)	5		

8	Broom, Stick (Walis Ting-ting)	5		
9	Cleaner, Toilet Bowl and Urinal, 900mL-1000mL	5		
10	Cleanser, Scouring Powder, 350g	2		
11	Detergent Bar, 140g as packed	5		
12	Detergent Powder, all-purpose, 1kg	5		
13	Disinfectant Spray, Aerosol Type, 400g	3		
14	Furniture Cleaner, Aerosol type, 300ml	3		
15	Liquid Hand Soap, 500ml	5		
16	Scouring Pad, 5 pieces per pack	2		
17	Trashbag, black, 37" x 40", XL 10 pieces per roll or pack	4		
18	Glue, all-purpose, 200 grams	3		
19	Staple Wire, standard	10		
20	Tape, transparent, 48 mm	5		
21	Calculator, Compact	2		
22	Clip, backfold, 19mm	10		
23	Clip, backfold, 25mm	10		
24	Correction Tape, 8 meters	20		
25	Envelope, Documentary, Legal, 500 pieces per box	1		
26	Fastener, metal, non-sharp edges, 50 sets per box	5		
27	Folder, L-type, legal 50 pieces per pack	2		
28	Pencil, lead/graphite, with eraser, one (1) dozen per box	2		
29	Puncher, paper, heavy duty	2		

30	Scissors, symmetrical or asymmetrical	5		
31	Stapler, standard Type	5		
32	Stapler Remover, plier type	5		
33	Note Pad, stick on, 2" x 3", 100 sheets per pad	5		
34	Note Pad, stick on, 3" x 4", 100 sheets per pad	5		
35	Note Pad, stick on, 3" x 3", 100 sheets per pad	5		
36	Tissue, interfolded paper towel, 150 pulls per pack	5		
37	Toilet Tissue Paper, 2 ply, 12 rolls in a pack	9		
lot 8				
	J. Escarlos			
1	Battery, size AA, Alkaline, 2 pieces per blister pack	10		
2	Battery, size AAA, alkaline, 2 pieces per blister pack	10		
3	Battery, size D, alkaline, 2 pieces per blister pack	5		
	J. Escarlos			
4	AIR FRESHENER, 280mL/can	20		
5	Clip, backfold, 19mm, 12 pieces per box	10		
6	Clip, backfold, 25mm, 12 pieces per box	10		
7	Clip, backfold, 32mm, 12 pieces per box	10		

8	Clip, backfold, 50mm, 12 pieces per box	10		
9	Correction Tape, 6 meters (min), 1 piece in individual plastic	10		
10	Folder, Tagboard, Legal size, 100 pieces	20		
11	Marker, Whiteboard, bullet type, black	12		
12	Marker, Whiteboard, bullet type, blue	12		
13	Marker, Whiteboard, bullet type, red	12		
	J. Escarlos			
14	Broom, soft (tambo)	20		
15	Cleaner, Toilet bowl and Urinal, 900-	20		
16	Cleanser, scouring powder, 350grams/can	20		
17	Detergent Powder, all purpose,	20		
18	Disinfectant Spray, 400-550 grams	10		
19	Dust Pan, non-rigid plastic	2		
20	Insecticide, aerosol type, 600mL/can	20		
21	Mophead, made of rayon	10		
22	Rag, all cotton, 32 pieces per kilo per bundle	2		
23	Scouring pad, 5 pieces per pack	2		
24	Trashbag, plastic, transparent, 10pieces/roll	30		
25	Disinfectant, bleaching solution	10		
	J. Escarlos			
26	A3 Paper	10		
27	Glue, (118ml)	10		

28	Glue Gun	5		
29	Labelling tape	10		
30	Push Pin, flat head type, assorted colors, 100 pieces per case	5		
	J. Escarlos			
31	Bleach, Chlorox	20		
32	Dishwashing paste (big)	10		
33	Disinfectant Liquid, Lysol	10		
34	Door Mat for CR	4		
35	Gloves, rubberize, elbow length, large	2		
36	Gloves, rubberized Knitted	6		
37	Soap, Bathroom, 90 grams, 1 piece in individual box	10		
38	Toilet Deodorant Cake, 50 grams, 3 pieces/pack	24		
39	Trash can, plastic (2-3 gal, flip-top)	4		
	J. Escarlos			
40	EPSON ink refill Black, 100ml	16		
41	EPSON ink refill Cyan, 100ml	10		
42	EPSON ink refill Magenta, 100ml	10		
43	EPSON ink refill Yellow, 100ml	10		
	J. Escarlos			
14	Broom, soft (tambo)	20		
15	Cleaner, Toilet bowl and Urinal, 900-	20		
16	Cleanser, scouring powder, 350grams/can	20		
17	Detergent Powder, all purpose,	20		

18	Disinfectant Spray, 400-550 grams	10		
19	Dust Pan, non-rigid plastic	2		
20	Insecticide, aerosol type, 600mL/can	20		
21	Mophead, made of rayon	10		
22	Rag, all cotton, 32 pieces per kilo per bundle	2		
23	Scouring pad, 5 pieces per pack	2		
24	Trashbag, plastic, transparent, 10pieces/roll	30		
25	Disinfectant, bleaching solution	10		
	J. Escarlos			
26	A3 Paper	10		
27	Glue, (118ml)	10		
28	Glue Gun	5		
29	Labelling tape	10		
30	Push Pin, flat head type, assorted colors, 100 pieces per case	5		
	J. Escarlos			
31	Bleach, Chlorox	20		
32	Dishwashing paste (big)	10		
33	Disinfectant Liquid, Lysol	10		
34	Door Mat for CR	4		
35	Gloves, rubberize, elbow length, large	2		
36	Gloves, rubberized Knitted	6		
37	Soap, Bathroom, 90 grams, 1 piece in individual box	10		

38	Toilet Deodorant Cake, 50 grams, 3 pieces/pack	24		
39	Trash can, plastic (2-3 gal, flip-top)	4		
	J. Escarlos			
40	EPSON ink refill Black, 100ml	16		
41	EPSON ink refill Cyan, 100ml	10		
42	EPSON ink refill Magenta, 100ml	10		
43	EPSON ink refill Yellow, 100ml	10		
LOT 9				
	A. Castro			
1	INSECTICIDE, aerosol type, net content: 600ml min	6		
2	HAND SANITIZER, 500 ml	24		
3	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	24		
4	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	3		
5	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	6		
6	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	2		
7	POVIDONE IODINE, 10 % solution, 120 ml	3		
8	STAMP PAD INK, purple or violet, 50ml (min.)	1		
9	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	24		
10	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	24		
11	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	24		

12	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	100		
13	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	100		
14	PAPER, Multi-Purpose (COPY) A4, 70 gsm	200		
15	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	300		
16	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	50		
17	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	50		
18	TOILET TISSUE PAPER, 2-ply, 100% recycled	12		
19	TISSUE, interfolded paper towel	12		
20	BATTERY, dry cell, AA, 2 pieces per blister pack	6		
21	BATTERY, dry cell, AAA, 2 pieces per blister pack	6		
22	GLUE, all purpose, gross weight: 200 grams min	6		
23	STAPLE WIRE, STANDARD, (26/6)	50		
24	TAPE, MASKING, width: 24mm (±1mm)	2		
25	TAPE, MASKING, width: 48mm (±1mm)	2		
26	TAPE, PACKAGING, width: 48mm (±1mm)	2		
27	TAPE, TRANSPARENT, width: 24mm (±1mm)	5		
28	TAPE, TRANSPARENT, width: 48mm (±1mm)	5		

29	TWINE, plastic, one (1) kilo per roll	2		
30	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	3		
31	ELECTRIC FAN, ORBIT type, ceiling, metal blade	4		
32	THERMOGUN	3		
33	RULER, plastic, 450mm (18"), width: 38mm min	2		
34	AIR FRESHENER, aerosol, 280ml/150g min	12		
35	BROOM, soft (tambo)	6		
36	BROOM, STICK (TING-TING), usable length: 760mm min	3		
37	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	3		
38	CLEANSER, SCOURING POWDER, 350g min./can	3		
39	DETERGENT BAR, 140 grams as packed	2		
40	DETERGENT POWDER, all purpose, 1kg	6		
41	DISINFECTANT SPRAY, aerosol type, 400-550 grams	6		
42	SODIUM HYPOCHLORITE, 3.785 liters	2		
43	HAND SOAP, Liquid, 500ml	12		
44	FLOOR WAX, PASTE, RED	2		
45	FURNITURE CLEANER, aerosol type, 300ml min per can	12		
46	MOP BUCKET, heavy duty, hard plastic	2		

47	RAGS, all cotton, 32 pieces per kilogram min	3		
48	SCOURING PAD, 5 pieces per pack	2		
49	TRASHBAG, GPP specs, black, 940mmx1016mm	15		
50	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	6		
51	FLASH DRIVE, 16 GB capacity	30		
52	MOUSE, WIRELESS, USB	3		
53	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	5		
54	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	5		
55	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	5		
56	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	5		
57	CORRECTION TAPE, film base type, UL 6m min	50		
58	FOLDER, TAGBOARD, for A4 size documents	225		
59	FASTENER, METAL, 70mm between prongs	5		
60	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	1		
61	FOLDER, TAGBOARD, for A4 size documents	5		
62	FOLDER, TAGBOARD, for legal size documents	5		
63	MARKER, FLUORESCENT, 3 assorted colors per set	3		
64	MARKER, whiteboard, black, felt tip, bullet type	5		

65	MARKER, whiteboard, blue, felt tip, bullet type	5		
66	MARKER, whiteboard, red, felt tip, bullet type	5		
67	PAPER CLIP, vinyl/plastic coat, length: 32mm min	2		
68	PAPER CLIP, vinyl/plastic coat, length: 50mm min	2		
69	PENCIL, lead, w/ eraser, wood cased, hardness: HB	2		
70	CUTTER KNIFE, for heavy duty cutter	3		
71	CUTTER KNIFE, for general purpose	5		
72	DATING AND STAMPING MACHINE, heavy duty	1		
73	PENCIL SHARPENER, manual, single cutter head	1		
74	PUNCHER, paper, heavy duty, with two hole guide	4		
75	SCISSORS, symmetrical, blade length: 65mm min	5		
76	STAPLER, STANDARD TYPE, load cap: 200 staples min	5		
77	STAPLE REMOVER, PLIER-TYPE	6		
78	TAPE DISPENSER, TABLE TOP, for 24mm width tape	3		
79	CALCULATOR, compact, 12 digits	2		
80	PHILIPPINE NATIONAL FLAG, 100% polyester	2		
81	ERASER, PLASTIC/RUBBER, for pencil draft/writing	3		
82	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	75		

83	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	300		
84	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	20		
85	Universal Ink ,100ml Blk	3		
86	Universal Ink ,100ml Cyan	3		
87	Universal Ink, 100ml Magenta	3		
88	Universal Ink,100ml yellow	3		
LOT 10 RGMO				
1	3 Layer mesh documents tray data filing rack	4		
2	Alcohol, Ethyl 70% Solution	5		
3	Aluminum duct tape, 2 inches	2		
4	Automatic Numbering machine oil-based ink, black	2		
5	Automatic numbering machine , refill ink felt pad	2		
6	Brown envelope, expanding, kraftboard for legal size doc	1		
7	Correction pen, quick dry	5		
8	Correction tape, film base type, UL 6m min	15		
9	Data folder with taglia lock (blue)	15		
10	Detergent powder, all purpose, 40g	200		
11	Disinfectant spray, aerosol type, 400-550grams	1		
12	Eveready stamp ink refill, blue	1		
13	Folder, tagboard, brown for legal size documents	1		
14	Index tab, self-adhesive, transparent	1		

15	Kw-trio Automatic Numbering maching 6 digits, 7 movements	1		
16	Marker, Flourescent, 3 assorted colors per set	2		
17	Muriatic acid 1 liter	10		
18	Multi insect killer spray	2		
19	Paper clip, vinyl/plastic coat, length:32mm min	2		
20	Paper clip, vinyl/plastic coat, length:48mm min	2		
21	Paper Multicopy 80 gsm, size:210mmx297mm	20		
22	Paper, Multicopy, 80gsm, size:216mmx330mm	20		
23	Paperclip board long	2		
24	Pencil Sharpener, manual, single cutter head	1		
25	Pencil, lead w/eraser, wood cased, hardness:HB	1		
26	Record Book, 500 pages, size:214mmx278mm min	10		
27	Rubber bond 60mm	1		
28	Safeguard Classic pure white scent body soap 65g (Set of 12)	5		
29	Sign pen, black, liquid/gel ink, 0.5mm needle tip	10		
30	Sign pen, blue, liquid/gel ink, 0.5mm needle tip	10		
31	Staple wire, standard, (26/6)	10		
32	Stapler, standard type, staple size 26/6	2		
33	Sticky notes 50x20mm 4in1	5		
34	Stick notes 75x50mm	10		

35	Stick notes 75x75mm	10		
36	Tape, transparent, 2 inches x 100 meters	2		
37	Tape, transparent, 1 inch	3		
38	Thumbtacks	4		
39	Tissue paper 8pcs/bundle	2		
40	Trashbag, plastic black XL	20		
41	Trashbag, plastic, medium	10		
42	Walis Ting-ting	4		
43	White Letter Envelope, long	2		
46	A3 Paper, 70 gsm	10		
47	Ballpen, Blue (0.5mm)	24		
48	Ballpen, Red (0.5mm)	12		
49	Bookpaper, Blue Multi color copy (Long)	1		
50	Bookpaper, Pink, Multi color copy (Long)	1		
51	Bookpaper, Yellow, multi color copy (Long)	1		
52	Cartolina, Light Blue, Thick substance240	500		
53	Cartolina, Light Yellow thick substance 240	500		
54	Cartolina, White thick substance240	700		
55	Certificate paper (Long)	1		
56	Certificate paper (short)	1		
57	Finger moistener	15		
58	Photopaper a4, waterproof 260gsm	2		
59	Staple HD-3LS 10mm (1215 Fa-H), Max, box of 12's	5		

60	Staple HD-3LS 13mm (1215 Fa-H), Max box of 10's	5		
61	Staple HD-3LS-15mm (1215 Fa-H) Max box of 10's	5		
62	Staple HD-3LS-15mm (1215 Fa-H) Max box of 10's	5		
63	Staple HD-3LS 17mm (1215 Fa-H) Max box of 10's	5		
64	Stapler, heavy duty with staple remover	2		
65	White glue, black container, 3.785L	2		
66	Coated paper (C2S) 25inx38in 120lbs	4		
67	Insecticide, aerosol type, net content: 600ml min	3		
68	Alcohol, isopropyl, 68%-72%, scented, 3.785 liters	4		
69	Staple wire, standard, (26/6)	3		
70	Tape, Masking, width: 48mm (± 1 mm)	2		
71	Tape, Packaging, width: 48mm (± 1 mm)	2		
72	Tape, Transparent, width: 24mm(± 1 mm)	3		
73	Light Bulb, light Emitting Diode (LED), 6W	10		
74	Stainless Steel Ruler, 60cm (24 inches")	1		
75	Broom, soft (tambo)	3		
76	Cleaner Toilet Bowl and urinal, 900ml-1000ml	2		
77	Cleanser, scouring powder, 350g min./can	3		
78	Detergent Bar, 140grams as packed	3		
79	Detergent Powder, all purpose, 1kg	1		

80	Disinfectant Spray, aerosol type, 400-550 grams	2		
81	Dust pan, non-rigid plastic w/ detachable handle	1		
82	Hand soap, liquid, 500ml	2		
83	Furniture cleaner, aerosol type, 300ml min per can	2		
84	Mophandle, heavy duty, aluminum, screw type	1		
85	Mophead., made of rayon, weight: 400 grams min	2		
86	Rags, all cotton, 32 pieces per kilogram min	1		
87	External Hard Drive, 1TB 2.5" HDD, USB 3.0	2		
88	Flash drive, 64GB capacity	1		
89	Mouse, Optical, USB Connection type, 1 unit in	4		
90	Correction Tape, film base type, UL 6m min.	6		
91	Envelope, Expanding, kraftboard, for legal size	1		
92	Folder, Tagboard, for A4 size documents	1		
93	Folder, Tagboard, for legal size documents	1		
94	Paper clip, vinyl/plastic coat, length:32mm min	3		
95	Paper clip, vinyl/plastic coat, length:50mm min	4		
96	Rubber band, 70mm min lay flat length (#18)	1		
97	Cutter blade, for heavy duty cutter	10		

98	Cutter knife, for general purpose	3		
99	Stapler, binder type, heavy duty, desktop	1		
100	Tape dispenser, table top, for 24mm width tape	1		
101	Ink cart, EPSON C13T664100 (T6641), Black	10		
102	Ink cart, EPSON C13T664200 (T6642), Cyan	5		
103	Ink cart, EPSON C13T664300 (T6643) Magenta	5		
104	Ink cart, EPSON C13T664400 (T6644), Yellow	5		
105	sign pen, blue, liquid gel ink, 0.5mm needle tip	6		

Section VII. Technical Specifications

tem	Specification	Statement of Compliance
		<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
	Lot 1-GF	
	LOT 1- GF	
1	A3 Paper, 70gsm	
2	"Hi Brite" Imp Book, Paper 70 AF 100 25x38, Size: 635x965mm, Basic Weight: 100gsm, No. of Sheets: 250 sheets/ream	
3	Adhesive tape 2" width	
4	Aluminum Duct Tape, 2 inches	
5	Ballpen, Black (0.5 mm)	
6	Ballpen, Blue (0.5 mm)	
7	Ballpen, Red (0.5 mm)	
8	Ballpen,Green (0.5 mm)	

9	Blueprint paper,Copyer Diazo Paper (Amonia Process) 107 cm x 46 meters, 42 in. x 50 yds	
10	Board Paper assorted color long	
11	Bookends holder (big),metal	
12	Bookpaper,Blue Multi Color Copy (Long)	
13	Bookpaper,Green, Multi Color Copy (Long)	
14	Bookpaper,Pink, Multi Color Copy (Long)	
15	Bookpaper,Yellow, Multi Color Copy (Long)	
16	Cartolina paper, Dark Green	
17	Cartolina paper, Dark Yellow	
18	Cartolina paper, White	
19	Cartolina paper,black	
20	Cartolina paper,Dark blue	
21	Cartolina paper,Dark Orange	
22	Cartolina paper,light orange imported	
23	Cartolina paper,red	
24	Cartolina, Light Blue, thick Substance120	
25	Cartolina, Light Green, thick Substance120	
26	Cartolina, Light Yellow, thick Substance120	
27	Cartolina, white, thick Substance120	
28	Certificate holder (short)	
29	Certificate Paper (Long,)	

30	Certificate Paper(short)	
31	Certificate Paper Laid Specialty Paper work	
32	Class Record (College)	
33	Colored Chalk	
34	Corks sheets , 2x3	
35	Correction pen w/ metal tip, good quality	
36	Cotton (big)	
37	Cutter, heavy duty	
38	Data File Box, w/cover (Big)	
39	Diploma Jacket (11.0x8.50) Logo: Gold Diameter: 3.5"	
40	Data Folder, made of chipboard, taglia	
41	Engineers field notebook	
42	FC arch file folder, 2 ring, 3 horizontal, blue	
43	Felt Paper BLUE	
44	Felt Paper RED	
45	Felt Paper YELLOW	
46	Finger Moistener	
47	Folder (tagboard, long)	
48	Folder with metal tab expanded, green	
49	Folder with metal tab expanded, maroon	
50	Frames for Certificates (8x11 black)	
51	Green Colored premium cloth book binding repair tape 15 yard	

52	Glue ,(118ml)	
53	Glue Gun, heavy duty	
54	Glue Stick, small	
55	Gluegun Stick, Jumbo	
56	HP Bright white inkjet paper C6036A 24"	
57	HP Bright white inkjet paper C6036A 36"	
58	HP natural Tracing Paper 24"	
59	HP natural Tracing Paper 36"	
60	ILLUSTRATION BOARD, (30"x40")	
61	Labelling tape, white	
62	Laid Paper,short,20's,85gsm(Certificati on)	
63	Laid Paper,long, 20's,85gsm,green	
64	Laid Paper,Long,20's,85gsm,white	
65	Laid Paper,short,20's,85gsm,beige	
66	Laid Paper,short,20's,85gsm,green	
67	Laid Paper,short,20's,85gsm,light yellow	
68	Laid Paper,short,20's,85gsm,mint green	
69	Latest Edition of DPWH Blue Book	
70	Laminating Film,12 inches x 50 mtrs	
71	Laminating Pouches 222 x286 x150, 100/box short size	
72	Manila Paper	

73	Morocco Paper, green 10s long	
74	Morocco Paper, red 10s long	
75	Morocco Paper, white 10s long	
76	Morocco Paper,apple green 10s long	
77	Morocco Paper,blue 10s long	
78	Morocco Paper,Dark Blue 10s long	
79	Morocco Paper,maroon 10s long	
80	Morocco Paper,Orange 10s long	
81	Morocco Paper,Yellow 10s long	
82	Notarial Seal-Gold#24Globe:Note: 40each per bx	
83	OIL, for general purpose lubricant, 120 mL	
84	PENCIL, mechanical, for 0.5mm lead	
85	Photo Paper, 8.5" x 13", 20 sheets	
86	Photo Paper, A4, premium, 20 sheets	
87	Press folder w/o tab,long,glossy green)	
88	PUSH PIN, flat head type, assorted colors, 100 pieces per case	
89	Puncher,paper,heavy duty,with three hole guide	
90	Ring Binder , 1 " x 44", Black,Thick	
91	Ring Binder , 1 " x 44", royal blue,Thick	
92	Ring Binder , 1/2"X 44", Assorted colors,Thick	

93	Ring Binder , 1/4" x 44", Assorted colors, thick	
94	Ring Binder , 2" x 44", black, thick 10 pcs per bundle	
95	Ring Binder , Plastic 25mm, 10 pieces per bundle	
96	Sign pen, Green	
97	Signature Arrow Stickers	
98	Staedler pencil (F)	
99	Staple HD-3LS 15mm (1215 Fa-H), Max box of 10's	
100	Staple HD-3LS 17mm (1215 Fa-H), Max box of 10's	
101	Staple wire #10 (small)	
102	Stapler, heavy duty with staple remover	
103	Sticker paper (Matte), long 10s	
104	Sticker Paper (satin white 10's)A4	
105	Sticker paper-Long-orange 10s	
106	Sticker paper-Long-yellow 10s	
107	Tape, transparent, 1/2 inch	
108	Tracing Paper 82g/m-18, 3mx106.7 cm	
109	Thumbtacks	
110	White Folder, long	
111	WorX paper (color: pale cream; size: 8.5 x 13 long; GSM: 200 Sheets 10)	
112	Yellow Pad	
113	Sticky notes, stylish fil index	

114	Scissors 8 inches, Multi-purpose heavy duty	
115	Taglia File Folder-level arch (Royal Blue)	
116	Crystal TechPen water gel ballpen 0.7mm-Blue	
117	Crystal TechPen water gel ballpen 0.7mm-Black	
118	My gel Pen Roller Ballpen 0.5 (Blue) 12 pcs/box)	
119	Permanent Marker Broad/fine-Blue	
120	Permanent Marker Broad/fine-Black	
121	Mongol Pencil No.1 Eberhard Faber-12 pcs/pack	
122	Sticky Notes- 3x3	
123	Cellophane Tape- 1 inch by 100 meters	
124	Scissor 10"-Heavy duty	
125	Glossy Photo Paper tree TypeA4 Size	
126	Correction tape 8m x 5mm	
127	Steel ruler	
128	NOTE PAD, stick on, 50mmx76mm	
129	NOTE PAD, stick on, 76mmx100mm	
130	Calculator, Two way power, DX-120S, 12 digits	
131	Clipboard with cover, long	
132	White expanding folder with green spine,size long	

133	Highlighter Marker (10pcs)	
134	Correction Tape, film base type, UL 6m min	
135	Fastener, White coated, multicolor, 70mm between prongs	
136	Ribbon, for manual typewriter, in box, with wach spool individually wrapped in plastic	
137	Archfile Folder 3" Horizontal (FC) Red	
138	worx paper (short)	
139	Staple wire No. 35	
140	Certificate holder A4	
141	cutter (paper cutter heavy duty)	
142	stamp pad ink, purple or violet, 50 ml	
143	HP 56A black original laserjet toner cartridge (7,400 copies @5% coverage A4 size)	
144	Canon LBP2900 #303	
145	Canon LBP2900 #303	
146	HP Laserjet-35A	
147	Universal Ink ,100ml Blk	
148	Universal Ink ,100ml Cyan	
149	Universal Ink, 100ml Magenta	
150	Universal Ink,100ml yellow	
151	BT 5000 M	
152	BT 5000 C	
153	BT 5000 Y	
154	BT D60	

155	EPSON Ink 003 Black	
156	EPSON Ink 003 Yellow	
157	EPSON Ink 003 magenta	
158	EPSON Ink 003 cyan	
159	Epson Black Ink Standard Capacity for WF-878-879R	
160	Epson Cyan Ink Standard Capacity for WF-878-879R	
161	Epson Magenta Ink Standard Capacity for WF-878-879R	
162	Epson Yellow Ink Standard Capacity for WF-878-879R	
163	Maintenance Box for WF-878/879R	
164	Epson Genuine Ink T03Y100/200/300/400 Inks (black,cyan,yellow,magenta)	
165	HP 82 Cyan, HP CH566A	
166	HP 82 Magenta, HP CH567A	
167	HP 82 Yellow, HP CH568A	
168	HP 82 Black CH565A	
169	HP 728 300-ml Matte Black DesignJet Ink Cartridge	
170	HP 728 300-ml Yellow DesignJet Ink Cartridge	
171	HP 728 300-ml Magenta DesignJet Ink Cartridge	
172	HP 728 300-ml Cyan DesignJet Ink Cartridge	
173	EPSON refill ink # 008 Black 127ml	
174	EPSON refill ink # 008 Yellow 70ml	

175	EPSON refill ink # 008 Magenta 70ml	
176	EPSON refill ink # 008 Cyan 70ml	
177	Ink Black, EPSON 004	
178	Ink Magenta, EPSON 004	
179	Ink Cyan, EPSON 004	
180	Ink Yellow, EPSON 004	
181	Ink, Black EPSON L3210 (BK003)	
182	Flash ink, oil based for flash stamp, blue, 30ml	
183	HP LASERJET-56X	
184	INK For brother DCP 710 W BT 5000 M	
185	INK For brother DCP 710 W BT 5000 C	
186	INK For brother DCP 710 W BT 5000 Y	
187	INK For brother DCP 710 W BT D60	
188	EPSON 001 C13T03Y100 Black	
189	EPSON 001 C13T03Y100 Cyan	
190	EPSON 001 C13T03Y100 Magenta	
191	EPSON 001 C13T03Y100 Yellow	
192	Toner for HP Neverstop Laser Printer W1103A	
193	Toner Cartridge 119A, Black	
194	Toner Cartridge 119A, Magenta	
195	Toner Cartridge 119A, Cyan	
196	Toner Cartridge 119A, Yellow	

197	Ink Refill black for EPSON L120 (65ML)	
198	Ink refill yellow for EPSON L120	
199	Ink refill magenta for EPSON L120	
200	Ink refill cyan for EPSON L120	
Lot 2		
	V. Suminguit	
1	Paper, Multi-Purpose (copy) A4, 80 gsm	
2	Paper, Multi-Purpose (copy) legal, 80 gsm	
3	Notepad, stick on, (2 x 3") min	
4	Tape, Masking, width: 24mm	
5	Tape, Transparent, width: 24mm	
6	Correction Tape, film base type , UL 6m min	
7	Ink Cart, Epson C13T664100 (T6641), Black	
8	Load Card TM	
9	Highlighter marker (10 pcs)	
10	Ruler, plastic, 18", width 38mm	
11	Flash Drive, 16 GB capacity	
12	Stapler, Standard type, load cap: 200 staples	
13	Fastener, plastic, 70mm between prongs	
14	Ink Cart, Epson C13T664100 (T6641), cyan	
15	Ink Cart, Epson C13T664100 (T6641), magenta	

16	Ink Cart, Epson C13T664100 (T6641), yellow	
LOT 3		
	J. Tizuela	
1	Color Bond, Blue 70GSM	
2	4 Sections files shelf desktop file rack paper book holder Document Tray organizer storage box (size: 30.5 *25.7*31cm)	
3	Cartolina Assorted Color	
4	Folder, Tagboard, for legal size documents	
5	Folder, Tagboard, for A4 size documents	
6	G-Tech Pen (0.3) Blue	
7	Expanding Envelope (Legal, Brown)	
8	Expanding Envelope (Red, Brown)	
9	Document Brown Envelope (Long 100pcs)	
10	Certificate Plastic Holder, A4 Size	
11	Certificate Plastic Holder, Legal Size	
12	Official Record Book hard cover 8.5 inches x 11 inches 200 pages	
13	Official Record Book hard cover 8.5 inches x 11 inches 100 pages	
14	Ballpen (Branded) Black 0.5mm	
15	Ballpen (Branded) Blue 0.5mm	
16	Paper Clip Binder, 2 inches	
17	Paper Clip Binder, 1 5/8 inch	

18	Paper Clip Binder, 1 1/4 inch	
19	Paper Clip Binder, 1 inch	
20	Red Light Cartolina	
21	Yellow Cartolina	
22	Light Green Cartolina	
23	Sky Blue Cartolina	
24	Orange Light Cartolina	
25	White Cartolina	
26	Pink Cartolina	
27	Certificate Paper Laid Specialty Paper Worx Paper 10pieces/pack 90 gsm (Letter Size, Unscented White)	
28	Certificate Paper Laid Specialty Paper Worx Paper 10pieces/pack 90 gsm (A4 Size, Unscented White)	
29	Certificate Paper Laid Specialty Paper Worx Paper 10pieces/pack 90 gsm (Legal Size, Unscented White)	
30	Certificate Frame, Letter size, Black	
31	Certificate Frame, A4 size, Black	
32	Certificate Frame, Legal size, Black	
33	Sticker Paper Matte White A4 10sheets/pack	
30	Certificate Frame, Letter size, Black	
31	Certificate Frame, A4 size, Black	
32	Certificate Frame, Legal size, Black	

33	Sticker Paper Matte White A4 10sheets/pack	
LOT 4		
	J. Capuyan	
1	WorX Paper (Color: Pale Cream; Size: 8.5 x 13 Long; GSM: 200; Sheets: 10)	
2	Book Paper, White Legal, 8.5' x 13'	
3	Ink Cart, EPSON C13T664100 (T6641), Black	
4	Ink Cart, EPSON C13T664100 (T6641), Yellow	
5	Ink Cart, EPSON C13T664100 (T6641), Magenta	
6	Ink Cart, EPSON C13T664100 (T6641), Cyan	
LOT 5		
	N. Margate	
1	Alcohol, ethyl, 68%-72%, scented, 3.785 liters	
2	Paper, Multi-Purpose (COPY) A4, 70 gsm	
3	Paper, Multi-Purpose (COPY) Legal, 70 gsm	
4	Glue, all-purpose, gross weight: 200 grams min	
5	Staple Wire, for Heavy Duty staplers, (23/13)	
6	Tape, Masking, width:24mm (±1mm)	

7	Tape, Transparent, width:24mm (±1mm)	
8	Broom, Soft (tambo)	
9	Broom, Stick (Ting-Ting), usable lengt:760mm min	
10	Detergent Bar, 140grams as packed	
11	Detergent Powder, all purpose, 1kg	
12	Mophead, made of Rayon, weight: 400 grams min	
13	External hard drive, 1 TB, 2.5" HDD, USB 3.0	
14	Mouse, Optical, USB Connection Type, 1 unit in ind	
15	Correction Tape, film base type, UL 6m min	
16	Ink Cart, EPSON C13T664100 (T6641), Black	
17	Ink Cart, EPSON C13T664100 (T6641), Cyan	
18	Ink Cart, EPSON C13T664100 (T6641), Magenta	
19	Ink Cart, EPSON C13T664100 (T6641), Yellow	
20	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	
21	Ballpen, Black (0.5 mm)	
22	Ballpen, Blue (0.5 mm)	
23	Book paper, Green, Muti Color Copy (Long)	
24	Book paper, Yellow, Muti Color Copy (Long)	
25	Bleach, Chlorox, 3.785L	
26	Dishwashing liquid, 500 ml	

27	Dust Pan, big, aluminum	
28	Gloves, rubberize, elbow length, large	
29	Toilet bowl brush	
30	Toilet deodorant Cake, 50 grams	
31	Brother BT D60 Black	
32	Brother BT 5000 Magenta	
33	Brother BT 5000 Yellow	
34	Brother BT D60 Cyan	
35	Inkjet Printer- Multifunction Color Ink Printer Print Resolution (Pixel): 5760 x 144 dpi or higher Scan Paper Size-Long Bond Paper or A4	
LOT 6		
	G. Escarlos	
1	Canon ink refill Black G3010	
2	Canon ink refill Cyan G3010	
3	Canon ink refill Magenta G3010	
4	Canon ink refill Yellow G3010	
	G. Escarlos	
5	Folder Long with metal Tab Expanded	
6	Paper Clip plastic Coated: 32mm min	
7	Paper Clip plastic Coated: 50mm min	
8	Stick Note Pad 101 x 76mm	
9	Stick Note Pad 50mm x 76mm	
10	Clip Backfold all metal 32mm	

11	Clip Backfold all metal 50mm	
Lot 7	P. Domagsang	
1	Alcohol, ethyl, 500ml	
2	Sign Pen, Black, liquid or gel	
3	Sign Pen, Blue, liquid or gel	
4	Sign Pen, Red, liquid or gel	
5	Battery, dry cell, size AAA, Two (2) pieces per blister pack	
6	Air Freshener, Aerosol type, 150g	
7	Broom, Soft (Walis Tambo)	
8	Broom, Stick (Walis Ting-ting)	
9	Cleaner, Toilet Bowl and Urinal, 900mL-1000mL	
10	Cleanser, Scouring Powder, 350g	
11	Detergent Bar, 140g as packed	
12	Detergent Powder, all-purpose, 1kg	
13	Disinfectant Spray, Aerosol Type, 400g	
14	Furniture Cleaner, Aerosol type, 300ml	
15	Liquid Hand Soap, 500ml	
16	Scouring Pad, 5 pieces per pack	
17	Trashbag, black, 37" x 40", XL 10 pieces per roll or pack	
18	Glue, all-purpose, 200 grams	
19	Staple Wire, standard	
20	Tape, transparent, 48 mm	
21	Calculator, Compact	

22	Clip, backfold,19mm	
23	Clip, backfold, 25mm	
24	Correction Tape, 8 meters	
25	Envelope, Documentary, Legal, 500 pices per box	
26	Fastener, metal, non-sharp edges, 50 sets per box	
27	Folder, L-type, legal 50 pieces per pack	
28	Pencil, lead/graphite, with eraser, one (1) dozen per box	
29	Puncher, paper, heavy duty	
30	Scissors, symmetrical or asymmetrical	
31	Stapler, standard Type	
32	Stapler Remover, plier type	
33	Note Pad, stick on, 2" x 3", 100 sheets per pad	
34	Note Pad, stick on, 3" x 4", 100 sheets per pad	
35	Note Pad, stick on, 3" x 3", 100 sheets per pad	
36	Tissue, interfolded paper towel, 150 pulls per pack	
37	Toilet Tissue Paper, 2 ply, 12 rolls in a pack	
lot 8		
	J. Escarlos	
1	Battery, size AA, Alkaline, 2 pieces per blister pack	

2	Battery, size AAA, alkaline, 2 pieces per blister pack	
3	Battery, size D, alkaline, 2 pieces per blister pack	
	J. Escarlos	
4	AIR FRESHENER, 280mL/can	
5	Clip, backfold, 19mm, 12 pieces per box	
6	Clip, backfold, 25mm, 12 pieces per box	
7	Clip, backfold, 32mm, 12 pieces per box	
8	Clip, backfold, 50mm, 12 pieces per box	
9	Correction Tape, 6 meters (min), 1 piece in individual plastic	
10	Folder, Tagboard, Legal size, 100 pieces	
11	Marker, Whiteboard, bullet type, black	
12	Marker, Whiteboard, bullet type, blue	
13	Marker, Whiteboard, bullet type, red	
	J. Escarlos	
14	Broom, soft (tambo)	
15	Cleaner, Toilet bowl and Urinal, 900-	
16	Cleanser, scouring powder, 350grams/can	
17	Detergent Powder, all purpose,	
18	Disinfectant Spray, 400-550 grams	

19	Dust Pan, non-rigid plastic	
20	Insecticide, aerosol type, 600mL/can	
21	Mophead, made of rayon	
22	Rag, all cotton, 32 pieces per kilo per bundle	
23	Scouring pad, 5 pieces per pack	
24	Trashbag, plastic, transparent, 10pieces/roll	
25	Disinfectant, bleaching solution	
	J. Escarlos	
26	A3 Paper	
27	Glue, (118ml)	
28	Glue Gun	
29	Labelling tape	
30	Push Pin, flat head type, assorted colors, 100 pieces per case	
	J. Escarlos	
31	Bleach, Chlorox	
32	Dishwashing paste (big)	
33	Disinfectant Liquid, Lysol	
34	Door Mat for CR	
35	Gloves, rubberize, elbow length, large	
36	Gloves, rubberized Knitted	
37	Soap, Bathroom, 90 grams, 1 piece in individual box	

38	Toilet Deodorant Cake, 50 grams, 3 pieces/pack	
39	Trash can, plastic (2-3 gal, flip-top)	
	J. Escarlos	
40	EPSON ink refill Black, 100ml	
41	EPSON ink refill Cyan, 100ml	
42	EPSON ink refill Magenta, 100ml	
43	EPSON ink refill Yellow, 100ml	
	J. Escarlos	
14	Broom, soft (tambo)	
15	Cleaner, Toilet bowl and Urinal, 900-	
16	Cleanser, scouring powder, 350grams/can	
17	Detergent Powder, all purpose,	
18	Disinfectant Spray, 400-550 grams	
19	Dust Pan, non-rigid plastic	
20	Insecticide, aerosol type, 600mL/can	
21	Mophead, made of rayon	
22	Rag, all cotton, 32 pieces per kilo per bundle	
23	Scouring pad, 5 pieces per pack	
24	Trashbag, plastic, transparent, 10pieces/roll	
25	Disinfectant, bleaching solution	
	J. Escarlos	
26	A3 Paper	

27	Glue, (118ml)	
28	Glue Gun	
29	Labelling tape	
30	Push Pin, flat head type, assorted colors, 100 pieces per case	
	J. Escarlos	
31	Bleach, Chlorox	
32	Dishwashing paste (big)	
33	Disinfectant Liquid, Lysol	
34	Door Mat for CR	
35	Gloves, rubberize, elbow length, large	
36	Gloves, rubberized Knitted	
37	Soap, Bathroom, 90 grams, 1 piece in individual box	
38	Toilet Deodorant Cake, 50 grams, 3 pieces/pack	
39	Trash can, plastic (2-3 gal, flip-top)	
	J. Escarlos	
40	EPSON ink refill Black, 100ml	
41	EPSON ink refill Cyan, 100ml	
42	EPSON ink refill Magenta, 100ml	
43	EPSON ink refill Yellow, 100ml	
LOT 9		
	A. Castro	
1	INSECTICIDE, aerosol type, net content: 600ml min	

2	HAND SANITIZER, 500 ml	
3	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	
4	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	
5	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	
6	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	
7	POVIDONE IODINE, 10 % solution, 120 ml	
8	STAMP PAD INK, purple or violet, 50ml (min.)	
9	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	
10	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	
11	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	
12	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	
13	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	
14	PAPER, Multi-Purpose (COPY) A4, 70 gsm	
15	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	
16	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	
17	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	
18	TOILET TISSUE PAPER, 2-ply, 100% recycled	
19	TISSUE, interfolded paper towel	

20	BATTERY, dry cell, AA, 2 pieces per blister pack	
21	BATTERY, dry cell, AAA, 2 pieces per blister pack	
22	GLUE, all purpose, gross weight: 200 grams min	
23	STAPLE WIRE, STANDARD, (26/6)	
24	TAPE, MASKING, width: 24mm (± 1 mm)	
25	TAPE, MASKING, width: 48mm (± 1 mm)	
26	TAPE, PACKAGING, width: 48mm (± 1 mm)	
27	TAPE, TRANSPARENT, width: 24mm (± 1 mm)	
28	TAPE, TRANSPARENT, width: 48mm (± 1 mm)	
29	TWINE, plastic, one (1) kilo per roll	
30	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	
31	ELECTRIC FAN, ORBIT type, ceiling, metal blade	
32	THERMOGUN	
33	RULER, plastic, 450mm (18"), width: 38mm min	
34	AIR FRESHENER, aerosol, 280ml/150g min	
35	BROOM, soft (tambo)	
36	BROOM, STICK (TING-TING), usable length: 760mm min	
37	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	

38	CLEANSER, SCOURING POWDER, 350g min./can	
39	DETERGENT BAR, 140 grams as packed	
40	DETERGENT POWDER, all purpose, 1kg	
41	DISINFECTANT SPRAY, aerosol type, 400-550 grams	
42	SODIUM HYPOCHLORITE, 3.785 liters	
43	HAND SOAP, Liquid, 500ml	
44	FLOOR WAX, PASTE, RED	
45	FURNITURE CLEANER, aerosol type, 300ml min per can	
46	MOP BUCKET, heavy duty, hard plastic	
47	RAGS, all cotton, 32 pieces per kilogram min	
48	SCOURING PAD, 5 pieces per pack	
49	TRASHBAG, GPP specs, black, 940mmx1016mm	
50	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	
51	FLASH DRIVE, 16 GB capacity	
52	MOUSE, WIRELESS, USB	
53	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	
54	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	
55	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	

56	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	
57	CORRECTION TAPE, film base type, UL 6m min	
58	FOLDER, TAGBOARD, for A4 size documents	
59	FASTENER, METAL, 70mm between prongs	
60	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	
61	FOLDER, TAGBOARD, for A4 size documents	
62	FOLDER, TAGBOARD, for legal size documents	
63	MARKER, FLUORESCENT, 3 assorted colors per set	
64	MARKER, whiteboard, black, felt tip, bullet type	
65	MARKER, whiteboard, blue, felt tip, bullet type	
66	MARKER, whiteboard, red, felt tip, bullet type	
67	PAPER CLIP, vinyl/plastic coat, length: 32mm min	
68	PAPER CLIP, vinyl/plastic coat, length: 50mm min	
69	PENCIL, lead, w/ eraser, wood cased, hardness: HB	
70	CUTTER KNIFE, for heavy duty cutter	
71	CUTTER KNIFE, for general purpose	
72	DATING AND STAMPING MACHINE, heavy duty	

73	PENCIL SHARPENER, manual, single cutter head	
74	PUNCHER, paper, heavy duty, with two hole guide	
75	SCISSORS, symmetrical, blade length: 65mm min	
76	STAPLER, STANDARD TYPE, load cap: 200 staples min	
77	STAPLE REMOVER, PLIER-TYPE	
78	TAPE DISPENSER, TABLE TOP, for 24mm width tape	
79	CALCULATOR, compact, 12 digits	
80	PHILIPPINE NATIONAL FLAG, 100% polyester	
81	ERASER, PLASTIC/RUBBER, for pencil draft/writing	
82	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	
83	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	
84	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	
85	Universal Ink ,100ml Blk	
86	Universal Ink ,100ml Cyan	
87	Universal Ink, 100ml Magenta	
88	Universal Ink,100ml yellow	
LOT 10 RGM O		
1	3 Layer mesh documents tray data filing rack	

2	Alcohol, Ethyl 70% Solution	
3	Aluminum duct tape, 2 inches	
4	Automatic Numbering machine oil-based ink, black	
5	Automatic numbering machine , refill ink felt pad	
6	Brown envelope, expanding, kraftboard for legal size doc	
7	Correction pen, quick dry	
8	Correction tape, film base type, UL 6m min	
9	Data folder with taglia lock (blue)	
10	Detergent powder, all purpose, 40g	
11	Disinfectant spray, aerosol type, 400-550grams	
12	Eveready stamp ink refill, blue	
13	Folder, tagboard, brown for legal size documents	
14	Index tab, self-adhesive, transparent	
15	Kw-trio Automatic Numbering maching 6 digits, 7 movements	
16	Marker, Flourescent, 3 assorted colors per set	
17	Muriatic acid 1 liter	
18	Multi insect killer spray	
19	Paper clip, vinyl/plastic coat, length:32mm min	
20	Paper clip, vinyl/plastic coat, length:48mm min	
21	Paper Multicopy 80 gsm, size:210mmx297mm	

22	Paper, Multicopy, 80gsm, size:216mmx330mm	
23	Paperclip board long	
24	Pencil Sharpener, manual, single cutter head	
25	Pencil, lead w/eraser, wood cased, hardness:HB	
26	Record Book, 500 pages, size:214mmx278mm min	
27	Rubber bond 60mm	
28	Safeguard Classic pure white scent body soap 65g (Set of 12)	
29	Sign pen, black, liquid/gel ink, 0.5mm needle tip	
30	Sign pen, blue, liquid/gel ink, 0.5mm needle tip	
31	Staple wire, standard, (26/6)	
32	Stapler, standard type, staple size 26/6	
33	Sticky notes 50x20mm 4in1	
34	Stick notes 75x50mm	
35	Stick notes 75x75mm	
36	Tape, transparent, 2 inches x 100 meters	
37	Tape, transparent, 1 inch	
38	Thumbtacks	
39	Tissue paper 8pcs/bundle	
40	Trashbag, plastic black XL	
41	Trashbag, plastic, medium	
42	Walis Ting-ting	
43	White Letter Envelope, long	

46	A3 Paper, 70 gsm	
47	Ballpen, Blue (0.5mm)	
48	Ballpen, Red (0.5mm)	
49	Bookpaper, Blue Multi color copy (Long)	
50	Bookpaper, Pink, Multi color copy (Long)	
51	Bookpaper, Yellow, multi color copy (Long)	
52	Cartolina, Light Blue, Thick substance240	
53	Cartolina, Light Yellow thick substance 240	
54	Cartolina, White thick substance240	
55	Certificate paper (Long)	
56	Certificate paper (short)	
57	Finger moistener	
58	Photopaper a4, waterproof 260gsm	
59	Staple HD-3LS 10mm (1215 Fa-H), Max, box of 12's	
60	Staple HD-3LS 13mm (1215 Fa-H), Max box of 10's	
61	Staple HD-3LS-15mm (1215 Fa-H) Max box of 10's	
62	Staple HD-3LS-15mm (1215 Fa-H) Max box of 10's	
63	Staple HD-3LS 17mm (1215 Fa-H) Max box of 10's	
64	Stapler, heavy duty with staple remover	
65	White glue, black container, 3.785L	

66	Coated paper (C2S) 25inx38in 120lbs	
67	Insecticide,aerosol type, net content:600ml min	
68	Alcohol, isopropyl, 68%-72%, scented, 3.785 liters	
69	Staple wire, standard, (26/6)	
70	Tape, Masking, width:48mm (±1mm)	
71	Tape, Packaging, width: 48mm (±1mm)	
72	Tape, Transparent, width: 24mm(±1mm)	
73	Light Bulb, light Emitting Diode (LED), 6W	
74	Stainless Steel Ruler, 60cm (24 inches")	
75	Broom, soft (tambo)	
76	Cleaner Toilet Bowl and urinal, 900ml-1000ml	
77	Cleanser, scouring powder, 350g min./can	
78	Detergent Bar, 140grams as packed	
79	Detergent Powder, all purpose, 1kg	
80	Disinfectant Spray, aerosol type, 400-550 grams	
81	Dust pan, non-rigid plastic w/ detachable handle	
82	Hand soap, liquid, 500ml	
83	Furniture cleaner, aerosol type, 300ml min per can	
84	Mophandle, heavy duty, aluminum, screw type	

85	Mophead., made of rayon, weight: 400 grams min	
86	Rags, all cotton, 32 pieces per kilogram min	
87	External Hard Drive, 1TB 2.5" HDD, USB 3.0	
88	Flash drive, 64GBcapacity	
89	Mouse, Optical, USB Connection type, 1 unit in	
90	Correction Tape, film base type, UL 6m min.	
91	Envelope, Expanding, kraftboard, for legal size	
92	Folder, Tagboard, for A4 size documents	
93	Folder, Tagboard, for legal size documents	
94	Paper clip, vinyl/plastic coat, length:32mm mimn	
95	Paper clip, vinyl/plastic coat, length:50mm min	
96	Rubber band, 70mm min lay flat length (#18)	
97	Cutter blade, for heavy duty cutter	
98	Cutter knife, for general purpose	
99	Stapler, binder type, heavy duty, desktop	
100	Tape dispenser, table top, for 24mm width tape	
101	Ink cart, EPSON C13T664100 (T6641), Black	
102	Ink cart, EPSON C13T664200 (T6642), Cyan	

103	Ink cart, EPSON C13T664300 (T6643) Magenta	
104	Ink cart, EPSON C13T664400 (T6644), Yellow	
105	sign pen, blue, liquid gel ink, 0.5mm needle tip	

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The Technical Component (First Envelope) shall contain the following:

1. Eligibility Requirements.

<i>Class "A" Documents</i>	
<u>Legal Documents</u>	
<input type="checkbox"/>	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;
<u>Technical Documents</u>	
<input type="checkbox"/>	(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; within the relevant period in the bidding documents. The Statement shall include all information required in the PBDs prescribed by the GPPB. (<i>Sample form-Form No. 3</i>). The duly signed form shall still be submitted even if the bidder has no on-going contract.
<input type="checkbox"/>	(c) Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance of officials receipt(s) issued for the contract, within the relevant periods provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form-Form No. 4)
	(d) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities,

	<p>stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.</p>
<input type="checkbox"/>	<p>(e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;</p> <p><u>or</u></p> <p>Original copy of Notarized Bid Securing Declaration;</p> <p>(f) Scheduled VI- Schedule of Requirements with signature of Bidder’s authorized representative.</p>
<input type="checkbox"/>	<p>(g) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; <u>and</u></p>
	<p>(b) Original duly signed Omnibus Sworn Statement (OSS);</p> <p>and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample Form- Form No. 7)</p>
<p><i>Financial Documents</i></p>	
<input type="checkbox"/>	<p>(h) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC); (sample form-Form No.5)</p> <p><u>or</u></p> <p>A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.</p>
<p><i>Class “B” Documents</i></p>	
<input type="checkbox"/>	<p>(i) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;</p> <p><u>or</u></p> <p>Duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.</p>

FINANCIAL COMPONENT (SECOND ENVELOPE)

<input type="checkbox"/>	(a) Original of duly signed and accomplished Financial Bid Form; (sample form-Form No. 1)
<input type="checkbox"/>	(b) Original of duly signed and accomplished Price Schedule(s). (sample form-Form No. 2)

FORMS



Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]*
[year] at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Form for the Procurement of Goods

[shall be submitted with the Bid]

BID FORM

Date: _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of agent Currency Commission or gratuity

(If none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Price Schedule for Goods Offered from Within the Philippines

[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Statement of all Ongoing Government & Private Contracts Including Contracts Awarded But Not Yet Started,

						Amount	
Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Contract Amount	Value of Outstanding Contract
Government							
Private							
						TOTAL	

Note: This statement shall be supported with NOA, Contract, NTP and other docs, if necessary

Submitted by: _____

(Printed Name & Signature)

Designation: _____

Company Name: _____

Date: _____