



**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

Name of Procuring Entry:	CENTRAL MINDANAO UNIVERSITY	Request for Quotation (P. R. No.):	TF (SHOPPING)- 73
Revised on:			
Standard Form / Title:	REQUEST FOR QUOTATION	Office/End-User:	ALEX S. OLPENDA
<b>COMPANY NAME:</b>			
<b>ADDRESS:</b>			
<b>TEL. NO./FAX NO.:</b>		<b>TIN:</b>	


Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 01:00 p.m. of \_\_\_\_\_ in the return envelope attached, to the BAC Secretariat, CENTRAL MINDANAO UNIVERSITY, University Town, Musuan, Bukidnon.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within **30 days** upon receipt of the approved funded Purchase Order (P.O.)  
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies and materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. **Negotiated Procurement (Small Value) (above 50,000.00)**
  1. Mayor's/ Business Permit
  2. Philgeps Registration
  3. Omnibus Sworn Statement
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **₱140,600.00**

**HERMIE P. PAVA**  
 BAC Chairperson for  
 Goods and Services

By:

  
**JEREMY YVES P. CAPILI**  
 BAC Vice-Chairperson for  
 Goods and Services

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT COST (ABC)	UNIT PRICE	TOTAL PRICE
1	Expandable folder (long, green)	30	pieces	35.00		
2	Printer ink (BT 5000 Cyan, BT 5000 Magenta, BT 5000 Yellow, BT D60 Black)(Brother DCP-T420W)	5	set	1,500.00		
3	Enhanced Matte Paper Roll (S041597), 192gsm, Size: 44"x100' (Epson SC-T7270)	2	roll	15,000.00		
4	SureColor T7000 UltraCrome XD Printer Ink Cartridge (700 ml Capacity) Colors per set: T694 Cyan, T694 Magenta, T694 Yellow, T694 Photo Black, T694 Matte Black) (Epson SC-T7270)	2	set	35,000.00		
5	Correction tape	10	pieces	50.00		
6	Alcohol (70% Isopropyl)	3	gallon	500.00		
7	Envelope (Expandable, long, brown, with garter)	30	pieces	35.00		
8	US Bondpaper (70gsm, long/legal)	10	box	1,500.00		
9	US Bondpaper (70gsm,A4)	10	box	1,300.00		
10	Ballpen (blue)	2	box	500.00		
	<b>TOTAL AMOUNT:</b>					

**Note:** The awarding for this RFQ will be on Per-item basis.

**Purpose:** to be used by the Bamboo Nicer Project 2



Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_

Delivery Period/Term : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by CMU Bids and Awards Committee.

\_\_\_\_\_  
Printed Name/ Signature/Date

**NICOLE ANGELO P. RICABLANCA**  
Canvasser

\_\_\_\_\_  
Tel. No./ Mobile No./ E-mail  
Address